

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JANUARY 10, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, January 10, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Ron Peterson, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk, Tonya Willim, Police Chief–Chad Burnine, Fire Chief–Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: December 13, 2016 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Persell, Guy, Coleman, Hardwick, Williams, Kinnard, Peterson and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report. Would like to set an Ordinance Meeting for January 17 at 4:00 p.m. in the Conference Room.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright. Appointment of Joshua Brooks and Brandon Peet to the Richmond Police Department, roll called: AYES: Coleman, Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. Appointed 8-0. The Christmas Luncheon for the staff was really great. Thank you for those that attended. The Gym ribbon cutting went very well. Thank you to all the city staff. Restrooms are getting close to being complete. In your packet, you saw Ron’s retirement letter for March 3, 2017. We have started advertising for the position and I will be putting a committee together. I would like Deanna Guy and Dave Powell to serve on this committee. They accepted.

CITY ADMINISTRATOR REPORT: Report is included in the packet. Audit has been completed and went extremely well. They will present it at the next Council Meeting. The Christmas lunch was very well attended by staff and council. We really enjoyed it. Item 7 – The Mayor, Councilman Peterson and I attended a meeting over a year ago. Congressman Clever was getting together cities in his District and applying for grant from USDA. The grant will help local city's that own property to help get a study done to show the best use of the property. It will be around \$7,000. The Park Board was moved to January 17th to finalize the funds used for Hamann Park and then will make a recommendation to the Council at the next meeting. Dale Shipp and I met with the newspaper to discuss the recent water main breaks. (C/A showed council a clamp that had eroded and broke and also showed the new clamps that will be used). With regard to my retirement, tonight would have been the actual announcement. Unfortunately, a lot of you found out about it before we could discuss it. This has been a very hard decision to for me to make. We will work very diligently to find a replacement. Deanna Guy stated that on behalf of me and the council – we appreciate all you have done.

- The Recreation Department has been looking at scrubbers for cleaning the new gym floor. Their research has shown that the T300E for \$5,700 would be the best fit for their use. Motion to purchase scrubber by Powell, second Hardwick. AYES: Powell, Hardwick, Williams, Peterson, Coleman, Kinnard, Powell, Guy and Persell. NAYS: None. Approved 8-0.

DEPARTMENT REPORTS: C/A stated on the Community Development report there has been 7 new residential permits, 4 commercial permits, 6 dangerous buildings and 2 of the dangerous buildings are be renovated. Councilor Guy stated it looks really good and we sent more letters. Good job. C/A stated on the police department report – as you see the increased call for service, traffic crashes and misdemeanor arrests. I know we have had some discussions, we don't need additional police officer, the work continues to increase.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Public Hearing on Redevelopment Project 1(d). The Mayor opened the Public Hearing 6:56 p.m. and open for comments. C/A stated this has been out in the public domain for since the 19th of December and have not received any questions, comments or concerns. Mayor Wright stated Chris Williams has exhibits. Chris Williams stated for the Public Hearing record we enter 4 exhibits.
 1. Notices to the taxing districts of the public hearing for the First Amendment to the Richmond Downtown Redevelopment Plan for Redevelopment Project 1(d) and the tax impact analysis sent certified mail on December 19, 2016 and return receipt cards.
 2. Richmond Downtown Redevelopment Plan approved July 12, 2016
 3. First Amendment to Richmond Downtown Redevelopment Plan for Redevelopment Project 1(d) including the tax impact analysis for the project.
 4. Richmond Downtown Redevelopment Program Application submitted by R & L Flying Services, Inc.

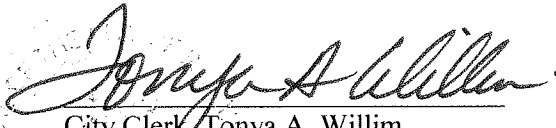
Mayor Wright closed Public Hearing at 6:57 p.m.

B. **Bill No. 17-01:** Ordinance Approving the First Amendment to the Richmond Downtown Redevelopment Plan to Approve Redevelopment Project 1(d). Motion by Councilor Peterson, second Councilor Guy, for the first and second reading by title only of **Bill 17-01**. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-01**. Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 17-01** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-01. Approved 8-0.**

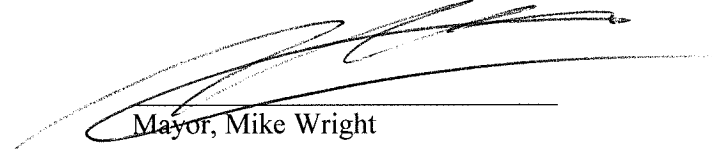
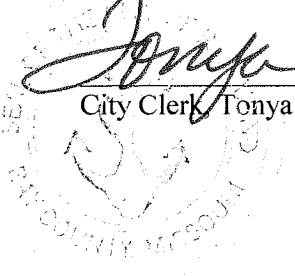
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal, Real Estate (2) and (12) Contract at 6:58 p.m. by Guy, second Williams. AYES: Coleman, Guy, Hardwick, Williams, Kinnard, Persell, Powell and Peterson. NAYS: None. Approved 8-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:17 p.m. by Hardwick, second by Guy. AYES: Williams, Coleman, Guy, Hardwick, Kinnard, Persell, Powell, and Peterson NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 7:18 p.m. by Persell, second Guy. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy, Hardwick, and Peterson. NAYS: None. Approved 8-0



City Clerk Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JANUARY 25, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, January 25, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Ron Peterson, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk, Tonya Willim, Police Chief–Chad Burnine, Fire Chief–Lonnie Quick, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

STAFF ABSENT: None.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: January 10, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Rochelle McCaulley, Ray County Library informed the Council of the tax measure to increase .10 over the present for the county library to be on the April 4th Ballot .

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Persell, Guy, Coleman, Hardwick, Williams, Kinnard, Peterson and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report. Would like to set an Ordinance Meeting for January 17 at 4:00 p.m. in the Conference Room.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

AUDIT REPORT - FYE September 30, 2016 Audit – Rita Russell of Westbrook & Co., P.C. Rita Russell of Westbrook & Co presented the City with a clean audit. She stated there were no findings and the City is in good standing.

