

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JANUARY 12, 2016

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, January 12, 2016 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Dave Powell, Sam Coleman, Ron Peterson, Deanna Guy and Rob Kinnard

COUNCIL ABSENT: Jim Dunwoodie, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Fire Chief-Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Rec. Director-Haley Williams, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, HR-Sandra Williams, Com. Dev. Director-Lisa Hastings and City Attorney-Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: December 8, 2015 minutes of the regular meeting approved as printed. December 22, 2015 cancelled.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Powell, Peterson, Guy, Kinnard, Williams, Coleman and Persell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met since and therefore has nothing to report. Called a meeting for January 25 at 4:00 p.m.

PUBLIC WORKS: Ron Peterson– committee has not met since and therefore has nothing to report. Called a meeting for January 15 at 8:00 a.m.

PUBLIC SAFETY: Dave Powell – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright. Mostly routine.

CITY ADMINISTRATOR REPORT – Ron Brohammer – was on vacation last few weeks no written report included. A few items: EPA and MDNR showed up this morning for a WWTP tour. They will out brief tomorrow. Recall four years ago we had a visit from them. The pigging work is fully completed. The pre-construction meeting for the 10-13 force main was held today and materials will start being

delivered Friday. Dale will tell you about the water leak in front of the fire station. (Dale Shipp explained what happened and how repaired).

DEPARTMENT REPORTS: No questions or comments asked from Council.

UNFINISHED BUSINESS:

A. None.

NEW BUSINESS:

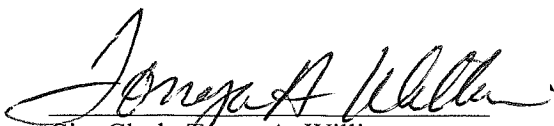
C/A stated there are three major tax issues the citizens of Richmond need to consider in calendar year 2016. (1) Continuation of the sales tax collection when licensing a motor vehicle purchased from other than a Missouri Dealer. (2) Establishment of a Use Tax equal to sales tax, to be collected on items purchased over the internet and; (3) Continuation of the Half-Cent Sales Tax for transportation and storm water. These are three opportunities to consider these issues, April, August and November. Each is important to the City. We purpose continue of sales tax on out of state vehicle purchase on the April ballot. Chris Williams stated this ballot language is by statute and there are other cities doing this now. We have until November for it to pass. If it does not, as the legislation is now, it can never be placed on the ballot again.

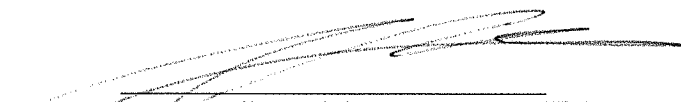
- A. **Bill No. 16-01:** Ordinance calling an election in the City of Richmond on the Question of whether the City shall continue Application and Collection of the Local Sales Tax on the titling of motor vehicles, trailers, boats and outboard motors that were purchased from a source other than a licensed Missouri Dealer. Motion by Councilor Peterson, second Councilor Guy, for the first and second reading by title only of **Bill 16-01**. AYES: Peterson, Powell, Kinnard, Guy, Persell, Williams and Coleman. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-01**. Motion to adopt by Councilor Peterson, second Councilor Guy to approve **Bill 16-01** as ordinance. Discussion: being none roll called. AYES: Coleman, Kinnard, Persell, Guy, Powell, Peterson and Williams. NAYS: None. **Bill Approved 7-0.**

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:52 p.m. by Councilor Guy, second by Councilor Peterson. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Peterson. NAYS: None. Motion carried 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:15 p.m. with no action taken by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Peterson. NAYS: None. Motion carried 7-0.

ADJOURN: Motion to adjourn at 7:16 p.m. by Councilor Guy, second by Councilor Peterson. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Peterson. NAYS: None. Motion carried 7-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
MISSOURI, JANUARY 26, 2016**

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, January 26, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Dave Powell, Sam Coleman, Jim Dunwoodie, Deanna Guy and Rob Kinnard

COUNCIL ABSENT: Ron Peterson, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Fire Chief-Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Rec. Director-Haley Williams, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, , Com. Dev. Director-Lisa Hastings and City Attorney-Chris Williams.

STAFF ABSENT: HR-Sandra Williams, excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: January 26, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Coleman. AYES: Powell, Dunwoodie, Guy, Kinnard, Williams, Coleman and Persell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee met on January 25 and discussed the alleyway and compost ordinances.

PUBLIC WORKS: Ron Peterson– committee has not met since and therefore has nothing to report.

PUBLIC SAFETY: Dave Powell – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet.

UNFINISHED BUSINESS:

- A. Memo - Continuation of Sales Tax collection on vehicles, trailers, boats, etc. purchased from other than a Missouri Dealer. C/A discuss MML information sheet and explained the importance of the continuation of the sales tax.

NEW BUSINESS:

- A. Agreement with H2 Construction for the 10-13 Force Main Sanitary Sewer Improvements. Motion to approve the agreement and Mayor to sign by Councilor Guy, second by Councilor Powell. AYES: Powell, Dunwoodie, Guy, Kinnard, Williams, Coleman and Persell. NAYS: None. Motion approved 7-0
- B. Fiscal Year End 2015 Financial Report – Ron Brohammer C/A stated:

Budget Year End FY2015

EXECUTIVE SUMMARY

FY2015 continued the trend of five consecutive years of continuous improvements and progress for the City of Richmond with a balanced budget and healthy reserves in every fund. This has been achieved through sound fiscal policies established by the Mayor and Council, diligent attention to detail by the city leadership and management team, and a superb work effort by the entire city staff. Sound financing is achieved by a staff that is immersed in the budget process, with everyone knowing and understanding the importance and necessity of sound financial management. The annual budget is the single most important document the City has, and while not set in stone, it serves as the guide throughout the entire year. Not only did all funds end FY2015 with a positive balance, but they exceeded all reserve requirements.

Fund Balance

The General Fund, the City's primary operating fund, closed the year with an unassigned fund balance (unassigned equity – not cash) of approximately \$674,210 contrasted with \$980,502 in 2014. Council policy requires this balance to be 10% of the fiscal year expenditures less capital outlay. In FY2015 the required balance was \$288,000. We continue to exceed the requirement and still improve/upgrade equipment while providing modest salary increases to most of the city staff.

Cash Balances

During the FY2015 budget development, we projected to end FY2015 with a General Fund cash balance of \$347,400. We actually ended FY2015 with a cash balance of \$605,212.

Other major FY2015 cash balances include the ½ Cent Transportation Sales Tax Fund used for major street upgrades and storm water efforts. This fund ended FY2015 with a cash balance of \$683,666. We had planned an overlay project of approximately \$210,000, but the bidder was unable to complete work before the onset of cold weather. It will be accomplished early in the spring of 2016, and we anticipate adding about \$300,000 to the project in FY2016 for an anticipated one-half million dollar street improvement project in FY2016.

The Solid Waste Fund continues to remain strong with an end of year balance of \$139,699. (Please recall, six years ago, this fund had a \$7,000 deficit). We negotiated a new solid waste contract this year, adding the opportunity for curbside recycling at the street and a two dollar discount for senior citizens. We anticipate additional solid waste expense in FY2016 as we can no longer burn at the compost site due to MDNR requirements. We most likely will hire a tub grinder to grind the larger materials and storm residue that we have received at the compost site.

The Water Fund continues very positive, with a cash balance of \$1,097,928 compared to \$1,190,909 in FY2014. Significant expenses included payment for a new truck, "pigging" the raw waterline, and expenses to replace a severely deteriorated line serving a rural customer, which allowed the City to transfer that customer to Rural Water.

The Wastewater Fund cash balance closed at \$781,815. While a significant drop from last year (\$1,699,475), we had major planned expenses, including over \$600,000 committed to the new wastewater plant, purchase of a jet-vac truck, and purchase of a tractor and manure spreader to dispose of waste at the new Wastewater Treatment Plant. Additionally, there is \$354,195 in the wastewater debt service reserve cash fund at the end of FY2015. In years past, these funds have been reflected in cash reserves rather than on separate line items.

The Cemetery Perpetual Fund now has a cash balance exceeding \$100,000 – the City is required to add 15% of all burial space sales to the account, but can only use interest generated by the perpetual cash fund for day to day operations. With interest rates so low, this generates only a very small amount of money.

The Park Fund, thanks to the ¼ cent sales tax, continues to do well. Excellent management by the Park Board has allowed the Board to continue upgrades and complete many park improvements, including purchase of approximately 6.5 acres for establishment of a new park in the north part of Richmond.

GOALS/ACCOMPLISHMENTS

PUBLIC WORKS:

There were several purchases that were shared by multiple Public Works Departments in FY2015. A major upgrade in wastewater maintenance and water distribution occurred with the purchase of a jet-vac truck. This has allowed the city crews to take a much more proactive approach in cleaning and maintaining the wastewater collection system and is utilized by the water distribution crew during water leaks also. This truck was a cash purchase.

The City entered into a 3 year lease, with an option to buy at the end of the 3 years, for a wheel loader. This equipment is used and split among Streets, Solid Waste (compost site), Water Distribution, and Wastewater.

The City continued the water meter upgrades in FY2015 with the purchase of 250 meters and an additional 150 ERTs that were paid for by Water Distribution and Wastewater. These meters and ERTs replaced old meters in Route #9 and bad ERTs throughout the system.

Wastewater

Our primary goal this year was to complete the \$11 million wastewater plant and to bring it online in budget, on schedule, and fully operational. This was achieved, and the plant is operating extremely well. The final cost was \$11,275,357. This was about \$475,000 over original estimates, with three relatively minor change orders. Completion of this project has opened up the south end of Richmond for development, and several new business projects and expansion are now underway. Without the new plant, no additional or expanded businesses/projects that would have been served by the South Wastewater Treatment Plant would have been allowed by MDNR, as the old South Plant was operating at permitted capacity.

Additionally, as part of the new wastewater plant construction, we have converted final waste disposal from liquid to solid. With the purchase of a tractor and manure spreader, also a cash purchase, we have reduced time and costs to dispose of the waste from the plant by about 90%. A final improvement in treatment of wastewater was the addition of ultraviolet disinfection to treat the final water discharge.

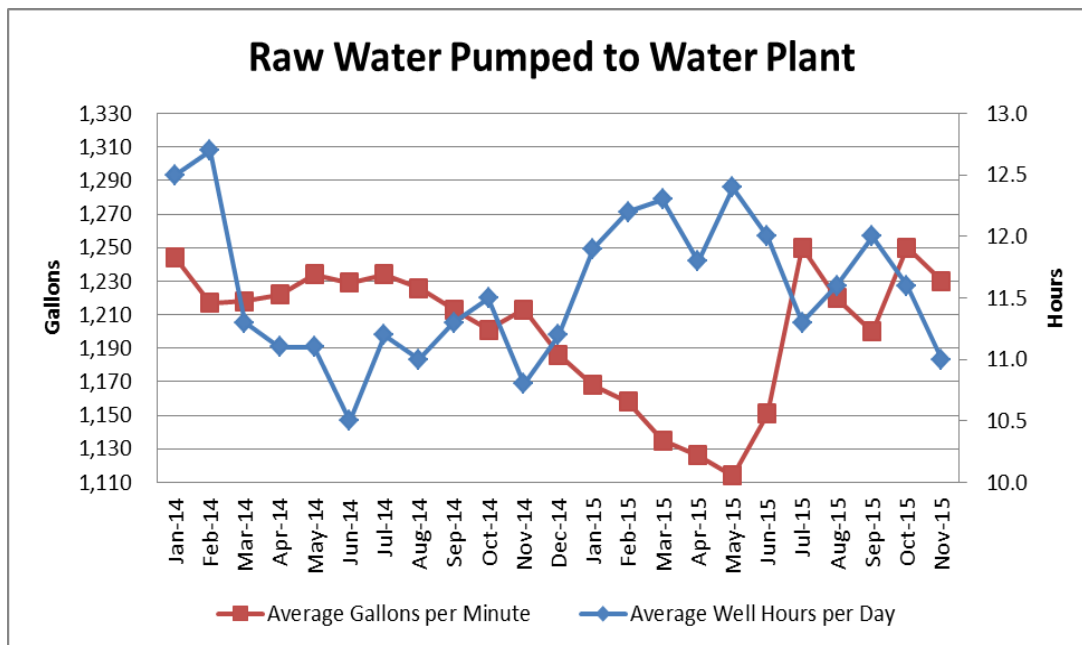
The City paid off the 2004A Bonds that had a \$275,000 outstanding principal balance. The maturity date for these bonds was 2023 (9 years remaining), with \$38,500 per year for debt service payments. This early payoff saved the City approximately \$65,000 in interest over the remaining 9 years and there was no fee to pay off the bonds early.

Wastewater crews rebuilt the second lift station, 210 Lift Station, in FY2015 by replacing impellers, motor bearings, and seals to improve pump capacity. This is another step in eliminating wastewater overflows during significant rain events.

Water Treatment

A major accomplishment in the Water Fund has been “pigging”, or cleaning, of the raw waterline – the line that transmits water from the City’s three water wells to the Water Treatment Plant. Installed about 14 years ago, the 12 inch raw waterline had become fouled with iron accumulation, resulting in very restricted water flow to the plant. We contracted to have this line cleaned, and it was discovered that an incredibly large amount of iron residue had formed inside the pipe, reducing the flow to less than half of its capacity. Initially budgeted for \$20,000, because of the unexpected accumulation of iron deposits, an additional \$22,500 was directed to this project. A significant increase in water flow has been noted. As depicted in the following figure, the average well hours per day have decreased and the average gallons of raw water pumped to the water plant have increased.

A. Figure 1



Additional work to finish cleaning the line will be accomplished in FY2016. Moving forward, city crews will pig this line annually to ensure such a critical problem does not recur.

At the Water Treatment Plant itself, the troublesome CO2 system was replaced with a new tank and CO2 injection system at the end of FY2014. This has significantly enhanced the operation and reduced costs for CO2 in FY2015 and forward. Additionally, the old furnace in the chemical building was replaced this year. Ongoing maintenance and repair of the aging Water Treatment Plant will continue and will likely increase in the coming years.

Water Distribution

The water distribution system was enhanced by transferring an outside-city-limits customer to the rural water supplier. This customer was supplied by an antiquated leak-prone line that annually cost the City thousands of dollars in repairs and water loss. Installation of the new line cost approximately \$36,000, but a major problem has been resolved.

In addition, city crews completed 12 connections to an 8 inch line on North Thornton. This eliminated a leak-prone 2 inch service main and has eliminated leaks on that line. Furthermore, several service lines throughout Richmond have been replaced and moved as near to the curb as possible as old leaking service lines are replaced. In the future, more service lines will become customer responsibility.

To continue updating/upgrading the City’s GIS system, the City began the process of mapping the Water Distribution system. The City contracted to have the stand pipe and water tower washed and the painted letters refreshed. Lastly, Water Distribution crews have repaired or replaced 20 fire hydrants, leaving 13 that are non-serviceable. This repair and maintenance effort will continue in FY2016.

Solid Waste

The major accomplishment in solid waste was successful negotiation of a new three year contract for solid waste collections. The new contract has no increase in standard rates and a \$2 per month discount for senior citizens. Additionally, curbside recycling has been implemented for an additional 50 cents per month, with curbside recycling free for senior citizens.

While the compost center continues to be nearly problem-free, this year did see a ban from burning tree waste at the site. The burn ban means we will incur increased costs of \$10,000-15,000 per year to hire a tub grinder to come in and grind the larger items (tree limbs, etc.) delivered to the site. This summer’s storms resulted in more tree debris than in past years. While not budgeted in 2015, this will be a recurring budget item in upcoming annual budgets if the compost site service and acceptance of tree residue are to be continued.

This year also saw another very successful household hazardous waste collection. The program continues to be well received, with 2015 being our second largest event (number of cars) in the past four years. There were 130 cars and 17,297 pounds of hazardous waste collected. Participants continue to be well pleased with the event. A special thanks to the council members and city staff who worked the event. The MARC program manager was very pleased with the event and the City's planning and support.

Streets

The Street Department labor is shared with Water Distribution. This year we made some progress in curtailing or minimizing water leaks, which allowed these crews to concentrate on other tasks. Approximately 27 street cuts (cuts made in the streets to repair water leaks) were permanently repaired with concrete (some of these were literally years old). All street cuts have been repaired. Over 300 potholes were repaired, 30 stop signs have been replaced, and numerous street name signs have been installed or replaced. All of these repairs/replacements will continue in 2016.

All snow removal equipment has been prepared for winter use, and full stockpiles of salt/sand as well as brine mixture are on hand and ready for winter. Brine storage and application equipment have also been expanded and upgraded.

½ Cent Transportation Sales Tax

While not directly part of the Street Department, for the most part, these funds are managed through the Street Department. A major objective of this year was completion of the South Street Drainage Project. Approximately 900 feet of drainage tube was installed, correcting a problem created years ago which allowed a major drainage area to encroach on a citizen's yard. The effort corrected the problem and cleaned up the entire area. This was an absolutely outstanding project that, while stretching the city crews' abilities, saved the City over \$70,000 in costs when compared to contract estimates. This was a classic win/win/win solution. City crews gained outstanding experience, an eye-sore was eliminated, as well as a very erosive ditch was enclosed in tubes, and the City saved thousands of dollars. Homeowner individuals recognized the city crew efforts and expressed appreciation for this storm water project.

Approximately \$15,000 of these funds were expended for slurry seal projects to extend the life of selected streets. Another \$200,000 was projected for asphalt overlays, but was delayed until spring 2016 due to the contractor's inability to complete the work before winter.

PUBLIC SAFETY (POLICE & FIRE):

Of the total FY2015 projected General Revenue, \$3,117,528, Public Safety (Police and Fire) were budgeted to spend \$1,645,632 – over ½ of the total General Fund revenues. They actually spent \$1,585,880 compared to actual General Fund revenues of \$3,674,349. These are two critical elements of the City activities that must be monitored closely. If City revenues do not increase in the future, some General Fund services may have to be curtailed or other sources of revenue sought.

Police

The Police Department continues to operate very smoothly and successfully. Turnover within the department remained stable, resulting in a well-experienced, very professional squad. A continuing modernization program saw the purchase of another new police car and excellent equipment with video systems/recorders in all vehicles. An additional officer has been identified as "investigator", thus aiding crime solving.

This year also brought the reestablishment of a School Resource Officer (SRO). This was a cooperative effort among the City of Richmond, Ray County Sheriff, and the Richmond School District. The SRO has become well-established and all reports are very positive.

Fire

The Fire Department continues to be a strong, professional organization. This year saw the Rural Fire Association transition to a Rural Fire District, whereby they will move from a membership entity to a taxing entity. Negotiations for continued fire protection provided by the Richmond Fire Department began, but have carried over into FY2016. The Fire District did pay \$50,000 (as budgeted) to the City for fire protection provided in 2015, however, that was through September 30, 2015. Nothing has been paid since.

The FY2015 budget included approximately \$36,600 for new self-contained breathing apparatus and cylinders, however, as the fiscal year neared end, it became apparent that a more critical item was the air compressor system itself that is required to fill the breathing air cylinders. \$17,000 of the budgeted amount was redirected by Council action to purchase and install the air compressor system. The breathing apparatus and cylinders were delayed to a future budget.

Personnel costs rose substantially in the Fire Department due to a significant change in the way salaries were calculated. Fire Department personnel have installed a program of internal maintenance on certain equipment items to help control costs.

OTHER DEPARTMENTS

Municipal Complex

A major goal in this year's budget was to eliminate a nearly \$340,000 deficit cash balance that has been carried in the Municipal Complex Fund since 2006. For the past five years, we have been working to pay debts, pay for equipment, etc. that had previously been improperly addressed and/or funded. Balancing this account is the last problem to close-out. It actually required a "write-down" of the General Fund to close this out. We are very pleased to report this anomaly is now cleared from the financial statements. There is a ¼ cent sales tax to pay for the municipal complex, however, that falls about \$20-35,000 per year short, so the General Fund will continue making up the short-fall until revenues increase to meet the \$255,000 annual debt service payment.

Economic Development

This continues to be an area of very high interest and of critical importance to the future of Richmond. The City entered into a contract for 15 months with Newmark Grubb Zimmer, primarily represented by Troy Nash. We have held several meetings, both in Richmond and Kansas City, addressing opportunities, various vendors, ideas, etc. We have four Citizen Centered Working Groups that are considering Marketing and Branding of Richmond, Chair Deanna Guy; Tools and Incentives, Chair Ron Peterson; Business Retention, Expansion, & Attraction, Chair Brad Hogan; and Property Owners and Entrepreneurs, Chair Chastidy Lofton. These groups meet periodically and are developing programs, etc. applicable to their various areas. Continued citizen centered interest is critical to Richmond's future. In future years, the Council should consider hiring a full-time staff member for Economic Development.

Several businesses and entrepreneurs are building, expanding, and/or developing businesses in Richmond. Most are working closely with the City Administrator and Community Development Director, as well as other city staff members.

Community Development

FY2015 has, perhaps, been the most active, busiest Community Development has been for many years. We budgeted \$11,000 for building permit fees, but at the end of 2015 had received \$19,500. This represents significant building activity and a heavy workload for Community Development.

In addition to new construction, we continued abating dangerous and dilapidated buildings with another five dangerous buildings removed by the City and another two by property owners. Furthermore, five more were restored and returned to habitable conditions, and ten more buildings were added to the dangerous buildings list after the dangerous building hearing in August. A major accomplishment has been the sale and renovation of the commercial center at 718 Wollard Boulevard. This facility has been dramatically improved and offers a great business potential.

The GIS aerial map was updated this year. The last GIS aerial was from 2006, nearly 10 years old. The new aerial shows new buildings, roads, sidewalks, etc. that have been constructed in the past 10 years. The cost was split among seven departments (Administration, Police, Fire, Streets, Community Development, Water Distribution, and Wastewater), as it will provide future benefits to most City departments, activities, and citizens.

Recreation

Recreation continues to be an important aspect of the City services. Children served continue to be about 1,400 through various sports activities and some 200 adults. In ongoing efforts to improve the pool and make it inviting, the City purchased a novelty “climbing wall” that will be installed before the 2016 pool season. In Spring 2015, City crews installed two palm trees to enhance the pool area that were purchased at the end of FY2014.

The antiquated scoreboards in the city gym were replaced this year with smaller, state of the art systems that are great improvements. We continue to build funds to replace the City Gym floor and have accumulated over \$42,000 toward this project. A citizen’s group expressed great interest in forming a 501(c)(3) group to raise funds for this project, but little has been accomplished at this point. The City Gym is a valuable, highly usable asset that is used by young and old alike.

Parks

The Parks Department saw many continued improvements in FY2015. The Park Board purchased approximately 6.5 acres to develop Hamann Park in the north part of the City, the tennis courts at Maurice Roberts were resurfaced, a new restroom facility was built at Maurice Roberts to replace the old one, a tractor and implements were purchased to help maintain the parks, and the loan for the Southview Parking Lot project (2012) was paid off, rather than extending the loan for another two years. This early pay off saved approximately \$3,100 in interest.

SUMMARY

Overall, FY2015 was another outstanding year for the City of Richmond. Numerous accomplishments, highlighted by the completion of the new Wastewater Treatment Plant, have been noted. The City staff is a well-motivated, hard-working group of people who serve the citizens of Richmond extremely well. Financially, the City remains on solid footing, but as costs increase, it will become more and more difficult to continue providing the quality services, particularly in General Fund areas, that we currently provide. The City must continue to emphasize economic development and seek new revenue sources as we move forward. We will continue to monitor income sources and expenditures closely and will continue frugal management. Much of our equipment is old, but well-maintained. We have replaced several items, but equipment replacement is an ongoing process. Waterlines and wastewater collection lines continue to require attention. Replacement, repairs, and upgrades will be a way of life in these areas for the foreseeable future.

With continued sound guidance and oversight by the Mayor and Council, we will continue to move the City forward and provide the best possible services we can.

**Table 1
Unassigned/Unreserved Equity**

Fund	FY14 Unassigned/Unreserved Equity (Final After Audit)	FY15 Unassigned/Unreserved Equity (Before Audit)
General	\$980,502	\$674,210
Park	\$366,958	\$231,448
1/2¢ Transportation Sales Tax	\$350,113	\$734,989
Municipal Complex	(\$301,106)	\$34,292
Solid Waste	\$140,284	\$165,621
Water	\$1,335,904	\$1,436,374
Wastewater	\$1,811,965	\$1,088,039

**Table 2
Cash**

Fund	FY14 Cash (Final After Audit)	FY15 Cash (Before Audit)
General	\$850,245	\$605,212
Park	\$346,796	\$205,113
1/2¢ Transp. Sales Tax (Storm)	\$264,143	\$369,352
1/2¢ Transp. Sales Tax (Streets)	\$485,352	\$314,314
Municipal Complex	(\$336,288)	\$0
Solid Waste	\$117,291	\$139,699
Water	\$1,190,909	\$1,097,928
Wastewater	\$1,699,475	\$781,815

Wastewater Debt Service	\$0	\$354,195
Cemetery Perpetual Fund	\$99,623	\$100,437

Table 3
FY2015 Budget Adjustments

Fund	Amount	Purpose
General – Administration	\$19,350	Safe Routes to School Grant
General – Administration	\$572,000	Early Childhood CDBG Grant
General – Streets	\$18,650	Trackhoe repair
Water – Water Plant	\$22,500	Raw waterline pigging
Water – Water Distribution	\$52,550	Water crew truck
Wastewater	\$250,000	2004A Bond early payoff

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:43 p.m. by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Dunwoodie. NAYS: None. Motion carried 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:45 p.m. with no action taken by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Dunwoodie. NAYS: None. Motion carried 7-0.

ADJOURN: Motion to adjourn at 8:46 p.m. by Councilor Dunwoodie, second by Councilor Guy. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Dunwoodie. NAYS: None. Motion carried 7-0.

City Clerk, Tonya A. Willim

Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, FEBRUARY 9, 2016

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 9, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Dave Powell, Sam Coleman, Jim Dunwoodie, Deanna Guy and Rob Kinnard

COUNCIL ABSENT: Ron Peterson, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Fire Chief-Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Rec. Director-Haley Williams, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, HR-Sandra Williams, Com. Dev. Director-Lisa Hastings and City Attorney-Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: January 26, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Persell. **AYES:** Powell, Dunwoodie, Guy, Kinnard, Williams, Coleman and Persell. **NAYS:** None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report

PUBLIC WORKS: Ron Peterson– committee has not met since and therefore has nothing to report.

PUBLIC SAFETY: Dave Powell – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No. 16-02** Amending Chapter 510 Streets, Sidewalks and other Public and Private Property by adding Section 4 – Responsibilities for Maintenance of Alleys. Motion by Councilor Williams, second Councilor Coleman, for the first and second reading by title only of **Bill 16-02**. AYES: Dunwoodie, Powell, Kinnard, Guy, Persell, Williams and Coleman. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-02**. Motion to adopt by Councilor Dunwoodie, second Councilor Persell to approve **Bill 16-02** as ordinance. Discussion: being none roll called. AYES: Coleman, Kinnard, Persell, Guy, Powell, Dunwoodie and Williams. NAYS: None. **Bill Approved 7-0.**
- B. Annual Grant Application from Police Department on Saturation Patrols. Motion to approve application to submit as printed. Motion to accept as printed by Powell and second Williams. AYES: Powell, Dunwoodie, Guy, Kinnard, Williams, Coleman and Persell. NAYS: None. Motion approved 7-0
- C. Date Selection for 2016 Household Hazardous Waste – Council discussed and selected (1) September 17; (2) October 1; and (3) August 20.
- D. Collectors Annual Settlement – Motion to accept as printed by Williams, second by Coleman. AYES: Powell, Dunwoodie, Guy, Kinnard, Williams, Coleman and Persell. NAYS: None. Motion approved 7-0

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:49 p.m. by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Dunwoodie. NAYS: None. Motion carried 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:01 p.m. with no action taken by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Dunwoodie. NAYS: None. Motion carried 7-0.

ADJOURN: Motion to adjourn at 7:02 p.m. by Councilor Dunwoodie, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, Kinnard and Dunwoodie. NAYS: None. Motion carried 7-0.

City Clerk, Tonya A. Willim

Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, FEBRUARY 23, 2016

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 23, 2016 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Dave Powell, Sam Coleman, Ron Peterson and Deanna Guy.