MAYOR’S REPORT – Mike Wright.

- a. Re-appointment of Russ Green and Joyce Bowles to Park Board. Roll called: AYES: Coleman, Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. Appointed 8-0.

b. Reappointment of Jimmy Williams to the Building Code Board of Appeals. Roll called: AYES: Coleman, Kinnard, Powell, Guy, Persell, Hardwick and Peterson. NAYS: Williams Appointed 7-1.

c. Re-appointment of Nathan Green to Board of Zoning Adjustments. Roll called: AYES: Coleman, Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. Appointed 8-0.

CITY ADMINISTRATOR REPORT: Report is included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Hamann Park Financing and Contract with Macey Excavating. Approval of negotiated contract for \$597,965 with Macey Excavating and authorize City Administrator to sign by Persell, second Peterson. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Approved 8-0**

B. **Bill No. 17-02:** Ordinance to Amend Chapter 407: Signs Of The Municipal Code Of The City Of Richmond, Missouri By Amending Section 407.020; 407.070, 407.080, 407.160 And Adding New Section 407.125 Monument Signs. Motion for first and second reading by Peterson, second Persell. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-02.** Motion to adopt by Councilor Peterson, second Councilor Williams to approve **Bill 17-02** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-01. Approved 8-0.**

C. **Bill No. 17-03:** Ordinance to Amend Chapter 410 Article 2 Fees and Penalties Of The Municipal Code Of The City Of Richmond, Missouri By Amending Section 410.100. Fees. Motion for first and second reading by Hardwick, second Persell. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-03.** Motion to adopt by Councilor Kinnard, second Councilor Hardwick to approve **Bill 17-03** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-03. Approved 8-0.**

D. **Bill No. 17-04:** Ordinance to Amend Chapter 145.063 to reflect revised Transportation Sales Tax from 1/2 - 2/3 split between storm and streets to include storm, streets and sidewalks. Motion for first and second reading by Peterson, second Persell. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-04.** Motion to adopt by Councilor Peterson, second Councilor Persell to approve **Bill 17-04** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-04. Approved 8-0.**

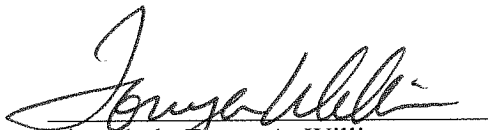
E. **Bill No. 17-05:** Ordinance to Amend Chapter 365.140 to add after the work "snow" in paragraph A "or an expected accumulation of one eight inch (1/8") or more of ice due to freezing rain on the basis of a forecast by the National Weather Service." Motion for first and second reading by Peterson, second Guy. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-05.** Motion to

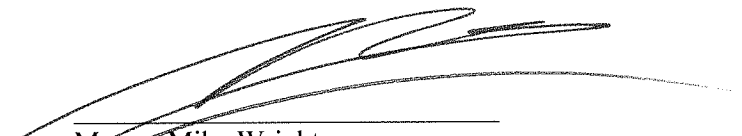
adopt by Councilor Peterson, second Councilor Williams to approve **Bill 17-05** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-05. Approved 8-0.**

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal, Real Estate (2). Personnel (3) and (12) Contract at 7:04 p.m. by Guy, second Peterson. AYES: Coleman, Guy, Hardwick, Williams, Kinnard, Persell, Powell and Peterson. NAYS: None. Approved 8-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:27 p.m. by Williams, second by Guy. AYES: Williams, Coleman, Guy, Hardwick, Kinnard, Persell, Powell, and Peterson NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 7:28 p.m. by Guy, second Hardwick. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy, Hardwick, and Peterson. NAYS: None. Approved 8-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, February 14, 2017

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 14, 2017 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Ron Peterson, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk, Tonya Willim, Police Chief–Chad Burnine, Finance Director-Rebecca Hoefflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: January 25, 2017 minutes of the regular meeting approved as printed with one correction.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Guy. AYES: Persell, Guy, Coleman, Hardwick, Williams, Kinnard, Peterson and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee met in a joint committee meeting with Public Safety in regards to body cameras and it is on the agenda.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee met last week to discuss the sewer inspection camera and it is on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee met with Finance regarding the purchase of body cameras.

MAYOR’S REPORT – Mike Wright. The Mayor asked if any one objected to voting on the group as a whole. With no objection from the council. Reappointment to the Richmond Redevelopment Corporation Board of Directors: Jimmy Carter, Chastidy Loftin, Lisa Hasting, Rob Kinnard and Ed Wolfe. Roll called: AYES: Coleman, Kinnard, Williams, Powell, Guy, Persell, Hardwick and Peterson. Appointed 8-0. Attended ground breaking for Hamann Park. The City Administrator Search Committee has met once and will continue to meet.

CITY ADMINISTRATOR REPORT: Report is included in the packet. During the Public Works Committee Meeting we discussed our overlay project for FY17. I am suggesting you spend in the neighborhood of approximately \$750,000 on road work this summer. I would also like all of you to look at the streets in your Ward and get those to Dale or the PW Committee. I would like to see the bid on the street in March, early April. We had an interesting meeting Marsha Corbin of the Old Pioneer Trails Regional Tourism Partnership and we are missing some opportunities to get the City out in front of the tourism community. Two things will be happening this summer. The first is Big Bam bike ride, 750 riders - coming down Camden to T Hwy. The second is the 2017 Eclipse of the Sun. There are people coming from all over the whole to see and Richmond is right in the line of the arc. The Park Department will be selling pavers for the new park and the forms will be here soon.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Proposed Industrial Development Project – Toni Stegeman of Gilmore & Bell, P.C. Toni explained the documents that relate to the Dollar Tree Project. Were there any public comments. C/A stated no public comments. Toni stated what you have in front of you the Ordinance that approves the Plan which states 75% abatement over 10 years and approves the Development Agreement. It gives the company incentive to develop the project, and then once it is complete they will be ready for issuance of bonds. Once completed the bonds will be issued and the property will be transferred over to the City and that is what triggers the abatement. There is also a Sales Tax Reimbursement Agreement where you reimburse the developer up to a dollar amount which is actually very near to what their 25% is of what they will be paying in property tax. That is going to be used to reimburse them the allocable purchase price of the property contributable to public improvements and which will only be reimbursed for taxes you actually collect.

- **Bill No. 17-06:** Ordinance Approving Plan for an Industrial Development Project and Certain Economic Development Agreements for the Dollar Tree Store Project for Legacy Partnership, LLC; and Authorizing Certain Other Actions. Motion for first and second reading by Williams, second Peterson. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-06.** Motion to adopt by Councilor Williams, second Councilor Peterson to approve **Bill 17-06** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-06. Approved 8-0.**

B. Request to Purchase Body Cameras for Richmond Police Department – Chad Burnine. Chief Burnine stated they are wanting to purchase 10 body cameras that will integrate into the software we currently have and purchase a new server.

- **Bill No.17-07:** Ordinance Amending the FY17 Budget to Reflect Changes in Revenues and Expenses for purchase of Body Cameras and New Sever.. Motion for first and second reading by Peterson, second Persell. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Powell and Peterson. NAYS: None. **Motion carried 8-0.** City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 17-07.** Motion to adopt by Councilor Williams, second Councilor Peterson to approve **Bill 17-07** as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. **Bill 17-07. Approved 8-0.**

Chris Williams stated you need a motion to purchase the cameras.

- Motion to purchase the body cameras and server by Powell, second by Peterson. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. Approved 8-0

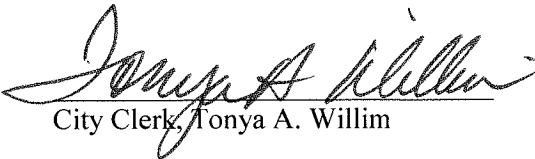
C. Request to Purchase Sewer Inspection Camera – Dale Shipp. Dale explained the Red Equipment proposal. Councilor Peterson brought up that the Que should be purchased at the same time. Dale stated for \$3000 it could be purchased. After a lengthy discussion, motion to purchase the sewer inspection camera from Red Equipment the attachment locator piece for \$3000 by Persell, second Peterson. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. Approved 8-0

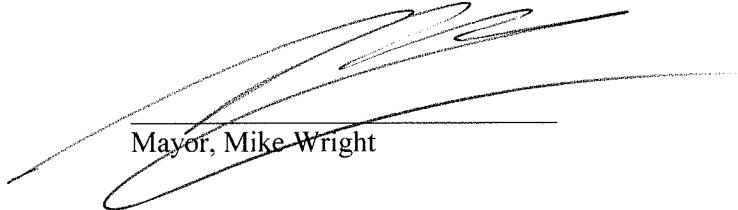
D. Selection of Household Hazardous Waste Date for 2017. Council discussed three different dates to present to MARC for the HHW 2017.

E. Policy 2017-01: Surplus Property Disposal. – C/A brief Council on policy. Motion to approve Policy No.: 2017-01 by Powell, second Hardwick. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. Approved 8-0

F. Grant Application Request from Police Department for Hazardous Moving Violation Enforcement. Chief Burnine explained this is the grant that they have applied for in the past and has the same stipulations and funding. Motion to approve applying for grant by Hardwick, second Peterson. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell, Hardwick and Peterson. NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 7:28 p.m. by Persell, second Peterson. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy, Hardwick, and Peterson. NAYS: None. Approved 8-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, FEBRUARY 28, 2017

PRAYER: Willie Issacson

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 28, 2017 at 06:33 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: Ron Peterson, excused

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk, Tonya Willim, Police Chief–Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Lisa Hastings, Marilyn O’Dell, Haley Williams, Susan Brunworth, Sandra Williams and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 28, 2017 minutes of the regular meeting approved as printed with one correction.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Guy. AYES: Persell, Guy, Coleman, Hardwick, Williams, Kinnard and Powell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report. C/A asked for a PW Meeting on 3/7/17 at 4:00 p.m.

PUBLIC SAFETY: Rob Kinnard – committee met with Finance regarding the purchase of body cameras.

MAYOR’S REPORT – Mike Wright. Attended the Mayor’s Prayer Breakfast, 911 Board Meeting. On March 19 the First Baptist Church will be having their 175th Birthday. Friday is Ron’s last day, March 3. Tonya will be the Interim City Administrator.

CITY ADMINISTRATOR REPORT: Report is included in the packet. C/A gave a “State of the City Report”. Afterward, he expressed his appreciation to the Mayor, City Council and Staff.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

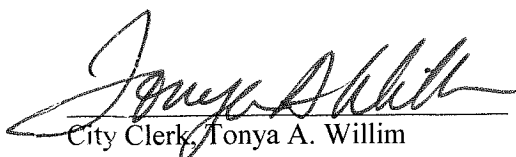
- A. Discussion of Truck Order. Purchase of Replacement for F350. In at the FY2017 budget we had \$70K in it to purchase a replace truck. The total cost from Ford would be \$69,293.90 with Knapheide bed.
- B. **Bill No. 17-08:** Ordinance Changing the Zoning Classifications at 849 E South Street from B-2 General Business District to B-3 Central Business District. Motion for first and second reading by Powell, second Williams. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-08. Motion to adopt by Councilor Williams, second Councilor Persell to approve Bill 17-08 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-08 approved 7-0.
- C. **Bill No. 17-09** Ordinance allowing Conditional Use Permit for residential use at 849 E. South Street within B-3 General Business District. Motion for first and second reading by Williams, second Guy. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-09. Motion to adopt by Councilor Williams, second Councilor Guy to approve Bill 17-09 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-09 approved 7-0.
- D. **Bill No. 17-10:** Ordinance changing the zoning classifications from R-1 Single Family Dwelling District to R-3 Multi Family Dwelling District of all of Lots 1 and 2 Richmond Lesters Second Addition. Motion for first and second reading by Guy, second Williams. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-10. Motion to adopt by Councilor Williams, second Councilor Persell to approve Bill 17-10 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-10 approved 7-0.
- E. **Bill No. 17-11:** Ordinance approving Replat of Lots 19 & 20 Southern Addition. Motion for first and second reading by Powell, second Coleman. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-11. Motion to adopt by Councilor Hardwick, second Councilor Persell to approve Bill 17-11 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-11 approved 7-0.