COUNCIL ABSENT: Jim Dunwoodie and Rob Kinnard, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Fire Chief-Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O'Dell, Streets Superintendent-Joe Jackson, Com. Dev. Director-Lisa Hastings and City Attorney-Chris Williams.

STAFF ABSENT: HR-Sandra Williams and Rec. Director-Haley Williams, excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 9, 2016 minutes of the regular meeting approved as printed.

PUBLIC HEARING – CDBG Project Close Out – Missouri Valley Community Action Agency. Mayor opened the public hearing regarding sewer rates at 06:32 p.m.; Mayor stated Tonya Willim will give briefing.

Molly McGovern, the grant administrator for this project could not be here tonight. She had another meeting to attend to, but, the grant needs to have its closes out hearing prior to March 1. If there are any comments, Molly stated she would be able to give you a written response. This public hearing is to discuss the past performance by the City in carrying out the City's 2014-2016 Community Development Block Grant project to assist Missouri Valley Community Action Agency expand their Early Childhood Educational Facility in Richmond, located near Business 10 and MO Highway 10. The project assisted with the Construction of a new building adjacent to their existing building enabling MVCAA to enroll more children at this facility. Are there any comments from the public?

Hearing no comments; Mayor closed the Public Hearing at 06:34 p.m.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Coleman. AYES: Powell, Guy, Peterson, Williams, Coleman and Persell. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – (absent) committee has not met and therefore has nothing to report. C/A asked for a finance meeting prior to next council meeting at 6:00 p.m. and will discuss with Rob.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report

PUBLIC WORKS: Ron Peterson– committee has not met since and therefore has nothing to report. Will have a meeting Tuesday, March 1, 2016 at 4:15 p.m.

PUBLIC SAFETY: Dave Powell – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – mostly routine. Attended meeting on February 18 in Riverside with Ron and Tonya; along with folks from Swafford Ford. Swafford’s was being recognized for their new facility. Meeting with potential new business coming to town.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet. Part of the PW committee meeting will be discussing BWP report some of the wells need attention. March 8 will be the final walk through for the WWTP.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **FY15 Audit Presentation** – Rita Russell, Audit Partner with Westbrook & Co.. Ms. Russell stated her firm did do the annual audit for the City of Richmond and the year end was September 30, 2015. She expressed appreciation to Finance Director, Rebecca Hoefflicker for the readiness of all the information presented. (Council had audit report sent in packets). The City did receive a clean audit opinion on the financial statements. In their opinion the financial statements were presently fairly. That is what the City is looking for - a “Clean Audit Opinion.” Not all cities receive a clean audit opinion, it is not a given, but, over the last few years, the City has done tremendously. She explained that the City is on an accrual basis. Ms. Russell went over different pages in the report; and went over the Single Audit process for the federal monies received and is subject to a special single audit. She expressed only one deficiency in internal controls as a material weakness. This has been reported before in previous audits and this has to do with internal controls in segregation of duties in the collector’s office in billing and collecting of utility funds. (The FY15 Audit is on the City’s Website).

B. **Bill No. 16-03** Ordinance Approving a Replat of Lots 6 & 7 Meadow Lane Drive Subdivision; Directing the Mayor and City Clerk To Execute the Subdivision Plat; Setting an Effective Date for this Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith. Motion by Councilor Persell, second Councilor Williams, for the first and second reading by title only of **Bill 16-03**. AYES: Powell, Guy, Persell, Peterson, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-03**. Motion to adopt by Councilor Guy, second Councilor Williams to approve **Bill 16-03** as ordinance. Discussion: being none roll called. AYES: Coleman, Persell, Guy, Powell, Peterson and Williams. NAYS: None. **Bill Approved 6-0.**

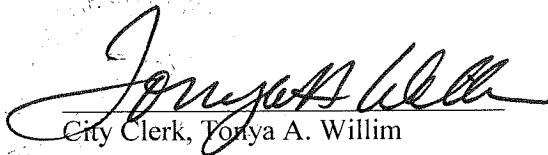
C. **Bill No. 16-04** Ordinance Approving a Final Plat of Harvest Hills Villas Subdivision; Directing the Mayor and City Clerk To Execute the Subdivision Plat; Setting an Effective Date for this Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith. Motion by Councilor Powell,

second Councilor Peterson, for the first and second reading by title only of **Bill 16-04**. AYES: Powell, Guy, Persell, Peterson, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-04**. Motion to adopt by Councilor Peterson, second Councilor Williams to approve **Bill 16-04** as ordinance. Discussion: being none roll called. AYES: Coleman, Persell, Guy, Powell, Peterson and Williams. NAYS: None. **Bill Approved 6-0.**

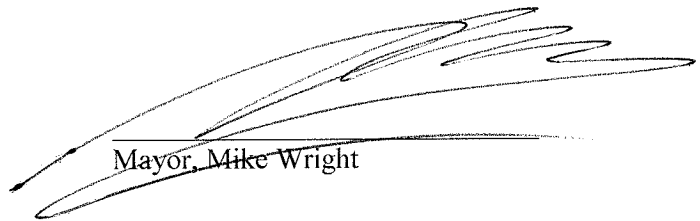
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:59 p.m. by Councilor Guy, second by Councilor Peterson. AYES: Coleman, Powell, Persell, Williams, Guy, and Peterson. NAYS: None. Motion carried 6-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:13 p.m. with no action taken by Councilor Guy, second by Councilor Williams. AYES: Coleman, Powell, Persell, Williams, Guy, and Peterson. NAYS: None. Motion carried 6-0.

ADJOURN: Motion to adjourn at 7:14 p.m. by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, and Peterson. NAYS: None. Motion carried 6-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 8, 2016

PRAYER: Willie Isaacson

PLEDGE OF ALLEGIANCE: Councilman Rob Kinnard

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, March 8, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Sam Coleman, Ron Peterson and Deanna Guy.

COUNCIL ABSENT: Dave Powell, Jim Dunwoodie and Rob Kinnard, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, Municipal Court Clerk-Susan Brunworth, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, Com. Dev. Director-Lisa Hastings, HR-Sandra Williams, Rec. Director-Haley Williams and City Attorney-Chris Williams.

STAFF ABSENT: City Clerk-Tonya Willim and Fire Chief-Lonnie Quick, excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 23, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Coleman. AYES: Guy, Persell, Williams, Kinnard, Coleman. NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – committee held a meeting prior to council meeting to discuss some budget adjustments and additional expenses due to the pigging of the raw water line, VFD for well and motor replacement and will discuss later in the agenda.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Ron Peterson– (absent) Mayor Wright stated the did have a meeting and will be discussing somethings later on. C/A will be asking for a meeting prior to next council meeting.

PUBLIC SAFETY: Dave Powell – (absent) C/A-they have not met, but, I will be asking for a meeting prior to the next council meeting.

MAYOR’S REPORT – Mike Wright – mostly routine. On March 1, did attend the Mayor’s Prayer Breakfast along with some staff, it’s a yearly event. I also attended the Public Works Committee Meeting.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet. Discussed different items on the report. Next council meeting 3/22, we hope to have the policy for council on our 353 Tax Abatement Policy for the Richmond Redevelopment Corporation. This will be the policy that will implement. The Corporation is formed with the State of Missouri. Councilman Rob Kinnard Congratulations named one of KCs Heroes of Healthcare in the Ingram’s Magazine.

DEPARTMENT REPORTS: No comments on reports.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **Bill No. 16-05** Approval of Conditional Use Permit to Allow Dog Boarding Facility at 201 Wollard Boulevard. Motion by Councilor Williams, second Councilor Persell, for the first and second reading by title only of **Bill 16-05**. AYES: Guy, Persell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 5-0. Susan Brunworth proceeded with the first and second reading by title only of **Bill 16-05**. Motion to adopt by Councilor Williams, second Councilor Coleman to approve **Bill 16-05** as ordinance. Discussion: being none roll called. AYES: Guy, Persell, Kinnard, Williams and Coleman NAYS: None. **Bill Approved 5-0.**

B. **Bill No. 16-06:** Budget Amendments to Water Fund. Motion by Councilor Kinnard, second Councilor Guy, for the first and second reading by title only of **Bill 16-06**. AYES: Guy, Persell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 5-0. Susan Brunworth proceeded with the first and second reading by title only of **Bill 16-06**. Motion to adopt by Councilor Kinnard, second Councilor Persell to approve **Bill 16-06** as ordinance. Discussion: being none roll called. AYES: Guy, Persell, Kinnard, Williams and Coleman NAYS: None. **Bill Approved 5-0.**

C. Proposed Work on Water Wells – Brotcke has completed the servicing and testing on the water wells. Wells 3 and 5 should be serviced this year; Well 6 can be put off until next year. Well 3 has lost 30% of pump capability; Well 5 has lost 60 of its pump capacity but only 2% of its ability to produce water. Well 3 be treated with chemicals for \$15,000 and on Well 5 the pump be pulled and rebuilt at \$6,000 Motion to approve by Councilor Williams, second by Councilor Kinnard. AYES: Guy, Persell, Williams, Kinnard, Coleman. NAYS: None. Motion approved 5-0.

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:50 p.m. by Councilor Guy, second by Councilor Persell. AYES: Guy, Persell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 5-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:03 p.m. with no action taken by Councilor Guy, second by Councilor Williams. AYES: Guy, Persell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 5-0.

ADJOURN: Motion to adjourn at 7:03 p.m. by Councilor Williams, second by Councilor Guy. AYES: Guy, Persell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 5-0.

City Clerk, Tonya A. Willim

Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 22, 2016

PRAYER: Willie Isaacson

PLEDGE OF ALLEGIANCE: Troop 324

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, March 22, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Sam Coleman, Dave Powell, Rob Kinnard and Deanna Guy.

COUNCIL ABSENT: Jim Dunwoodie and Ron Peterson, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Sargent-Amy Sisson, Fire Chief-Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, Com. Dev. Director-Lisa Hastings, HR-Sandra Williams, Rec. Director-Haley Williams and City Attorney-Chris Williams.

STAFF ABSENT: Police Chief-Chad Burnine, excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 8, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Coleman. AYES: Williams, Persell, Powell, Guy, Coleman and Kinnard. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Ron Peterson– (absent). Meeting called for March 30, 2016 at 4:00 p.m.

PUBLIC SAFETY: Dave Powell – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – mostly routine.

A. Reappointments of Kevin Minnick and Terry Padgett. Roll called: AYES: Williams, Persell, Powell, Guy, Coleman and Kinnard. NAYS: None. Motion approved 6-0.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet. Discussed different items on the report. Handed out briefing on Motor Vehicle Sales Tax.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **Bill No. 16-07** Approval of Final Plat of Spartan Business Center Subdivision. Motion by Councilor Williams, second Councilor Powell, for the first and second reading by title only of **Bill 16-07**. AYES: Guy, Persell, Powell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-07**. Motion to adopt by Councilor Williams, second Councilor Guy to approve **Bill 16-07** as ordinance. Discussion: being none, roll called. AYES: Guy, Persell, Kinnard, Powell, Williams and Coleman NAYS: None. **Bill Approved 6-0.**

B. **Bill No. 16-08:** Approving Final Plat of Rall’s Pond Subdivision. Motion by Councilor Williams, second Councilor Powell, for the first and second reading by title only of **Bill 16-07**. AYES: Guy, Persell, Powell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-07**. Motion to adopt by Councilor Williams, second Councilor Guy to approve **Bill 16-07** as ordinance. Discussion: being none, roll called. AYES: Guy, Persell, Kinnard, Powell, Williams and Coleman NAYS: None. **Bill Approved 6-0.**

C. **Bill No. 16-09** Approval of Final Plat of Spartan Business Center Subdivision. Motion by Councilor Kinnard, second Councilor Williams, for the first and second reading by title only of **Bill 16-09**. AYES: Guy, Persell, Powell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-09**. Motion to adopt by Councilor Williams, second Councilor Guy to approve **Bill 16-09** as ordinance. Discussion: being none, roll called. AYES: Guy, Persell, Kinnard, Powell, Williams and Coleman NAYS: None. **Bill Approved 6-0.**

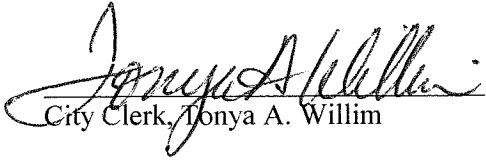
D. Richmond Downtown Redevelopment Plan Policy – **Added clarification** to 50/50 exterior and interior. “The total project budget for the investment should look to allocate approximately 50% to exterior costs and 50% to interior costs, however, these percentages may vary with the key consideration being both exterior and interior must be brought up to desired standards, subject to the RRC Board’s review.” Motion to approve by Councilor Powell, second Councilor Williams. AYES: Guy, Persell, Kinnard, Powell, Williams and Coleman NAYS: None. Approved 6-0.

E. Marketing Branding & Communication Workgroup – Discussion regarding newly developed City Logo. Councilor Deanna Guy presented a brief presentation on the developed Logo. Will ask Council for approve at next Council Meeting.

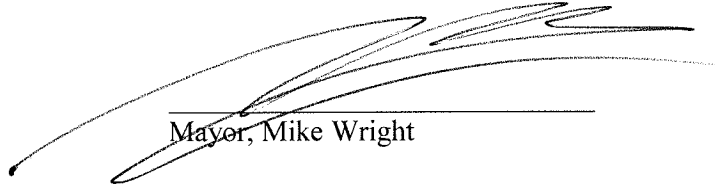
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:09 p.m. by Councilor Guy, second by Councilor Persell. AYES: Guy, Persell, Kinnard, Williams, Powell and Coleman. NAYS: None. Motion carried 6-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:43 p.m. with no action taken by Councilor Guy, second by Councilor Persell. AYES: Guy, Persell, Kinnard, Williams, Powell and Coleman. NAYS: None. Motion carried 6-0.

ADJOURN: Motion to adjourn at 7:43 p.m. by Councilor Guy, second by Councilor Powell. AYES: Guy, Persell, Kinnard, Powell, Williams and Coleman. NAYS: None. Motion carried 6-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 12, 2016

PRAYER: Led by Bill Purcell

PLEDGE OF ALLEGIANCE: Led by Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on April 12, 2016 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Dave Powell, Deanna Guy, Mike Persell, Tom Williams and Sam Coleman.