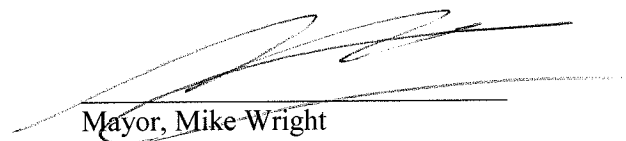
- F. **Bill No. 17-12:** Ordinance adopting and enacting a new Chapter 215, Offenses, of the Code of Ordinances of the City Of Richmond, Missouri and providing for the repeal of the Existing Code Chapter 215. Motion for first and second reading by Powell, second Coleman. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-12. Motion to adopt by Councilor Williams, second Councilor Guy to approve Bill 17-12 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-12 approved 7-0.
- G. **Bill No. 17-13:** Ordinance allowing the "Show Me Green Sales Tax Holiday" To Apply to the Local Sales Taxes for the City Of Richmond Between April 19 And April 25, 2017, for the City Of Richmond, Missouri. Motion for first and second reading by Williams, second Hardwick. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-13. Motion to adopt by Councilor Williams, second Councilor Persell to approve Bill 17-13 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-13 approved 7-0.
- H. **Bill No. 17-14:** Ordinance designating the location of a Physically Disabled Parking Space located at 110 South Camden Street. Motion for first and second reading by Williams, second Persell. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-14. Motion to adopt by Councilor Guy, second Councilor Hardwick to approve Bill 17-14 as ordinance. Roll called. AYES: Kinnard, Persell, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-14 approved 7-0.

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal, at 7:45 p.m. by Guy, second Powell. AYES: Coleman, Guy, Hardwick, Williams, Kinnard, Persell and Powell. NAYS: None. Approved 7-0

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 8:05 p.m. by Guy, second by Powell. AYES: Williams, Coleman, Guy, Hardwick, Kinnard, Persell and Powell. NAYS: None. Approved 7-0

ADJOURN: Motion to adjourn at 8:11 p.m. by Persell, second Hardwick. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy and Hardwick. NAYS: None. Approved 7-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 14, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, March 14, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: Ron Peterson, excused

ROLL CALL – STAFF PRESENT: Interim City Administrator-Tonya Willim, Police Chief–Chad Burnine, Fire Chief – Lonnie Quick Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 28, 2017 minutes of the regular meeting approved as printed with one correction.

COMMENTS FROM AUDIENCE: Brian Guy – 902 Garner, thanked the employees for all their efforts during the storm, City Administrator Brohammer for the financial leadership and security; and Mayor and Council for their continued leadership.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Persell, second by Councilor Williams. AYES: Persell, Guy, Coleman, Hardwick, Williams, Kinnard and Powell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright. Mayor Wright thanked all the staff and individuals for their professionalism during the storm. Great effort done by all.

Appointment of Chassity Nevels to Richmond Police Department. Roll called: Coleman, Kinnard, Williams, Powell, Guy, Persell and Hardwick. Appointment carried 7-0.

CITY ADMINISTRATOR REPORT: Interim C/A complimented the staff and public safety for their timely response and professionalism during the storm. KCPL contacted us and wanted to relay what a

great effort and help all the Public Safety and Public Works employees contributed them during the storm.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

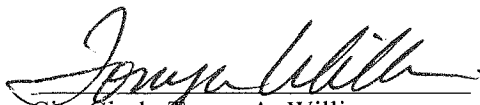
- A. USDA Land-Use Study Grant – Agreement with Olsson Associate. Rebecca Hoeflicker received notification from Stan Moore, Executive Director of Marshall-Saline Development Corporation, that the USDA land-use study grant has been approved. Five communities will receive \$7,000 each to complete a study on the best use of City owned property (Marshall, Slater, Lexington, Higginsville, and Richmond). Richmond’s land candidate is the 72 acres by the Wastewater Plant.

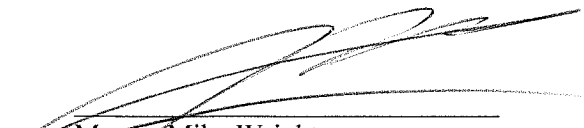
Olsson Associates has agreed to perform a study for \$7,000. Therefore, the entire study and report will be 100% funded by the grant. The report from the study will include a development option, conceptual cost estimates for proposed improvements (i.e. paving, water, and sewer improvements), a prioritization list of projects needed for the proposed development, and potential funding sources/structure. Motion to approve study and Mayor to sign by Powell, second Williams. AYES Coleman, Kinnard, Williams, Powell, Guy, Persell and Hardwick. NAYS: None. Approved 7-0.

- B. Approval of Check Signers for Bank Midwest. Rebecca Hoeflicker, stated with the retirement of previous City Administrator, Ronald Brohammer, the bank account signature cards need updated. The authorized signers will now include Michael Wright, Mayor, Tonya Willim, Interim City Administrator, and Susan Brunworth, Court Clerk. All checks require two signatures. Motion to approve by Persell, second Guy. AYES Coleman, Kinnard, Williams, Powell, Guy, Persell and Hardwick. NAYS: None. Approved 7-0.

- C. Annual Settlement - Per Section 115.280, the Collector is required to make a detailed report stating the monies collected during the year and the names, amounts, and causes of uncollected balances. Per Section 145, the Collector is required to make detailed lists of delinquent taxes remaining due and uncollected for each year. The detailed reports and lists can be generated from Summit, the accounting software, of monies collected and uncollected and of delinquent taxes at any time electronically at City Hall. No action is required.

ADJOURN: Motion to adjourn at 6:48 p.m. by Guy, second Persell. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy and Hardwick. NAYS: None. Approved 7-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 28, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, March 28, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Ron Peterson, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: None

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoefflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 14, 2017 minutes of the regular meeting approved as printed with one correction.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Williams. AYES: Persell, Guy, Coleman, Hardwick, Peterson, Williams, Kinnard and Powell. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report. Would like to have a meeting prior to the next council meeting, April 11, 2017 at 6:00 p.m.

PUBLIC WORKS: Dave Powell – committee met tonight to discuss the FY 17 Street Overlay, K Lift Station Pump and grinding at the compost which are on the agenda, except the overlay.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright attended the swearing in of the new police officer. Attended the C/A Search Committee Meeting, Finance Committee Mtg, PW Committee Meeting and meet with Tonya many times.

CITY ADMINISTRATOR REPORT: Interim C/A discussed what the findings are from the preliminary report from the asbestos inspection of the old funeral home. Discussed TAP project and Pole Barn

UNFINISHED BUSINESS: None.

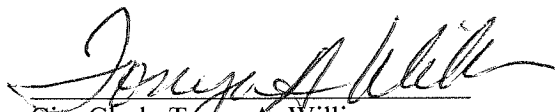
NEW BUSINESS:

- A. Henkel Technologies – Relay For Life. Denise Stottlemyre, Production Supervisor, Incident Investigation Team Leader of Henkel Technologies ask the City Council if they could collect money for our Relay for Life Team Henkel for Hope on June 3, 2017 between 11:00 am to 2:00 pm on the following intersections Walton Way and 13 Highway Spartan Drive and South Street, Main and Spartan. They will not be standing in the roadway or impede traffic. Motion to approve by Powell, second Coleman. AYES: Powell, Coleman, Kinnard, Williams, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 8-0.
- B. Selection of Auditor - Rebecca Hoeflicker Request for proposals for audit services were sent out on February 17, 2017. The bid closed on March 20, 2017. We received four proposals. The lowest bidder was Accounting Solutions Group, LLC. They stated in their proposal that they are a new company and have four current municipal clients. Cudney, Ecord, McEnroe & Mullane LLC was the second lowest bidder. They listed several past and present clients, including municipalities and other governmental entities. Westbrook & Co., P.C. was the third lowest and has been the City's most recent auditor. Cochran Head Vick & Co. P.C. was the highest bidder and was the City's auditor in previous years (last time was FY2005). After discussing the proposals with the Finance Committee on March 24, 2017, the committee recommends Westbrook & Co., P.C. be selected. Westbrook was not the lowest bidder, but has provided good service in the past and is a local company. Motion to approve the Mayor to sign Westbrook & Co., P.C.'s engagement letter to accept their audit services for the next five years, with the ability to cancel years two through five without fees at any point before those services are performed by Persell, second Williams. AYES: Powell, Coleman, Kinnard, Williams, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 8-0.
- C. Budget Amendments – Rebecca Hoeflicker briefed council on midyear budget adjustments.
- a. **Bill No 17-15.:** Ordinance Amending The Fiscal Year 2017 Operating Budget by Amending Ordinance Number 2396 To Reflect Changes In Expenses. Motion for first and second reading by Williams, second Guy. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-15. Motion to adopt by Councilor Williams, second Councilor Guy to approve Bill 17-15 as ordinance. Roll called. AYES: Kinnard, Persell, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-15 approved 8-0.

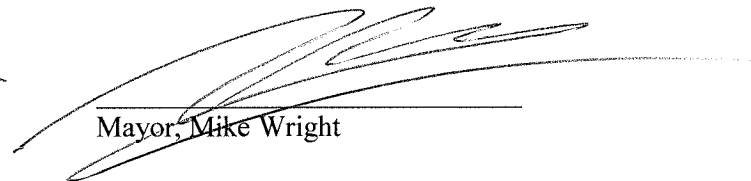
- D. Switching Telephone/Internet Service with purchase of additional phones. Tonya stated we currently have Mediacom and they are becoming more unreliable. They do provide City Hall free internet, but when it is not working, free does not matter. We currently pay \$415.79 to Mediacom per month for the telephones and pay nothing for internet. Per AT&T quote, we would receive a direct fiber trunk, with 20 Mbps dedicated internet, and VOIP telephone lines for \$765.25 per month. The difference is \$349.55. We budgeted \$4,230 in FY17, and the price increase per year is \$4,188, making this below budget. To be able to combine City Hall and the Police Department, we will need to change the City Hall phones. The Police Department's telephone system is more advanced. City Hall can piggyback on the Police telephone system for a more efficient system. Internal budget transfer by not purchasing these items on the FY17 budget: security cameras, Wi-Fi boosters and replacement computer totaling \$6,800 to fund the materials and labor for the phone systems per the quote of \$6,646.25. Motion to approve switching company and purchase of equipment by Williams, second by Peterson. AYES: Powell, Coleman, Kinnard, Williams, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 8-0
- E. Purchase of K-Lift Station Pump. Dale Shipp stated that K Lift Station is located at the end of Sunshine Dr. It was installed in 2005. On 3/20/2017, we found that pump #2 had stopped working. Public Works pulled out the pump and ran test to determine the problem. We found that the windings are shorted out. This means the pump would have to be rebuilt or replaced. We started checking prices and found it would coast almost as much to rebuild it as it would to replace it. This is a 25 HP. Flight pump. We have received two quotes for replacement pumps. FTC for a ABS brand pump for the amount of \$12,921.00. JCI the exact same Flight pump that is currently install for a price amount of \$22,612.57 The ABS pump is more of a disposable pump and has an average life of 5 to 8 years; as the Flight has a life of 10-15 years. We met with the Finance Committee on March 24, 2017 and they recommend the Flight pump for \$22,612.57. Internal budget transfer by not purchasing these items in the FY17 budget: Utility vehicle and meter reader vehicle totaling \$22,000 to fund the Flight pump. Motion to approve purchase of Flight Pump for \$22,612.57 by Peterson, second by Persell. AYES: Powell, Coleman, Kinnard, Williams, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 8-0
- F. Estimate from Eharas Services for grinding compost material at compost site. Dale Shipp stated the City has a large amount of brush from last year at the compost site. On March 6, 2017, the City was hit with a storm of 80-90 mph winds. The storm resulted in a large amount of additional debris at the compost site. At this time, the City has twice the amount of brush as last year. I have contacted EHaras Services and Solutions to provide a quote for grinding. The quote is \$15,000. This will include shredding the brush and regrinding it so that it is the same size as mulch that is available at Walmart. The resulting woodchips could be used by the public, unlike the larger strips the City had last year after grinding. The City paid to have the grindings hauled off last year, resulting in a total cost of \$16,300 for grinding, hauling, and tipping fees. We are hopeful that the woodchips produced this year will be useable to not only the City, but also the citizens. Therefore, we will not incur additional fees