COUNCIL ABSENT: Jim Dunwoodie and Ron Peterson, excused.

ROLL CALL - PRESENT: City Administrator-Ron Brohammer, City Clerk, Tonya Willim, Lieutenant Todd Herdman, Fire Chief-Lonnie Quick, Wastewater Superintendent-Dale Shipp, Community Development-Lisa Hastings, Finance Director-Rebecca Hoeflicker, Collector-Marilyn O'Dell, , Recreation Director-Haley Williams, Street Superintendent-Joe Jackson and City Attorney-Chris Williams.

ABSENT:, Police Chief-Chad Burnine and Human Resources-Sandra Williams excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 22, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE:

ADOPTION OF AGENDA: A motion to approve agenda by Councilor Williams, second by Councilor Coleman. AYES: Persell, Coleman, Guy, Kinnard, Williams, and Powell. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – committee has not met since the last council meeting and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met since the last council meeting and therefore has nothing to report. Meeting will be set for Friday, April 15 at 3:00 p.m.

PUBLIC WORKS: Ron Peterson – (absent) committee met on March 30 to discuss FY16 Overlay and draft compost ordinance.

PUBLIC SAFETY: Dave Powell – committee met tonight at 6:00 to discuss two parking spaces in front of 911 for “safe transfer of kids when parents are transferring custody between custodial and non-custodial parents. Discussion regarding parking on the square. Motion to approve parking spaces and bring ordinance to council by Powell, second Kinnard; AYES: Coleman, Guy, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 6-0.

MAYOR’S REPORT – Mike Wright.

- 4/4: Proclamation for Prevention of Child Abuse; which is the month of April; held in the City Hall Parking Lot.
- 4/13: Annual trip to Jefferson City for the legislative visit.

CITY ADMINISTRATOR – Ron Brohammer – report included in the packet. Meet with Geoff Jolley regarding the regional TIGER grant and explained to council the grant.

DEPARTMENT REPORTS: No questions.

UNFINISHED BUSINESS:

A. None.

NEW BUSINESS:

A. **Bill No.: 16- 10** Declaring the Official Results of the Election on April 5, 2016. Motion by Councilor Guy, second Councilor Williams, for the first and second reading by title only of **Bill 16-10**. AYES: Guy, Persell, Powell, Kinnard, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-10**. Motion to adopt by Councilor Guy, second Councilor Coleman to approve **Bill 16-10** as ordinance. Discussion: being none, roll called. AYES: Guy, Persell, Kinnard, Powell, Williams and Coleman NAYS: None. **Bill Approved 6-0.**

ADJOURN: Motion to adjourn at 6:51 p.m. by Guy, second by Powell. AYES: Coleman, Powell, Kinnard, Guy, Persell and Williams. NAYS: None. Motion carried 6-0.

* * * * *

SWEARING IN OF NEW COUNCIL MEMBERS: At this time Tonya Willim, City Clerk, swore in Councilmembers: Tom Williams, Dave Powell and Barb Hardwick. Ron Peterson will be sworn in at a later date.

SEATING OF NEW COUNCIL MEMBERS: Mayor reseated the Council.

Mayor Wright called to order the second part of the regular meeting of the City Council of the City of Richmond, Missouri on April 12, 2016 at 6:58 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Rob Kinnard, Mike Persell, Deanna Guy, Tom Williams, Barb Hardwick and Sam Coleman.

COUNCIL ABSENT: Ron Peterson, Councilman Elect (has not been officially sworn in).

VOTE OF MAYOR PRO TEM: The Mayor explained the blank pieces of paper and asked each Councilmember to write down their selection for Mayor Pro Tem, fold the piece of paper and hand back to him. Once all the pieces were handed in he read the names off of each piece. Tom Williams had the most votes and was elected as Mayor Pro Tem.

MAYOR APPOINTS COMMITTEES/COMMITTEE CHAIRS: Council Meeting.

ADOPTION OF AGENDA: Motion to approve second part of the agenda as printed by Persell, second by Guy. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

NEW BUSINESS:

A. Proposed FY16 Overlay Project – Discussion of FY16 Street Overlay as present and micro surfacing. Council agrees to go out to bid for overlay, but, will wait on the striping of downtown until further information can be given as to how, if at all, more parking spaces can be outlined around the square. Not enough parking on square. Motion to approve the FY16 Street Overlay and release to bid; with approval of Micro surfacing by Persell, second Powell; AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

B. 10-13 Force main Change Order No. 1. C/A this project is complete and approval of change order is to get approval to pay the final pay request to contractor. Motion to approve change order for an overall decrease of \$926 for a contract amount of \$78,761 by Persell, second Powell; AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

C. Mushroom Festival Street Closure – Bill Purcell, Mushroom Festival co-Chairman addressed the council with regards to the standard street closing for the Annual Mushroom Festival. Motion to approve street closings by Guy, second Williams. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

D. Proposed City Logo. Councilor Guy addressed the council on the final proposed draft of the City of Richmond logo. Motion to approve logo by Persell, second Hardwick. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

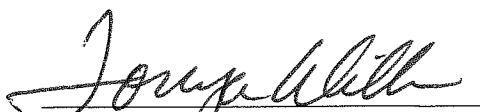
Additional agenda item added at this time.


E. Fee at Farmer's Market. C/A addressed council that the RDD has asked for the fee of \$15.00 to be waived at the Farmer's Market this season. Motion to approve fee waiver by Williams, second Persell. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:36 p.m. by Guy, second by Powell. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:02 p.m. by Williams, second by Persell. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn at 8:02 p.m. by Williams, second by Persell. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 7-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 26, 2016

PRAYER: Mike Bliss

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, April 26, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Sam Coleman, Dave Powell, Rob Kinnard, Barb Hardwick and Deanna Guy.

COUNCIL ABSENT: Mike Persell, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O'Dell, Streets Superintendent-Joe Jackson, HR-Sandra Williams. City Attorney Chris Williams absent; attend Padraic Corcoran from Williams & Campo

STAFF ABSENT: Finance Director-Rebecca Hoeflicker, Com. Dev. Director-Lisa Hastings, Rec. Director-Haley Williams excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 12, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Guy. AYES: Williams, Hardwick, Powell, Guy, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell (absent) – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee met and discussed the items on the agenda.

PUBLIC WORKS: Dave Powell – the committee met and discussed the items on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR'S REPORT – Mike Wright – mostly routine. Did attend the Jefferson City Legislative trip and committee meeting. On Planning & Zoning Barb Hardwick will continue to serve on Planning & Zoning and Mike Persell will not. We will need another P&Z member and one for Park Board.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet. Discussed different items on the report. Did discuss the EPA report and what a positive report.

Discussed the positive letter to Chief Burnine regarding Matt Peterson from the Assistant Attorney General with regards to the outstanding job he did on the Matthews case.

UNFINISHED BUSINESS: None.

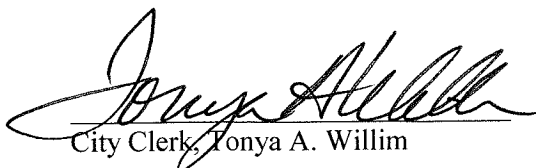
NEW BUSINESS:

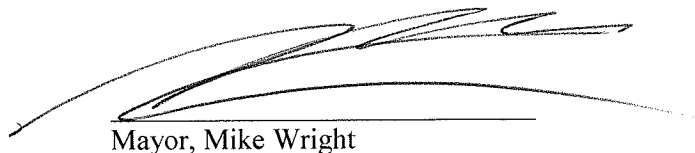
A. **A. Bill No.: 16-11** Amending Chapter 235 to add Article 3 Section 235.400 City Compost/Brush Site Regulation and 235.410 Illegal Duping Penalties. Motion by Councilor Peterson, second Councilor Williams, for the first and second reading by title only of **Bill 16-11**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams and Coleman. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-11**. Motion to adopt by Councilor Peterson, second Councilor Williams to approve **Bill 16-11** as ordinance. Discussion: Councilor Williams asked if a monthly report could be distributed showing what the activity is during the compost season roll called. AYES: Guy, Hardwick, Kinnard, Powell, Peterson, Williams and Coleman NAYS: None. **Bill Approved 7-0.**

B. **Bill No.: 16-12** Designating Safe Zone Parking Spaces on North Main Street. Motion by Councilor Peterson, second Councilor Powell, for the first and second reading by title only of **Bill 16-12**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams and Coleman. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-12**. Motion to adopt by Councilor Peterson, second Councilor Guy to approve **Bill 16-12** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Powell, Peterson, Williams and Coleman NAYS: None. **Bill Approved 7-0.**

C. **Bill No.: 16-13** Amending Section 700.100 regarding Application of Sewer Base Rate to Residential Multi-Family Facilities. Motion by Councilor Peterson, second Councilor Williams, for the first and second reading by title only of **Bill 16-13**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams and Coleman. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-13**. Motion to adopt by Councilor Williams, second Councilor Peterson to approve **Bill 16-13** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Powell, Peterson, Williams and Coleman NAYS: None. **Bill Approved 7-0.**

ADJOURN: Motion to adjourn at 7:00 p.m. by Councilor Peterson, second by Councilor Williams. AYES: Guy, Hardwick, Kinnard, Powell, Williams, Peterson and Coleman. NAYS: None. Motion carried 6-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MAY 10, 2016

PRAYER: Councilman Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 10, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Sam Coleman, Dave Powell, Rob Kinnard, Mike Persell, Barb Hardwick and Deanna Guy.

COUNCIL ABSENT:, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Rec. Director-Haley Williams, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, Com. Dev. Director-Lisa Hastings and City Attorney Chris Williams a

STAFF ABSENT: Finance Director-Rebecca Hoeflicker, HR-Sandra Williams, excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 26, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Persell. AYES: Williams, Hardwick, Powell, Guy, Persell, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – the committee would like to call a meeting on May 17 at 4:00 p.m.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – mostly routine. Mayor Wright recognized Detective Matt Peterson for a job well done at the Matthews Trial and presented him with the framed letter from the Attorney General’s Office.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Henkel for Hope Relay for Life Boot Drive Fundraiser. Cari Klein, HR Business Partner, Sr. attended. The Henkel Relay for Life Team “Henkel for Hope” is asking for permission to do a boot drive fundraiser on May 21st from 10:00 am to 2:00 pm. We would like to have teams of four people at the following locations. East & West South Street & Spartan Drive (all four corners) East & West Main Street & Spartan Drive (all four corners). We would really appreciate permission to do this to help raise money for Relay for Life of Ray County. Motion to approve by Councilor Powell, second by Councilor Hardwick. AYES: Williams, Hardwick, Powell, Guy, Persell, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 8-0.

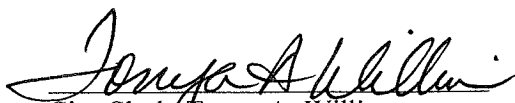
B. Well No. 5 Repair – Brotcke completed removal and inspection of the pump on Well No. 5. Total pump repair will be \$12,805.50. Motion to approve by Councilor Powell, second by Councilor Hardwick. AYES: Williams, Hardwick, Powell, Guy, Persell, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 8-0.


C. Bill 16-14 Change in Zoning at 1302 W Main from I-1 to R-1. Motion by Councilor Peterson, second Councilor Williams, for the first and second reading by title only of **Bill 16-14**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams, Persell and Coleman. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-14**. Motion to adopt by Councilor Peterson, second Councilor Guy to approve **Bill 16-14** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Persell, Powell, Peterson, Williams and Coleman NAYS: None. **Bill 16-14 Approved 8-0.**

D. Bill 16-15 Richmond First Baptist Church request for Replat. Motion by Councilor Peterson, second Councilor Williams, for the first and second reading by title only of **Bill 16-15**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams, Persell and Coleman. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-15**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-15** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Persell, Powell, Peterson, Williams and Coleman NAYS: None. **Bill 16-15 Approved 8-0.**

E. Bill 16-16 Question of Whether the City Shall Impose a Local Use Tax on Out of State Purchases. Motion by Councilor Peterson, second Councilor Persell, for the first and second reading by title only of **Bill 16-16**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams, Persell and Coleman. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-16**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-16** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Persell, Powell, Peterson, Williams and Coleman NAYS: None. **Bill 16-16 Approved 8-0.**

ADJOURN: Motion to adjourn at 7:00 p.m. by Councilor Peterson, second by Councilor Williams. AYES: Guy, Hardwick, Kinnard, Persell, Powell, Williams, Peterson and Coleman. NAYS: None. Motion carried 8-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MAY 24, 2016

PRAYER: Dr. Justin Meier

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 24, 2016 at 06:35 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Sam Coleman, Dave Powell, Rob Kinnard, Mike Persell, Barb Hardwick and Deanna Guy.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Rec. Director-Haley Williams, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, Com. Dev. Director-Lisa Hastings, Finance Director-Rebecca Hoeflicker, HR-Sandra Williams and City Attorney Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 10, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Dave Donaldson, 904 Broadway – read statement he prepared regarding a “Courtesy Notice” he received in violation of city ordinance 2331 section 220.020 (Nuisance Vegetation). Particularly mowing of MoDOT right of way. He asked council to discuss six questions and to send a clear answer to these questions to all who received the notice. Matt and Carrie Fields 800 Broadway stated they received two notices regarding mowing of “property” that is right of way; we are the only ones that received a second notice. Jack Cringan 900 Broadway stated there are parts too steep to mow. Council briefly discussed and will take their questions and concerns into consideration. .

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Persell. **AYES:** Williams, Hardwick, Powell, Guy, Persell, Peterson, Coleman and Kinnard. **NAYS:** None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report, but, we should meet regarding the right of way issue.

PUBLIC WORKS: Dave Powell – the committee would like to call a meeting on May 17 at 4:00 p.m.; we discussed the overlay project under new business. We also discussed several drainage projects that have been issues for years. We have started the one on Camden. The others are Wollard, Ruby, Thornton and we discussed the purchase of a hydro vac for \$3,000 from Baker-Peterson, which is under the threshold for the C/A and we recommend the purchase of the hydrovac pull behind.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – street projects are coming along well. The Southview Parking Lot is complete and it looks good. On May 11 took another tour of the Henkel plant with Dr. Aytes, Brock Dover and Ron. Richmond was featured in the MML Magazine. Everett Thompson wanted me to express his thanks to the Fire Department for the minimum damage their building and quick response.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet and brief council on those items.