this year for hauling and tipping fees. Currently, approximately half of the brush at the compost site is from the storm. The City will notify SEMA, and we should receive some reimbursement for the storm debris portion of the grinding. The FY17 budget included \$10,000 for grinding, but due to the increase in the amount of debris received from the storm, the quote exceeds the budgeted amount. A Council-approved budget amendment will likely be needed before year-end. On March 23, 2017, the Finance Committee met and agreed to recommend moving forward with grinding the current brush at the compost site for \$15,000. Motion to approve by Guy, second by Persell. AYES: Powell, Coleman, Kinnard, Williams, Guy, Persell, Hardwick and Peterson. NAYS: None. Approved 8-0

ADJOURN: Motion to adjourn at 6:53 p.m. by Peterson, second Guy. AYES: Williams, Kinnard, Persell, Powell, Coleman, Guy, Peterson and Hardwick. NAYS: None. Approved 8-0



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 11, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, April 11, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Mike Persell, Tom Williams, Barb Hardwick, Deanna Guy, Ron Peterson, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: None

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Fire Chief-Lonnie Quick, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 28, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Williams. **AYES:** Persell, Guy, Coleman, Hardwick, Peterson, Williams, Kinnard and Powell. **NAYS:** None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Mike Persell – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee met tonight before the meeting and many of those items are on the agenda...

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

PARK BOARD LIAISON: Deanna Guy – Hamann Park is moving along very quickly and looking really nice. They are also working on a plan with regards to a few trees.

MAYOR’S REPORT – Mike Wright. The C/A Search Committee has met weekly. Mayor presented Mike Persell with Certificate of Appreciation for his service as Council Meeting.

CITY ADMINISTRATOR REPORT: Interim C/A discussed site review report from Hamann Park and the Park Board will potential bring a change order to the council once they meet.

DEPARTMENT REPORTS – no comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No 17-16.:** Ordinance Declaring the Official Results of the Election on April 4, 2017. Motion for first and second reading by Peterson, second Williams. AYES: Kinnard, Persell, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-16. Motion to adopt by Councilor Peterson, second Councilor Guy to approve Bill 17-16 as ordinance. Roll called. AYES: Kinnard, Persell, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-16 approved 8-0.

ADJOURN: Motion to adjourn at 6:38 p.m. by Persell, second by Guy.. AYES: Coleman, Powell, Kinnard, Guy, Persell, Peterson, Hardwick and Williams. NAYS: None. Motion carried 8-0.

SWEARING IN OF NEW COUNCIL MEMBERS: At this time Tonya Willim, City Clerk, swore in Councilmembers: Justin Meier, Deanna Guy, Sam Coleman and Rob Kinnard.

SEATING OF NEW COUNCIL MEMBERS: Mayor reseated the Council.

Mayor Wright called to order the second part of the regular meeting of the City Council of the City of Richmond, Missouri on April 11, 2016 at 6:43 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Rob Kinnard, Justin Meier, Deanna Guy, Tom Williams, Barb Hardwick, Ron Peterson, and Sam Coleman.

COUNCIL ABSENT: None,

VOTE OF MAYOR PRO TEM: The Mayor explained the blank pieces of paper and asked each Councilmember to write down their selection for Mayor Pro Tem, fold the piece of paper and hand back to him. Once all the pieces were handed in he read the names off of each piece. Tom Williams had the most votes and was elected as Mayor Pro Tem.

MAYOR APPOINTED COMMITTEES/COMMITTEE CHAIRS

ADOPTION OF AGENDA: Motion to approve second part of the agenda as printed by Hardwick, second by Coleman. AYES: Coleman, Guy, Hardwick, Kinnard, Meier, Peterson, Powell and Williams. NAYS: None. Motion approved 8-0.

NEW BUSINESS:

- A. Lime Sludge Removal and Disposal. Councilman Powell discussed the bids and makes a recommendation for NutriJet. Motion to approve by Powell, second Meier.

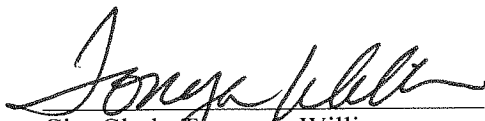
AYES: Coleman, Guy, Hardwick, Kinnard, Meier, Peterson, Powell and Williams.
NAYS: None. Motion approved 8-0.

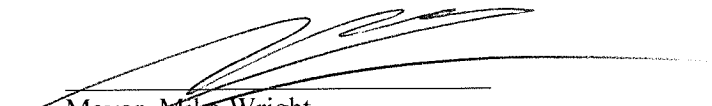
B. Inspection and Cleaning of Water Reservoirs. Councilman Powell discussed the bids and makes a recommendation of Liquivision. Motion to approve by Powell, second Peterson. AYES: Coleman, Guy, Hardwick, Kinnard, Meier, Peterson, Powell and Williams. NAYS: None. Motion approved 8-0.

C. Mushroom Festival Street Closure. Tonya discussed the road closures for the Mushroom Festival. Motion to approve by Peterson, second Coleman. AYES: Coleman, Guy, Hardwick, Kinnard, Meier, Peterson, Powell and Williams. NAYS: None. Motion approved 8-0.

D. Bill No.: 17-17 Ordinance approving TAP-STP Sidewalk Maintenance Agreement. Motion for first and second reading by Peterson, second Powell. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-17. Motion to adopt by Councilor Williams, second Councilor Peterson to approve Bill 17-17 as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-17 approved 8-0.

ADJOURN: Motion to adjourn at 6:57 p.m. by Guy, second Hardwick. AYES: Williams, Kinnard, Meier, Powell, Coleman, Guy, Peterson and Hardwick. NAYS: None. Approved 8-0


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 25, 2017

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, April 25, 2017 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Mike Persell, Tom Williams, Deanna Guy, Ron Peterson, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: Barb Hardwick

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief–Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 11, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Williams. AYES: Persell, Guy, Coleman, Peterson, Williams, Kinnard and Powell. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee met tonight before the meeting and many of those items are on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

PARK BOARD LIAISON: Justin Meier – Park Board held a special meeting on April 17 at Hamann Park to discuss the drainage issue and the change order.

MAYOR’S REPORT – Mike Wright. The C/A Search Committee has met weekly. Met with Tonya often and staff has been very busy.

INTERIM CITY ADMINISTRATOR REPORT: Report included in the packet. Discussed received TracFone Settlement for \$27,003.99, which is more than we thought we would receive. Blower Unit 1 bearing went out and we received three quotes and will purchase a new motor for approximately \$2,600.

UNFINISHED BUSINESS: None.

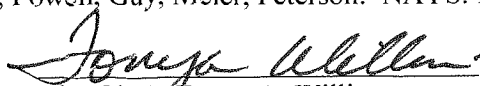
NEW BUSINESS:

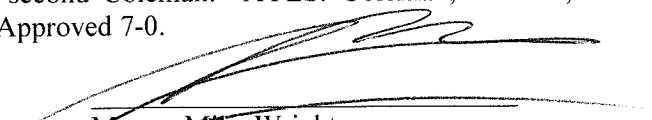
- A. Hamann Park – Change Order No. 1. Parks Superintendent Terry Dickey explained that the change order for \$8,275 is to not use the contracted drain flume, as designed, but to change to a 2'x2' curb inlet structure with drainage down to the creek. This will fix a safety issue due to the fact, that if the water ran over the sidewalk and it freezes this could be a hazard. Councilor Powell wanted to know why the engineer did not foresee this happening and what type of liability does the contractor hold for not planning correctly. Councilor Williams expressed the same concern. After discussion, Chris Williams will look at the contract to see if there is any type of coverage for not foreseeing this type of issue. Motion to approve Change Order No. 1 in the amount of \$8,275 for drain inlet and pipe instead of contract flume by Councilor Meier, second Councilor Peterson. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.
- B. Generators for Public Works – Dale Shipp stated that this is to purchase 2 portable generators. One to be located at the water wells; one be used in wastewater to take to lift stations etc. The loss of electricity at any given time would be detrimental. Also, this is a requirement by MDNR. Motion to approve two generators in the amount not to exceed \$49832.00 for both by Powell, second Peterson. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.
- C. Asbestos Removal at old funeral home on the square. Tonya expressed now is the time, if you so wish, to have the removal of asbestos done at the old funeral home property. We feel that we should wait on demo until after Mushroom Festival and Outlaws Days. Currently, none of this is budgeted but, we could use the line item of nuisance control which currently has \$10,000. Asbestos removal is \$3,970 from Forefront Environmental. Motion to approve asbestos removal for \$3,970 by Williams, second Meier. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.
- D. Bid Tabs for FY17 Overlay Project and Chip/Seal Project – Councilor Powell stated that Metro Asphalt was the lowest most responsible bidder for the overlay for \$279,079.50 and we have had good product with them in the past. Vance Brothers was the only bid on the chip/seal for \$56,571.10. Public Works Committee recommends both for approval. Motion to approve by Peterson, second Powell. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.

ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (2) Real Estate at 6:54 p.m. by Guy, second Powell. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:16 p.m. by Guy, second by Colman. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:16 p.m. by Guy, second Coleman. AYES: Coleman, Kinnard, Williams, Powell, Guy, Meier, Peterson. NAYS: None. Approved 7-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MAY 09, 2017

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 9, 2017 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Ron Peterson, Rob Kinnard.

COUNCIL ABSENT: Justin Meier, absent at roll call. Arrived at 6:48 p.m.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief–Chad Burnine, Lisa Hasting- Community Development Director, Wastewater Superintendent-Dale Shipp, and Padraic Corcoran with Williams & Campo.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 25, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE:

- Katie Lappin – 202 Woodson Avenue. Ms. Lappin stated she believes that the surrender fees at Richmond Animal Control are too high compared to the rest of Kansas City. A mother cat and 4 kittens would be a surrender fee of \$125.00. If you have a nursing animal, it should be \$25.00 for the mother and her litter, not \$25.00 each animal. Excelsior Springs is \$10 and Liberty is \$25.00 for animal and litter. People take kittens to Wal-mart parking and give them away and then they start to reproduce. Ms. Lappin stated that she would request that the City review and revise the ordinances that state this.
- Dean Fields – 1400 Ridgeway Dr., Mike Robinson-1406 Ridgeway Dr. Dianna Robinson-1408 Ridgeway. Mike Robinson stated we are here on behalf of the seven houses on the west side; the ditch is just keeps getting wider. Mayor stated there is a drainage ditch behind their houses and over the years it just keeps getting deeper and wider. Dean has talked to Dale Shipp a couple of times and the map we have shows it in the flood plain. Dean has contact FEMA and they sent him to MDNR. Mike stated FEMA said go through your processes. Mike talked to Todd Tucker, FEMA today and he said that he will be more than happy to talk to everyone. He also stated he has moved his fence back 4 feet. Mayor stated since it is in a flood plain we do not know what we can do. Dianna Robinson stated that there is a trash issue that comes through it as well. Councilor Williams asked if it had standing water in it. They stated no only when it rains. I have had my house for seven year and I have had to extend the bridge every year. It just keeps getting wider and we have property on the other side of the ditch. Rose Swafford came to the meeting at this time and stated she has been dealing with this for 20 years. There is mud on the streets when it overflows and water standing in the streets. The smell of the standing water is bad. Mayor and Council discussed a possible drain off from the street. The Mayor concluded this is almost a two project issue. We will try to help the best way we can and talk to some agencies.
- Laura Beth Meier, Director of Developmental Disabilities Services with Ray County Board of Services presented a letter from Executive Director, John Hartman requesting permission to erect

a 20 foot flagpole and surround that pole with rock/flower garden approximately 3-4 foot diameter. All materials will be either purchased or donated by RCBS. This location is on city property (she provided a rough sketch of the project). Motion to approve the beautification effort and installation of flag pole on City property by Councilor Williams, second Councilor Guy. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Williams. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee met tonight with Public Works to discuss certain ordinances to bring them up to APWA standards.