UNFINISHED BUSINESS: None.

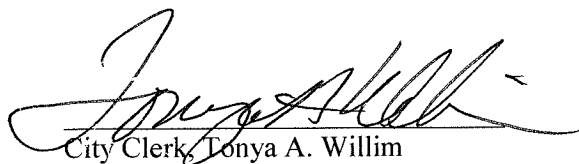
NEW BUSINESS:

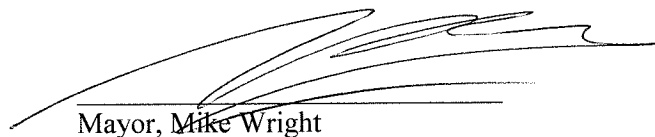
A. Bid Selection FY 16 Overlay Project. C/A stated that Public Works reviewed the bids and Advanced Asphalt is the apparent low bidder. Staff has checked references and asks Council approval of Advanced Asphalt. Motion to approve by Councilor Peterson, second by Councilor Guy. AYES: Williams, Hardwick, Powell, Guy, Persell, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 8-0.

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:06 p.m. by Guy, second by Peterson. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Powell, Peterson and Williams. NAYS: None. Motion approved 8-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:02 p.m. by Williams, second by Persell. AYES: Coleman, Guy, Hardwick, Peterson, Kinnard, Persell, Powell and Williams. NAYS: None. Motion approved 8-0.

ADJOURN: Motion to adjourn at 8:02 p.m. by Williams, second by Persell. AYES: Coleman, Guy, Hardwick, Kinnard, Persell, Peterson, Powell and Williams. NAYS: None. Motion approved 8-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 14, 2016

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 24, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Ron Peterson Sam Coleman, Dave Powell, Rob Kinnard, Barb Hardwick and Deanna Guy.

COUNCIL ABSENT: Mike Persell excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Rec. Director-Haley Williams, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O’Dell, Streets Superintendent-Joe Jackson, HR-Sandra Williams and City Attorney Chris Williams.

STAFF ABSENT: Finance Director-Rebecca Hoeflicker and Com. Dev. Director-Lisa Hastings

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 24, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Caitlin Estes – asked council to reconsider the specific breed ban for it is outdated. She stated that the dangerous animals ordinance is sufficient, but the ordinance that bans pits or breed specific animals should not exist. Katie Lappin and Susana Pearson both spoke to council regarding Dogs of any breed, if treated poorly, especially when they are young, won’t be great dogs. All owners have to be responsible for their dogs behavior. Mayor Wright stated that administration was already looking at the ordinance and C/A state there is a state statute that you cannot legislate against having specific breeds of dogs.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Williams. AYES: Williams, Hardwick, Powell, Guy, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – Absent.

ORDINANCE COMMITTEE: Deanna Guy – committee met on June 8 and discussed the right of way ordinance. Staff is revising and will come back with a revised ordinance.

PUBLIC WORKS: Dave Powell – the committee met before council tonight to discuss the striping bid of streets and downtown area that is on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR'S REPORT – Mike Wright – I attended the committee meetings. He thanked the public works crew that worked all weekend on the double leaks.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet.

UNFINISHED BUSINESS: None.

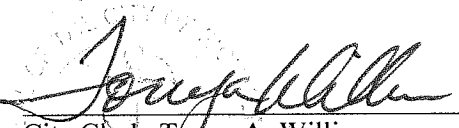
NEW BUSINESS:

A. Bid Selection for Striping of Certain Areas. Motion to approve the bid for striping of certain areas by Councilor Powell, second by Councilor Peterson. AYES: Williams, Hardwick, Powell, Guy, Peterson, Coleman and Kinnard. NAYS: None. Motion approved 7-0.

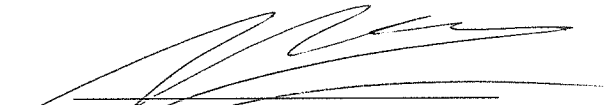
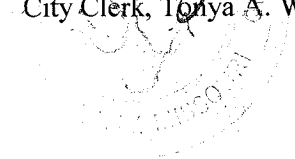
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:50 p.m. by Guy, second by Peterson. AYES: Coleman, Guy, Hardwick, Kinnard, Powell, Peterson and Williams. NAYS: None. Motion approved 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:09 p.m. by Guy, second by Williams. AYES: Coleman, Guy, Hardwick, Peterson, Kinnard, Powell and Williams. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn at 7:09 p.m. by Williams, second by Hardwick. AYES: Coleman, Guy, Hardwick, Kinnard, Peterson, Powell and Williams. NAYS: None. Motion approved 7-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 28, 2016

PRAYER: Dave Donaldson

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, June 28, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Ron Peterson Sam Coleman, Dave Powell, Rob Kinnard, Mike Persell, Barb Hardwick and Deanna Guy.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT:, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker and Com. Dev. Director-Lisa Hastings Fire Chief-Lonnie Quick, Collector-Marilyn O’Dell and City Attorney Chris Williams.

STAFF ABSENT: City Administrator-Ron Brohammer, Wastewater Superintendent-Dale Shipp, Streets Superintendent-Joe Jackson, HR-Sandra Williams and Rec. Director-Haley Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: June 14, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Guy. AYES: Williams, Hardwick, Powell, Guy, Peterson, Persell, Coleman and Kinnard. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee met on June 20 and discussed the right of way ordinance and the breed specific ordinance.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report. Councilor Kinnard asked Fire Chief Quick to address Council on the improving of the ISO rating and what it means if it changes. Chief Lonnie stated that his crew has been working on improving Richmond’s ISO rating. This is used by insurance companies to establish insurance rates for the community. A lower ISO, means lower insurance rates for citizens. Presently, Richmond is rated 5, which is pretty good, but we are striving to lower it. We just recently completed the evaluation process and hopefully the rating will be lower and we will let you know.

MAYOR'S REPORT – Mike Wright – Mostly routine. Appointment of Phil McGinnis to Planning & Zoning; Roll called: Coleman, Kinnard, Williams, Powell, Guy, Persell and Hardwick. Abstain: Peterson. Approved 7-0. Mayor stated we do need an appointment for the Park Board as well.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

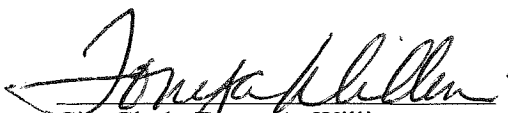
A. **Bill No.: 16-17** Replat of Lot 1 Oak Ridge 3rd Addition. Motion by Councilor Peterson, second Councilor Persell, for the first and second reading by title only of **Bill 16-17**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams, Persell and Coleman. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-17**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-17** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Persell, Powell, Peterson, Williams and Coleman NAYS: None. **Bill 16-17 Approved 8-0.**

B. **Bill No.: 16-18** Conditional Use Permit to allow Residential Apartment (108 E. Main Street) with in a B-3 District. Motion by Councilor Williams, second Councilor Peterson, for the first and second reading by title only of **Bill 16-18**. AYES: Guy, Hardwick, Kinnard, Peterson, Williams, Persell and Coleman. NAYS: None. ABSTAIN: Powell. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-18**. Motion to adopt by Councilor Williams, second Councilor Peterson to approve **Bill 16-18** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Kinnard, Persell, Peterson, Williams and Coleman NAYS: None. ABSTAIN: Powell. **Bill 16-18. Approved 7-0.**

C. **Bill No.: 16-19** Amending Section 220.020 regarding Mowing of Right of Way Adjacent to Private Property. Motion by Councilor Peterson, second Councilor Persell for the first and second reading by title only of **Bill 16-19**. AYES: Guy, Hardwick, Powell, Kinnard, Peterson, Williams, Persell and Coleman. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-19**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-19** as ordinance. Discussion: Councilor Guy and Dave Donaldson had brief discussion on the ordinance. Roll called. AYES: Guy, Hardwick, Kinnard, Persell, Powell, Peterson, Williams and Coleman NAYS: None. **Bill 16-19 Approved 8-0.**

D. Annual Renewal of Liquor Licenses for Richmond Businesses. City Clerk Willim addressed the council on the businesses that have applied for renewal of their liquor licenses. Certain business have made application, yet, the City has not received their State License, but, request approval for them once the State License is received. Currently the City receives approximately \$7.700 on application fees. Motion to approve by Powell, second by Hardwick. AYES: Powell, Hardwick, Coleman and Persell. NAYS: Kinnard and Guy. ABSTAIN: Williams and Peterson. Approved 4-2.

ADJOURN: Motion to adjourn at 6:56 p.m. by Peterson, second by Guy. AYES: Coleman, Guy, Hardwick, Kinnard, Peterson, Persell, Powell and Williams. NAYS: None. Motion approved 8-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 12, 2016

PRAYER: Mike Stevens

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 12, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Barb Hardwick and Deanna Guy.

COUNCIL ABSENT: Tom Williams, Ron Peterson and Rob Kinnard, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker and Com. Dev. Director-Lisa Hastings Fire Chief-Lonnie Quick, Rec. Director-Haley Williams Superintendent-Joe Jackson and City Attorney Chris Williams.

STAFF ABSENT: Wastewater Superintendent-Dale Shipp, Streets, HR-Sandra Williams and Collector-Marilyn O'Dell

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

PUBLIC HEARING: Mayor Mike Wright opened the public hearing at 6:32 p.m. for the Proposed Chapter 353 Tax Abatement for the Richmond Downtown Redevelopment Plan and Ron will speak on this.

This public hearing is to ensure the public is aware of certain tax abatements the Richmond City Council is considering granting tax abatements for building improvements for certain merchants (Community Reality, Chastidy Loftin. Owner; a photography studio, Melinda Macey, Owner; and an ice store, The Scoop, owners Mr. & Mrs. Everett Thompson). These tax abatements will abate taxes only on the improvements completed and will be for a 10 year period unless cost of improvements is recouped sooner. Eligible facilities are located only in the area known as the Richmond Downtown District. The Richmond Downtown District was established in 2012. In order to stimulate improvements and growth in the district, the members asked the City Council to consider establishment of a tax abatement zone to aid growth and improvements in the District. To that end, the City council agrees to consider a tax abatement plan IAW Mo Statutes Chapter 353 for Richmond Downtown District. A key element of this was a determination as to whether or to the area could be considered blighted. Development Initiatives was commissioned to complete the study and blight determination was made. The Richmond Development Corporation, a register Missouri Corporation, was duly appointed by the Mayor and Council February 2016. City Staff developed guidelines and procedures as well as an application process for participants to apply for tax abatement. To date three merchants noted have applied for tax abatements for improvements accomplished or planned to be accomplished. All taxing entities have been properly notified of the potential tax abatements for these three participants. Questions have been answered and no objections have been presented by any of the taxing entities. All documents are available for review and will be attached to these proceedings as a public record. Are there any questions or comments at this time? Questions may be referred to the City Attorney, Chris Williams, the Mayor or me. Hearing none, I recommend the hearing be closed and council approves the tax abatement request

currently under consideration. Chris William stated before the public hearing is closed to enter into the record the list of Exhibits as follows:

1. Notices to the taxing districts of the public hearing for the Richmond Downtown Redevelopment Plan and the tax impact analysis sent certified mail on June 27, 2016 and return receipt cards.
2. Richmond Downtown Redevelopment Plan including the following exhibits:
 - A. Map showing boundary of Redevelopment Area; and
 - B. Tax Impact Analysis.
3. 353 Blight Analysis prepared by Development Initiatives dated June 3, 2015.
4. Richmond Downtown Redevelopment Plan Policy.
5. Richmond Downtown Redevelopment Program Application for Community Realty Building.
6. Richmond Downtown Redevelopment Program Application for The Scoop of Richmond.
7. Richmond Downtown Redevelopment Program Application for Forever Fotos.

Mayor stated with no questions or comments the hearing is closed at 6:36 p.m.

ACCEPTANCE OF MINUTES: June 28, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Darrell Richards, 212 N. Sanderson Drive – Received a nuisance letter on vegetation and felt that he should have been address or approached (face to face) at his residence prior to receiving a letter of violation. Mayor explained that it is the City practice to write a Courtney Notice first. Mr. Richards was unhappy with this procedure. Mr. Richards also brought up a lot on Black Diamond that needs assistance in mowing. Mayor explained that there is a group now in the community that volunteers to help with mowing and the Mayor instructed Lisa Hastings to follow up.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Guy, second by Councilor Persell. AYES: Hardwick, Powell, Guy, Persell and Coleman. NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee met briefly and discussed the FY17 revenues.

ORDINANCE COMMITTEE: Deanna Guy – committee met and discussed the Pit Bull Ordinance on t agenda tonight.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report, but will have one in the near future.

PUBLIC SAFETY: Rob Kinnard – absent. Councilor Powell stated they had a joint meeting with Ordinance and discussed same.

MAYOR'S REPORT – Mike Wright – American Celebration was the best one this year. Thank you to all the staff that helped.

Appointment of Zachary Thompson – City Prosecutor for three months; Roll called: Coleman, Powell, Guy, Persell and Hardwick. Approved 5-0.

Appointment of Darrin Daniel to Park Board; Roll called: Coleman, Powell, Guy, Persell and Hardwick. Approved 5-0.

CITY ADMINISTRATOR REPORT: Report is included in the packet. C/A discussed staff is currently in the middle of budget process. We did meet with the Finance Committee to go over budget revenues. Attended Highway 13 Coalition meetings and discussed the topics at the meeting.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **Bill No.: 16-20** Amending Article III of Chapter 210, Article 3, Section 210.225 and 2510.230 regarding Regulations for Dogs. Motion by Councilor Guy, second Councilor Persell, for the first and second reading by title only of **Bill 16-20**. AYES: Guy, Hardwick, Powell, Persell and Coleman. NAYS: None. Motion carried 5-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-20**. Motion to adopt by Councilor Guy, second Councilor Hardwick to approve **Bill 16-20** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Persell, Powell, and Coleman NAYS: None. **Bill 16-20 Approved 5-0.**

B. **Bill No.: 16-21**, Approving The Richmond Downtown Redevelopment Plan Pursuant To Chapter 353 Of The Revised Statutes Of Missouri, Establishing The Redevelopment Area Described Therein As A Blighted Area, And Authorizing Certain Tax Abatements Within The Redevelopment Area. Motion by Councilor Powell, second Councilor Coleman, for the first and second reading by title only of **Bill 16-21**. AYES: Guy, Hardwick, Powell, Persell and Coleman. NAYS: None. Motion carried 5-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-21**. Motion to adopt by Councilor Persell, second Councilor Powell to approve **Bill 16-21** as ordinance. Discussion: none; roll called. AYES: Guy, Hardwick, Persell, Powell, and Coleman NAYS: None. **Bill 16-21. Approved 5-0.**

C. Citizens for Richmond Progress – Councilor Guy discussed the Use Tax Brochure with the Council and the information in the Brochure.

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:07 p.m. by Guy, second by Persell. AYES: Coleman, Guy, Hardwick, Persell and Powell. NAYS: None. Motion approved 5-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:21 p.m. by Powell, second by Persell. AYES: Coleman, Guy, Hardwick, Persell and Powell. NAYS: None. Motion approved 5-0.

ADJOURN: Motion to adjourn at 7:21 p.m. by Persell, second by Powell. AYES: Coleman, Guy, Hardwick, Persell and Powell. NAYS: None. Motion approved 5-0.

City Clerk, Tonya A. Willim

Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 26, 2016

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 12, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Barb Hardwick, Tom Williams, Ron Peterson, Rob Kinnard and Deanna Guy.

COUNCIL ABSENT: None

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Lieutenant-Todd Herdman, Finance Director-Rebecca Hoeflicker, Fire Chief-Lonnie Quick, Rec. Director-Haley Williams, Superintendent-Joe Jackson, Wastewater Superintendent-Dale Shipp, Collector-Marilyn Odell and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 12, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Persell. AYES: Williams, Peterson, Kinnard, Hardwick, Powell, Guy, Persell and Coleman. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report, but will have one in the near future. July 28 at 4:30 p.m.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee met and has three items on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright –7/18 we met with the Commissioners to discuss the SRO; 7/21 Rebecca and I met with a potential business and investor and also on the 21st Ron and I along with Justin Meier and his wife, attended the MML Meeting recognizing Justin as them as Outstanding Citizen of the Year.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Discussed different items on the report.

UNFINISHED BUSINESS:

A. Newmark Grubb Zimmer – Troy Nash and Stacy Sedler. Troy handed out the report for building an economic development framework. He discussed the different sections of the report, along with different types and models to follow and areas to focus on.

NEW BUSINESS:

A. Outlaw Days Request to use Parking Lot and street closure. Motion to approve by Persell, second Guy. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

B. **Bill No. 16-22** Approving Replat of Lots 3 & 4 Morningside Village Phase One. Motion by Councilor Williams, second Councilor Peterson, for the first and second reading by title only of **Bill 16-22**. AYES: Guy, Hardwick, Powell, Williams, Kinnard, Peterson, Persell and Coleman. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-22**. Motion to adopt by Councilor Guy, second Councilor Hardwick to approve **Bill 16-22** as ordinance. Discussion: none; roll called. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. **Bill 16-22. Approved 8-0**

C. Proposed CIPP Contract with Proposal. FY2016 Cured-In-Place (CIPP) project for Richmond's Wastewater Collection system. Dale has selected 3925 feet a pipe to be relined in this year's project. We propose to "piggyback" on a Johnson County Contract, price \$27.95/foot for 8" pipe. We have \$100,000 budgeted—to complete the amount of pipe will cost \$109,862.50. We propose to transfer \$9863.00 from reserves, which will require council approval for a budget amendment, to complete this project. Motion to approve Powell, second Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approve 8-0.

D. Bid Selection - Cleaning of Lagoon at Water Treatment Plant. Councilor Powell stated that after the committee meeting tonight we the committee would like to make a motion to reject all bids and rebid at a later date. Discussion: time frame and pricing issues. Motion by Powell, second Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

D. Bill No.: 16-23 Ordinance Approving Supplemental Agreement No. 1 for Sidewalk Project with Olsson Associates. Councilor Powell made a motion to table this ordinance until the next Council meeting. Discussion: more time to discuss later. Motion by Powell, second Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

E. Bill No. 16-24 Ordinance Approving Transportation Alternative Funds Program Supplemental Agreement with MoDot. Councilor Powell made a motion to table this ordinance until the next Council meeting. Discussion: same as above would like more time to discuss. Motion by Powell, second Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:13 p.m. by Guy, second by Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:29 p.m. by Guy, second by Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 7:29 p.m. by Persell, second by Peterson. AYES: Guy, Williams, Kinnard, Peterson, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 8-0

City Clerk, Tonya A. Willim

Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, AUGUST 9, 2016

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, August 9, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Barb Hardwick, Tom Williams, Rob Kinnard and Deanna Guy.

COUNCIL ABSENT: Ron Peterson, excused

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Comm Dev – Lisa Hastings, Collector-Marilyn Odell, Rec. Director-Haley Williams, and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 26, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Cheryl McGinnis 311 E Main Street discussed problems with alley way behind her and other residences home. Red Cross Pharmacy has added gravel to end of the alleyway and had cars parking there. Trash trucks are destroying the alleyway with trucks driving up to get the pharmacy's trash. Pharmacy has added gravel to private property without asking permission. The water retention basin is causing flooding of alley way and into their back yards. Now there is standing water. Pictures were handed to the council for review. Amy Wirsig 309 E. Main Street: there is a lot more traffic now with employee's cars up and down the alley. Ordinance regarding parking lots must be paved. What are they supposed to do, what can be done, is this legal, what type of assistance can they get in resolving this issue. Mayor stated the staff will be in contact with you.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Williams, Kinnard, Hardwick, Powell, Guy, Persell and Coleman. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has met and discussed the FY 17 budget.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee met and has three items on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR'S REPORT – Mike Wright – attended the Finance Committee meeting; thank you to the citizens for passing the use tax and all the assistance from the hard working individuals.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Discussed different items on the report. In regards to the three projects for tax abatements; the last step is transfer to retrigger the tax abatements. We will be presenting the draft of the FY17; we did have items in there that were depended on the passage of the use tax and those will be incorporated into the draft. We are having problems with the cameras in the park and will be finding other solutions. We have hired an Assistant Recreation Director and she start the first of next month. Showed video of sewer main at Park/Rothrock that collapsed and looking to add to the CIPP contract.

UNFINISHED BUSINESS:

- A. **Bill No.: 16-23** Ordinance Approving Supplemental Agreement No. 1 for Sidewalk Project with Olsson Associates. Motion by Councilor Guy, second Councilor Powell, for the first and second reading by title only of **Bill 16-23**. AYES: Guy, Hardwick, Powell, Kinnard, Persell and Coleman. NAYS: Williams. **Motion carried 6-1**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-23**. Motion to adopt by Councilor Kinnard, second Councilor Guy to approve **Bill 16-23** as ordinance. Discussion then roll called. AYES: Guy, Kinnard, Hardwick, Persell and Coleman NAYS: Williams and Powell. **Bill 16-23. Approved 5-2**

- B. **Bill No. 16-24** Ordinance Approving Transportation Alternative Funds Program Supplemental Agreement with MoDot. Motion by Councilor Persell, second Councilor Kinnard, for the first and second reading by title only of **Bill 16-24**. AYES: Guy, Hardwick, Kinnard, Persell and Coleman. NAYS: Powell and Williams. **Motion carried 5-2**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-24**. Motion to adopt by Councilor Kinnard, second Councilor Guy to approve **Bill 16-24** as ordinance. Discussion then roll called. AYES: Guy, Kinnard, Hardwick, Persell and Coleman NAYS: Williams and Powell. **Bill 16-24. Approved 5-2**

NEW BUSINESS:

- A. Sewer Main Between Rothrock and Park Avenue. Approval of adding 600 feet to the CIPP project. This will require a budget adjustment from reserves. Motion to approve the additional 600 feet by Powell, second Williams. AYES: Guy, Kinnard, Hardwick, Persell, Coleman, Williams and Powell. NAYS: None. Approved 7-0.

- B. **Bill No. 16-25** Ordinance Calling Election in the City of Richmond, Missouri on the Question of Continuing the Existing One-Half of One Percent Transportation Sales Tax. Motion by Councilor Persell, second Councilor Kinnard, for the first and second reading by title only of **Bill 16-25**. AYES: Guy, Hardwick, Kinnard, Persell, Williams, Powell and Coleman. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-25**. Motion to adopt by Councilor Williams, second Councilor Persell to approve **Bill 16-25** as ordinance. Discussion then roll called. AYES: Guy, Kinnard, Hardwick, Persell, Williams, Powell and Coleman NAYS: None. **Bill 16-25. Approved 7-0**


- C. **Bill No. 16-26** Ordinance to Establish A Procedure To Disclose Potential Conflicts Of Interest and Substantial Interests For Certain Municipal Officials. Motion by Councilor Williams, second Councilor Persell, for the first and second reading by title only of **Bill 16-26**. AYES: Guy, Hardwick, Kinnard, Persell, Williams, Powell and Coleman. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-26**. Motion to adopt by Councilor Williams, second Councilor Persell to approve **Bill 16-26** as ordinance. Discussion then roll called. AYES: Guy, Kinnard, Hardwick, Persell, Williams, Powell and Coleman NAYS: None. **Bill 16-26. Approved 7-0**


D. **Bill No.: 16-27** Ordinance Declaring the Results from Election on Question to Impose the Use Tax. Motion by Councilor Williams, second Councilor Hardwick, for the first and second reading by title only of **Bill 16-27**. AYES: Guy, Hardwick, Kinnard, Persell, Williams, Powell and Coleman. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-27**. Motion to adopt by Councilor Williams, second Councilor Persell to approve **Bill 16-27** as ordinance. Discussion then roll called. AYES: Guy, Kinnard, Hardwick, Persell, Williams, Powell and Coleman NAYS: None. **Bill 16-27. Approved 7-0**

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:31 p.m. by Guy, second by Williams. AYES: Guy, Williams, Kinnard, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 7-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:04 p.m. by Guy, second by Persell. AYES: Guy, Williams, Kinnard, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 7-0

ADJOURN: Motion to adjourn at 8:04 p.m. by Persell, second by Hardwick. AYES: Guy, Williams, Kinnard, Hardwick, Persell, Powell, and Coleman NAYS: None. Approved 7-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, AUGUST 23, 2016

PRAYER: Councilor Bill Purcell

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, August 23, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Tom Williams and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy, Barb Hardwick, Ron Peterson, excused

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Joe Jackson, Lisa Hastings, Marilyn Odell, Haley Williams, Sandra Williams and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

PUBLIC HEARING - SETTING OF TAX RATE- A public hearing regarding the 2016 property tax rates proposed to be set at the August 23, 2016 Council Meeting was opened by Mayor Mike Wright at 6:31 p.m. Mayor Wright asked if there were any questions concerning the tax rates that were ran in the Richmond Daily News and posted in three public places. There were no questions or comments made. Mayor Wright adjourned the public hearing at 6:32 p.m.

ACCEPTANCE OF MINUTES: August 9, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Persell, Williams, Kinnard, Coleman and Powell. NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy (absent) – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – street projects are done and look very well.

Appointment of Rachael Tarrant to Richmond Police Department. Roll called: AYES: Persell, Williams, Kinnard, Coleman and Powell. NAYS: None. Appointment approved 5-0.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Discussed Public Works projects that have been completed.

UNFINISHED BUSINESS: None.

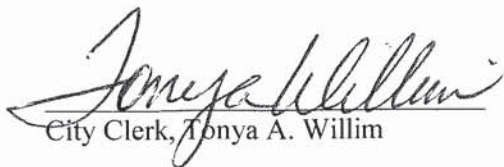
NEW BUSINESS:

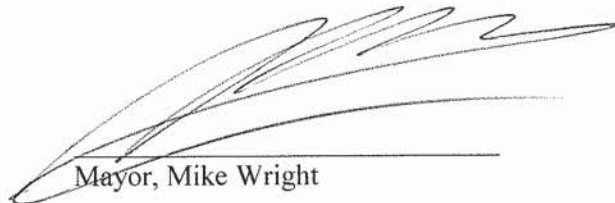
- A. Draft FY2017 Budget Presentation. C/A went through briefing of Draft FY17 Budget with a Powerpoint Presentation and will be attached to the minutes for official record. At the end of presentation C/A stated his concern that the compensative plan update was not in the budget and how important it is. We are currently developing in areas that are not on the plan. The last development plan was completed in 2000. That is a \$50,000 to \$75,000 project. Councilor Powell stated that overall the budget looks good and with the passage of the use tax and hiring a police officer in January, I think I would like to see us wait on hiring and Economic Development Director until then as well to see how much of the use tax money comes in. C/A stated the reason I would hire the person early is the majority of the money will come from the general fund, only a small portion will come from the use tax. If you have any questions or comments call or email me. Council Persell did not see a need in having another finance committee. C/A stated, if there is a need we can have one, but, I will wait for further instruction.
- B. **Bill No. 16-28** Ordinance in Relation to the Setting of the Tax Levy for General Revenue, Park Purposes, and General Obligation Bonds of the city of Richmond, Missouri for the Year 2016 in accordance to the laws and statutes and providing an effective date for this ordinance. Motion by Councilor Williams, second Councilor Powell, for the first and second reading by title only of **Bill 16-28**. AYES: Kinnard, Persell, Williams, Powell and Coleman. NAYS: None. **Motion carried 5-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-28**. Motion to adopt by Councilor Williams, second Councilor Persell to approve **Bill 16-28** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell and Coleman NAYS: None. **Bill 16-28. Approved 5-0**

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:39 p.m. by Williams, second by Persell. AYES: Williams, Kinnard, Persell, Powell, and Coleman. NAYS: None. Approved 5-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:35 p.m. by Williams, second by Persell. AYES: Williams, Kinnard, Persell, Powell, and Coleman NAYS: None. Approved 5-0

ADJOURN: Motion to adjourn at 8:35 p.m. by Williams, second by Persell. AYES: Williams, Kinnard, Persell, Powell, and Coleman NAYS: None. Approved 5-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 13, 2016

PRAYER: Councilor Brian Guy

PLEDGE OF ALLEGIANCE: Assistant Fire Chief Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, September 13, 2016 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Tom Williams, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Assistant Fire Chief Mark Sowder, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Joe Jackson, Lisa Hastings, Marilyn Odell, Haley Williams and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting. Shannon Alley Recreation Assistant was introduced to the council.

PUBLIC HEARING – FY2017 BUDGET- A public hearing regarding the proposed 2017 Budget set at the September 13, 2016 Council Meeting was opened by Mayor Mike Wright at 6:35 p.m. Mayor Wright asked C/A Ron Brohammer to present the budget. C/A presented the proposed 2017 Budget with a powerpoint presentation. There were some questions and comments made by Councilor Powell and Councilor Williams regarding waiting to hire an Economic Development Director until after the first of the year. Councilor Kinnard and Councilor Guy expressed approval of moving forward with an ED Director. Councilor Peterson stated understood both sides of the comments, but, that should not delay or hold up passage of the budget. Mayor Wright adjourned the public hearing at 7:16 p.m.

ACCEPTANCE OF MINUTES: August 23, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Charles and Jeanette Doolittle at 204 Rothrock. Concerned that the sink hole has affected their water usage and expressed that their bills have been high over the last two months and now that sink hole is fixed water usage has gone down. They also stated they did use a soaker hose. After discussion, the City's meter reader will continue to monitor their meter. .

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Persell. AYES: Persell, Peterson, Guy, Hardwick, Williams, Kinnard, Coleman and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – attended many meetings over the past few weeks.

Mark Sowder discussed the new ISO rating and what categories influenced the number.

CITY ADMINISTRATOR REPORT: Report is included in the packet.

UNFINISHED BUSINESS: None.

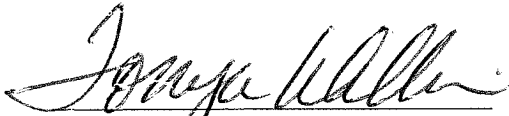
NEW BUSINESS:

- A. **Bill No. 16-29** Ordinance Adopting the Annual Operating Budget for the Fiscal Year Beginning October 1, 2016 to September 30, 2017 Motion by Councilor Powell, second Councilor Peterson, for the first and second reading by title only of **Bill 16-29**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson, Powell and Coleman. NAYS: None. **Motion carried 8-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-29**. Motion to adopt by Councilor Guy, second Councilor Persell to approve **Bill 16-29** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy, Hardwick and Coleman NAYS: None. **Bill 16-29. Approved 8-0**
- B. **Bill No. 16-30** Ordinance Approving Agreement between the City and Rural Fire Protection. Motion by Councilor Peterson, second Councilor Williams, for the first and second reading by title only of **Bill 16-30**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson, Powell and Coleman. NAYS: None. **Motion carried 8-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-30**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-30** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy, Hardwick and Coleman NAYS: None. **Bill 16-30. Approved 8-0**
- C. **Bill No. 16-31** Ordinance Amending City Code to Comply with Senate Bill No. 572. Motion by Councilor Peterson, second Councilor Powell, for the first and second reading by title only of **Bill 16-31**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson, Powell and Coleman. NAYS: None. **Motion carried 8-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-31**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-31** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy, Hardwick and Coleman NAYS: None. **Bill 16-31. Approved 8-0**
- D. **Bill No. 16-32** Ordinance Approving Agreement between the City of Richmond, the Richmond R-XVI School District and Ray County Sheriff’s Department for a School Resource Officer. Motion by Councilor Williams, second Councilor Peterson, for the first and second reading by title only of **Bill 16-32**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson, Powell and Coleman. NAYS: None. **Motion carried 8-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-32**. Motion to adopt by Councilor Guy, second Councilor Hardwick to approve **Bill 16-32** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy, Hardwick and Coleman NAYS: None. **Bill 16-32. Approved 8-0**

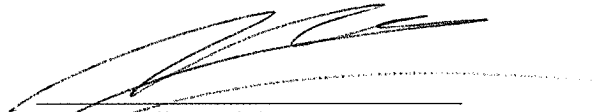
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 7:54p.m. by Guy, second byWilliams. AYES: Guy, Peterson, Hardwick, Williams, Kinnard, Persell, Powell, and Coleman. NAYS: None. Approved 8-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:17 p.m. by Guy, second by Peterson. AYES: Williams, Guy, Hardwick, Peterson, Kinnard, Persell, Powell, and Coleman NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 8:20 p.m. by Persell, second by Peterson. AYES: Williams, Kinnard, Persell, Powell, Guy, Hardwick, Peterson and Coleman NAYS: None. Approved 8-0



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 27, 2016

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, September 27, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Mike Persell, Tom Williams, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Sam Coleman

ROLL CALL – STAFF PRESENT: City Clerk-Tonya Willim, Fire Chief Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Joe Jackson, Lisa Hastings, Marilyn Odell, Haley Williams and City Attorney Chris Williams.

STAFF ABSENT: City Administrator-Ron Brohammer

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting. Shannon Alley Recreation Assistant was introduced to the council.

ACCEPTANCE OF MINUTES: September 17, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor William. AYES: Persell, Peterson, Guy, Hardwick, Williams, Kinnard and Powell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee had a meeting tonight and budget amendments and other items.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – HHW went well. Everyone is aware of the water main break and I would like to say what a great job the Public Works Department did, they put in long hours, some 36 hours straight. The Fire Department in their assistance and effort to them, as well as office staff and to Tom for delivery pizza to them. Homecoming parade, Chad Burnine was the Grand Marshall. The MML meeting will be held on October 13, 2016 would like to see you there.

CITY ADMINISTRATOR REPORT: Mayor stated in the packet any questions?

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Liability Insurance Renewal. Mayor stated there is a slight increase to the yearly insurance renewal. We projected a 5% increase and it's around 4% for a total of \$122,452. Motion to approve renewal by Councilor Persell, second Councilor Williams. AYES: Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 7-0.

Motion to exclude terrorism coverage by Councilor Persell, second Councilor Hardwick. AYES: Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 7-0.

- B. FY Job Classifications/Pay Scales. Motion to approve the FY17 Pay Scales by Councilor Persell, second Councilor Guy. AYES: Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 7-0.

- C. **Bill No. 16-33** Amending the FY16 Budget for Fiscal Year End Adjustments. Motion by Councilor Williams, second Councilor Peterson, for the first and second reading by title only of **Bill 16-33**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson and Powell. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-33**. Motion to adopt by Councilor Peterson, second Councilor Guy to approve **Bill 16-33** as ordinance. No discussion - roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy and Hardwick NAYS: None. **Bill 16-33 Approved 7-0**.

- D. **Bill No.: 16-34** Ordinance Approving Plat of Lots 6 through 10, Lot 12, 13 and Lots 15 through 22 West Haven Estates. Lisa Hastings discussed the plat. Motion by Councilor Powell, second Councilor Hardwick, for the first and second reading by title only of **Bill 16-34**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson and Powell. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-34**. Motion to adopt by Councilor Peterson, second Councilor Williams to approve **Bill 16-34** as ordinance. No discussion - roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy and Hardwick NAYS: None. **Bill 16-34 Approved 7-0**.

- E. **Bill No.: 16-35** Vacating Portion of 10' Utility Easement at 904 Stonner Loop, Swafford Trustmark, LLC. Lisa Hastings discussed the easement. Motion by Councilor Williams, second Councilor Peterson, for the first and second reading by title only of **Bill 16-35**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson and Powell. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-35**. Motion to adopt by Councilor Williams, second Councilor Peterson to approve **Bill 16-35** as ordinance. No discussion - roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy and Hardwick NAYS: None. **Bill 16-35 Approved 7-0**.

- F. **Bill No.: 16-36** Rezoning from R-1 to R-3 on N. Thornton and Spartan. Lisa Hastings discussed the rezoning. Motion by Councilor Powell, second Councilor Peterson, for the first and second reading by title only of **Bill 16-36**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson and Powell. NAYS: None. **Motion carried 7-0**. City Clerk, Tonya

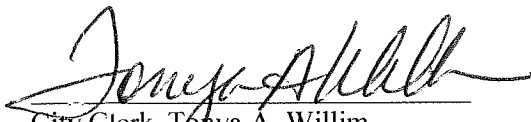
Willim proceeded with the first and second reading by title only of **Bill 16-36**. Motion to adopt by Councilor Peterson, second Councilor Kinnard to approve **Bill 16-36** as ordinance. Mike Williams addressed the Council of his appreciation of the rezoning - roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy and Hardwick NAYS: None. **Bill 16-36 Approved 7-0.**

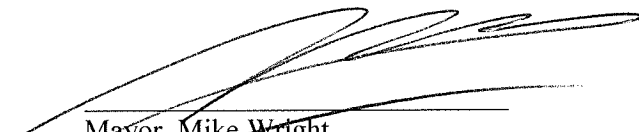
- G. **Bill No.: 16-37** Rezoning from B-2 to R-3 on 804 E. Main. Lisa Hastings discussed the plat. Motion by Councilor Powell, second Councilor Williams, for the first and second reading by title only of **Bill 16-37**. AYES: Kinnard, Persell, Williams, Guy, Hardwick, Peterson and Powell. NAYS: None. **Motion carried 7-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-37**. Motion to adopt by Councilor Williams, second Councilor Peterson to approve **Bill 16-37** as ordinance. No discussion - roll called. AYES: Kinnard, Persell, Williams, Powell, Peterson, Guy and Hardwick NAYS: None. **Bill 16-37 Approved 7-0.**

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:48 p.m. by Councilor Guy, second Councilor Peterson. AYES: Guy, Peterson, Hardwick, Williams, Kinnard, Persell and Powell. NAYS: None. Approved 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 6:57 p.m. with one action taken by Guy, second by Peterson. AYES: Williams, Guy, Hardwick, Peterson, Kinnard, Persell and Powell. NAYS: None. Approved 7-0

ADJOURN: Motion to adjourn at 6:57 p.m. by Peterson, second by Guy. AYES: Williams, Kinnard, Persell, Powell, Guy, Hardwick and Peterson. NAYS: None. Approved 7-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 11, 2016

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, October 11, 2016 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Tom Williams, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, , Police Chief–Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Joe Jackson, Marilyn Odell, Haley Williams and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: September 27, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Persell. AYES: Persell, Peterson, Guy, Hardwick, Williams, Kinnard, Coleman and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee met prior the council meeting to discuss gym proposal.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright

A. Appointment of Zachary Thompson as Prosecuting Attorney. Roll called: YES: Persell, Peterson, Guy, Hardwick, Williams, Kinnard, Coleman and Powell. NAYS: None. Approved 8-0

B. Reappointment of Steven Salmon as Municipal Judge. Roll called: YES: Persell, Peterson, Guy, Hardwick, Williams, Kinnard, Coleman and Powell. NAYS: None. Approved 8-0

CITY ADMINISTRATOR REPORT: Report is included in the packet. Discussed items on the report.

DEPARTMENT REPORTS: No questions regarding reports.

UNFINISHED BUSINESS: None.

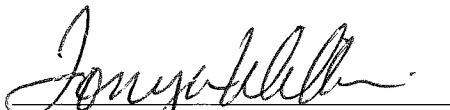
NEW BUSINESS:

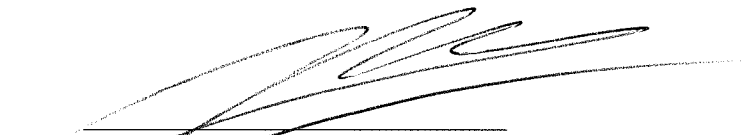
A. Gym Floor Replacement Proposal. MONDO cost is \$145,220 and would be installed directly on the entire existing floor. This company would lay two sheets of ½” plywood over the entire floor. The MONDO would then be applied directly. It is glued to the surface and after laid, the basketball and volleyball lines would all be painted directly to the surface. The price is all-inclusive and work estimate from start to finish is two weeks. The product is warranted for ten years. It is very unlikely that tears or damage would result, but if it does, repairs are easily completed simply by cutting out the damaged piece and gluing in a new piece. (Repairs are about the same for both products). Staff highly recommends the MONDO product for both cost and efficiency of application. MONDO to be purchased this year—order placed by Friday, October 14, 2016 with signed proposal by Wednesday, October 12, 2016. Motion to. by Peterson, second by Persell. AYES: Williams, Guy, Hardwick, Peterson, Kinnard, Persell, Powell, and Coleman NAYS: None. Approved 8-0

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:47 p.m. by Guy, second Peterson. AYES: Guy, Peterson, Hardwick, Williams, Kinnard, Persell, Powell and Coleman. NAYS: None. Approved 8-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 6:54 p.m. by Peterson, second by Persell. AYES: Williams, Guy, Hardwick, Peterson, Kinnard, Persell, Powell, and Coleman NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 6:55 p.m. by Guy, second by Peterson. AYES: Williams, Kinnard, Persell, Powell, Guy, Hardwick, Peterson and Coleman NAYS: None. Approved 8-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 26, 2016

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, October 26, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, , Police Chief–Chad Burnine, Fire Chief–Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Joe Jackson, Lisa Hastings Marilyn O’Dell, Haley Williams and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 11, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Persell. AYES: Persell, Peterson, Hardwick, Williams, Kinnard, Coleman and Powell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy (Absent) – committee has not met.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright: 10/13 city hosted MML Meeting at Oak Pointe, had about 48 there and City received the travelling plaque with the highest attendance; 10/20 attend the Annual Chamber Banquet and the City of Richmond was the Member of the Year-thank you to all the staff and Council, it was a group effort and couldn’t have done it without you. Dave Powell received the Above and Beyond Award and Tonya Willim received the Star Award.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Call your attention to Item 2 we had a staff meeting regarding the renovation budget for the gym. We currently have \$175,000 in the budget for the project. (C/A handed out gym budget from meeting). Floor is ordered (\$145,220) and should starting installation on November 7. Bleachers are locked in to order \$10,670; score table \$1,605 and paint the gym \$2,465. The restrooms and other items listed are still in consideration and we are

figuring out how to do that as well. We are hoping to have a grand opening January 7, 2017. The first basketball game it is on a Saturday. We had a meeting with Bill Griffey out health insurance rep. It is not good news and have included in your packet there will be increases; for the most popular plan is 18% increase which is roughly \$300 a month more for a family. There will be a meeting with Bill and all staff on Thursday/Friday to explain the coverage and expense. You see at your station the ½ Cent Sales Tax mailer; it will be mailed to all residences at .17 cent per mailer.

UNFINISHED BUSINESS: None.

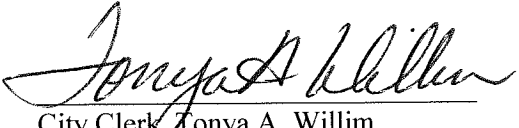
NEW BUSINESS:

- A. Park Lease Purchase – Gilmore & Bell Engagement Letter. C/A stated it is a lettering granting them to proceed with the documentation of the park lease purchase. Motion by Peterson, second by Williams. AYES: Williams, Hardwick, Peterson, Kinnard, Persell, Powell and Coleman NAYS: None. Approved 7-0

- B. Renewal of Fire Union Contract. C/A stated that Article 17 changed a little; stating that the Fire Chief has the final hiring say; the Union, Fire Chief, all parties are happy with the contract. Motion by Peterson, second by Persell. AYES: Williams, Hardwick, Peterson, Kinnard, Persell, Powell and Coleman NAYS: None. Approved 7-0

- C. Swafford Trustmark - City of Richmond Indemnification Agreement (Wall Placed on Water/Sewer Lines). C/A stated Swafford's built a retaining wall that parallels Stonner Loop and that wall was not in the original plan and they just built it. The wall is inside the utility easement on top the KCPL powerline, the City's waterline and sewer line and just south a gas line and telephone. Initially KCPL say they wanted the wall gone and the City's agreed. KCPL now states they can live with it a with the Indemnification Agreement, which states if they ever have to dig into the lines Swafford Ford will be responsible for the cost. The City of Richmond decided the same and Chris draft the agreement basically the same as the one KCPL signed. So if ever our water or sewer line damaged and we have to dig into it, Swafford Ford will bear the cost. Motion by Peterson, second by Persell. AYES: Williams, Hardwick, Peterson, Kinnard, Persell, Powell and Coleman NAYS: None. Approved 7-0

ADJOURN: Motion to adjourn at 6:49 p.m. by Persell, second by Kinnard. AYES: Williams, Kinnard, Persell, Powell, Hardwick, Peterson and Coleman NAYS: None. Approved 7-0


City Clerk, Tonya A. Willim

Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 8 , 2016

PRAYER: William Issacson

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, November 8, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Sam Coleman, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy and Ron Peterson

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, Susan Brunworth Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Joe Jackson, Lisa Hastings, Haley Williams and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 26, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Hardwick. AYES: Persell, Hardwick, Williams, Kinnard, Coleman and Powell. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy (Absent) – committee has not met.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright. Treat or Treat Street great success, 2400+ in attendance.

CITY ADMINISTRATOR REPORT: Report is included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

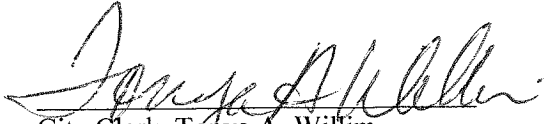
- A. Richmond Downtown District/Chamber of Commerce Street Closures for Christmas Extravaganza – Motion by Persell, second by Williams. AYES: Williams, Hardwick, Kinnard, Persell, Powell and Coleman NAYS: None. Approved 6-0

- A. **Bill No. 16-38:** For An Ordinance Approving A Plan For An Industrial Development Project and an Economic Development Agreement For a Project for Harp's Food Stores, Inc.,; and Authorizing Certain Other Actions In Connection Therewith. Motion by Councilor Kinnard, second Councilor Hardwick, for the first and second reading by title only of **Bill 16-38**. AYES: Kinnard, Persell, Williams, Hardwick, Powell and Coleman. NAYS: None. **Motion carried 6-0.** Deputy City Clerk, Susan Brunworth proceeded with the first and second reading by title only of **Bill 16-38**. Motion to adopt by Councilor Kinnard, second Councilor Persell to approve **Bill 16-38** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Coleman NAYS: None. **Bill 16-38. Approved 6-0**
- B. **Bill No. 16-39:** For An Ordinance Authorizing The City of Richmond, Mo to Enter into a Base Lease, as Lessor, With NBH Bank, As Lessee: A Lease Purchase Agreement, As Lessee, With NBH Bank, As Lessor, With Respect to The Development of a New City Park; and Approving Certain Documents Related Thereto. Motion by Councilor Williams, second Councilor Hardwick, for the first and second reading by title only of **Bill 16-39**. AYES: Kinnard, Persell, Williams, Hardwick, Powell and Coleman. NAYS: None. **Motion carried 6-0.** Deputy City Clerk, Susan Brunworth proceeded with the first and second reading by title only of **Bill 16-39**. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve **Bill 16-39** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Coleman NAYS: None. **Bill 16-39. Approved 6-0**
- C. **Bill No. 16-40:** For An Ordinance Amending the Economic Development Agreement for a Project for Swafford Trustmark LLC; and Authorizing Certain Other Actions In Connection Therewith. Motion by Councilor Williams, second Councilor Persell, for the first and second reading by title only of **Bill 16-40**. AYES: Kinnard, Persell, Williams, Hardwick, Powell and Coleman. NAYS: None. **Motion carried 6-0.** Deputy City Clerk, Susan Brunworth proceeded with the first and second reading by title only of **Bill 16-40**. Motion to adopt by Councilor Williams, second Councilor Persell to approve **Bill 16-40** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Coleman NAYS: None. **Bill 16-40. Approved 6-0**
- D. **Bill No. 16-41:** Ordinance Approving Intergovernmental Agreement between MARC and the City for the City for the collection of Household Hazardous Waste for 2017. Motion by Councilor Coleman, second Councilor Powell, for the first and second reading by title only of **Bill 16-41**. AYES: Kinnard, Persell, Williams, Hardwick, Powell and Coleman. NAYS: None. **Motion carried 6-0.** Deputy City Clerk, Susan Brunworth proceeded with the first and second reading by title only of **Bill 16-41**. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve **Bill 16-41** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Coleman NAYS: None. **Bill 16-41. Approved 6-0**

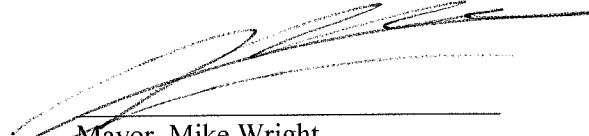
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (3) Personnel at 7:10 p.m. by Williams, second Peterson. AYES: Hardwick, Williams, Kinnard, Persell, Powell and Coleman. NAYS: None. Approved 6-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:30 p.m. by Persell, second by Hardwick. AYES: Williams, Hardwick, Kinnard, Persell, Powell, and Coleman NAYS: None. Approved 6-0

ADJOURN: Motion to adjourn at 7:30 p.m. by Powell, second by Persell. AYES: Williams, Kinnard, Persell, Powell, Hardwick, and Coleman NAYS: None. Approved 6-0



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 22 , 2016

PRAYER: Councilman Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, November 22, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Ron Peterson, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy and Sam Coleman.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, Police Chief–Chad Burnine, Fire Chief–Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: November 22, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Persell. AYES: Persell, Hardwick, Williams, Kinnard, Peterson and Powell. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy (Absent) – committee has not met.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright. Routine. Gym floor installed and will go look at it after while. ISO Rating is down to a 3. The Fire Department has done an excellent job and it is impressive and appreciated all they have down. Congrats Lonnie and Staff.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Floor was completed on November 24, contractors did an excellent job. Christmas Extravaganza is scheduled for December 1; parade line up will be in the City Hall parking lot with the kick off of Mayor’s Christmas Tree lighting. Beginning of Audit is scheduled to start on December 19th. Rebecca is already working on everything required and therefore, it will go smoothly as always.

[Mayor and Council went down to the City Gym to look at new floor]

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No. 16-42:** Ordinance Declaring the Results of the Election held on November 8, 2016 in the City of Richmond the Question of Continuing the Existing One-Half of One Percent Transportation Tax. Motion by Councilor Peterson, second Councilor Persell, for the first and second reading by title only of **Bill 16-42**. AYES: Kinnard, Persell, Williams, Hardwick, Powell and Peterson. NAYS: None. **Motion carried 6-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-42**. Motion to adopt by Councilor Peterson, second Councilor Hardwick to approve **Bill 16-42** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 16-42. Approved 6-0.**

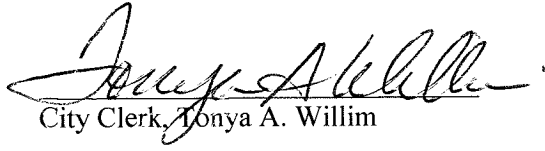
- B. Personnel Manual Revision. Personnel Revision dated 11/2016 to Sections 2.01 Employment Categories, 4.01 Timekeeping, 4.02 Paydays, 5.02 Work Schedules. C/A stated due to changes in the Fair Labor Standards Act which brought on certain changes. Right before the council meeting, a judge in Texas has ordered a stay in the new FLSA regulation. Rebecca, Sandra and Tonya worked on the changes and incorporated them in the Personnel Manual. Now with the latest news, we don't know what is going to happen. C/A asked to table this revision. Rebecca stated we can still accept this revision to the Personnel Manual, it does not specifically relate to that rule; the revision is for all non-exempt and exempt employees and does not state the threshold. Brief discussion. Motion to approve Personnel Manual Revision as presented by Peterson, second Kinnard. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Peterson. AYES: None. Approved. 6-0.

- C. Establishing Candidate Filing Dates for Municipal Election on April 4, 2016. Motion to approve by Williams, second Persell. AYES: Kinnard, Persell, Williams, Powell, Hardwick and Peterson. NAYS: None. Approved 6-0

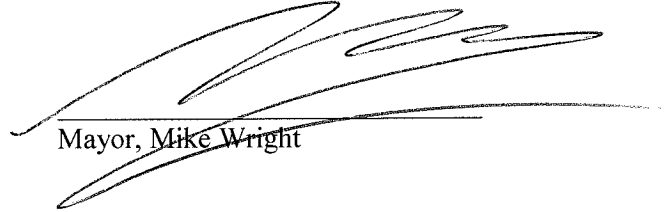
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:57 p.m. by Williams, second Persell. AYES: Hardwick, Williams, Kinnard, Persell, Powell and Peterson. NAYS: None. Approved 6-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:44 p.m. by Williams, second by Persell. AYES: Williams, Hardwick, Kinnard, Persell, Powell, and Peterson NAYS: None. Approved 6-0

ADJOURN: Motion to adjourn at 7:44 p.m. by Williams, second by Peterson. AYES: Williams, Kinnard, Persell, Powell, Hardwick, and Peterson NAYS: None. Approved 6-0



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, DECEMBER 13, 2016

PRAYER: Bill Purcell

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, December 13, 2016 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Ron Peterson, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk, Tonya Willim, Police Chief–Chad Burnine, Fire Chief–Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Community Development Director, Lisa Hastings and City Attorney Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: November 22, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Persell, Guy, Coleman, Hardwick, Williams, Kinnard, Peterson and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright. Attended P&Z Meeting; Christmas Extravaganza went very well; City Gym is looking very well. Mayor asked council if they wanted to have the December 27, 2016 Council Meeting and they decided to not have the meeting.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Inserted below.

1. 11/23: C/A held a telecon with Tim Barnes, representing Dollar Tree. Discussed council position and consideration concerning potential for Dollar Tree to locate a store in Richmond.
2. 11/24-25: City Hall closed in observance of Thanksgiving.
3. 11/28: C/A, Haley, Shannon, Terry observed and used a powered cleaner to clean the new gym floor. This was a ride-on similar to a small Zamboni.
4. 11/30: C/A, Tonya and Dale met with Doug Strumpf, MoDOT, to review the area in Richmond that will be part of the next MoDOT traffic Count. Should occur in early 2017.
5. 12/1: Lighting of Mayor's Christmas tree and decorations around City Hall. Good turnout. Thanks to Sunrise Singers (32 kids) for their songs and Rob Kinnard for P/A system. Lighted Christmas Parade formed at City Hall parking lot. Good turn-out and for Christmas Extravaganza downtown.
6. 12/5: C/A, Rebecca and Terry met with Park Board Finance Chairman to review the bid for Hamann Park and to discuss low bidder selection and need to negotiate.
 - C/A, Tonya and Rebecca met with RRC Board to discuss application for tax abatement presented by John Letzig for construction of building adjoining and east of former Swafford Ford used car sales lot. Board approved his request and will be presented to City council for adoption.
 - C/A, Haley attended park Board meeting. They did not have a quorum. No business transacted. They did discuss the low bid for Hamann Park and need to reduce project scope or otherwise adjust the proposed cost.
7. 12/6: P&Z Meeting to approve re-plat for Dollar Tree. Lisa will present for council approval in council meeting.
8. 12/8: Court night. All went well with no problems noted.
9. 12/9: Haley, Shannon, C/A had demonstration of a walk-behind unit to clean the gym floor. The cost is \$4,000. Used unit, owned by John Knox Village—was too big for them has 9 hours on it. New retail is \$8,000. I would like Council approval to purchase this item.
 - Rebecca received notice Park Board loan for Hamann Park has closed and money deposited to City account.
10. 12/12; Park Board meeting to accept low bidder for Hamann Park and begin discussion to adjust price/scope to fit their funding.

Other Items:

1. Police Department received grant for \$8,000 from Missouri. Will use the funds to purchase body cameras.
2. Basketball practice began in the gym on December 5. Everybody seems really pleased.

3. Work continues in concession area and restrooms. New vinyl tile will be layed on December 19 if schedule holds.
4. We received first Use Tax early December. Very small amount, as expected, but should grow as taxing entities become aware and transactions increase (received about (\$1,600).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No. 16-43:** Ordinance Approving a Final Plat of Lot 3 Spartan Business Center – Dollar Tree. D Motion by Councilor Peterson, second Councilor Williams, for the first and second reading by title only of **Bill 16-43**. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0**. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-43**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 16-43** as ordinance. Discussion then roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 16-43. Approved 8-0.**

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:48 p.m. by Guy, second Persell. AYES: Coleman, Guy, Hardwick, Williams, Kinnard, Persell, Powell and Peterson. NAYS: None. Approved 6-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:15 p.m. by Powell, second by Guy. AYES: Williams, Coleman, Guy, Hardwick, Kinnard, Persell, Powell, and Peterson NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 7:22 p.m. by Persell, second Powell. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy, Hardwick, and Peterson NAYS: None. Approved 8-0

City Clerk, Tonya A. Willim

Mayor, Mike Wright