PUBLIC WORKS: Dave Powell – committee met tonight along with Public Works and those items are on the agenda. In addition we discussed the concrete breaker and that will be on the agenda.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report. Mayor stated he would like to have a meeting in the future.

PARK BOARD LIAISON: Justin Meier – Park Board held a meeting on the first Monday of the month. The water slide had an inspection. It will need some maintenance, but, that will not prevent it from being open on opening day.

MAYOR'S REPORT – Mike Wright. Met with Tonya and other staff members often; had the Administrator Search Committee Meeting last Wednesday, moving forward; went to Planning & Zoning last week and would like to say the Mushroom Festival was a huge hit. Good job by all involved.

INTERIM CITY ADMINISTRATOR REPORT: Report included in the packet. Asbestos removal is complete at the old funeral home. Decker started pigging the raw water lines at the water plant. There have been no complications and overall the water looks good. Next year, the plant operators will be able to do this on their own. Both the generators are here. Trent will start to hardwire one to the Well No 5 since it is the biggest water producing well at 1100 gpm. As you see, I have attached the Water Slide Inspection report to the CA report. There is quite bit of maintenance to do, but, we feel confident that all of this can be done prior to opening day.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Toni Stegeman, Gilmore & Bell, P.C. and Rob Swafford of Swafford Ford presented the ordinance and explanation. Toni explained that Swaffords are ready to get their long term financing in place. Which needs to be done before the Chapter 100 bonds, that you are going to be issuing (City) would be in place. Because you want their loan to have their lien on first and then they will convey the property to the City. Which is what takes it off the tax rolls, creates the property tax abatement and then the development agreement, which was

approved a couple of years ago, has the provisions in the payment in lieu of taxes. So this is really just the final step in putting all of that in place. What you are going to approve tonight through the ordinance would be the documents that would authorize the issuance of the bonds, authorize the City to take title to the property and authorize the lease agreement where you're leasing right back to Swaffords; and a purchase agreement where Swafford's agree to buy the bonds. When it all settles, the City is a pass through on this bond issue. Swaffords is the borrower and Swafford is the leader; and the payments are basically accomplished through book entry.

Councilor Guy, asked how the BOKF, NA, was represented in these documents, as a trustee. Toni stated, in connection with the issuance of the bonds, these types of bonds, there needs to be a bank that serves as a corporate trust department. BOKF is the Bank of Kansas City, they have been around for quite a while. They are in charge of the recordkeeping for the most part.

Bill No.: 17-18 for an Ordinance authorizing the City to issue its Taxable Industrial Revenue Bonds (Swafford Trustmark, LLC Project), Series 2017, in a principal amount not to exceed \$2,200,000 for the purpose of providing funds to pay the costs of an industrial development project in the City; approving a Lease Agreement with Swafford Trustmark, LLC for the Project; and authorizing the City to enter into certain agreements and take certain other actions in connection therewith. Motion for first and second reading by Councilor Powell - second Councilor Meier. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-18. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 17-18 as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-18 approved 8-0.

B. **Bill No.: 17-19** Ordinance Approving Final Plat of Richmond Hills Center. Motion for first and second reading by Councilor Williams - second Councilor Coleman. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-19. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 17-19 as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-19 approved 8-0.

C. **Bill No.: 17-20** Ordinance adding Section 510.016 requiring APWA standards when replacing or installation of street, sidewalk, alley, ditch and curbs. Motion for first and second reading by Councilor Williams - second Councilor Meier. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-20. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 17-20 as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-20 approved 8-0.

D. **Bill No.: 17-21** Ordinance Amending Chapter 410 requiring APWA standards hard surface streets and adding Section 6, Street Lights. Motion for first and second reading by Councilor Williams - second Councilor Meier. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-21. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 17-21

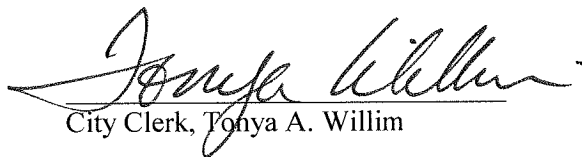
as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-18 approved 8-0.

E. **Bill No.: 17-22** Ordinance Amending Chapter 705 by adding water main extensions. Motion for first and second reading by Councilor Williams - second Councilor Meier. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-22. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 17-22 as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-22 approved 8-0.

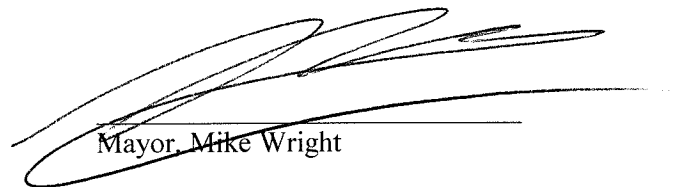
F. **Bill No.: 17-23** Ordinance Amending Chapter 710 by adding sewer main extensions.. Motion for first and second reading by Councilor Williams - second Councilor Meier. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-23. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 17-23 as ordinance. Roll called. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-23 approved 8-0.

G. Public Works Concrete Breaker. Motion to approve purchase of concrete breaker by Councilor Powell, second Councilor Meier. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:15 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MAY 23, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 23, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Ron Peterson, Justin Meier, Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker Wastewater Superintendent-Dale Shipp, and City Attorney, Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 9, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Julian Holloway 109 W. Black Diamond. Discussed with council the noise ordinance. A lot of loud motorcycles and other vehicles coming through town. He also expressed he is a bus driver and parking along both sides of N college street makes it hard to be a bus down the street. He feels this could be a dangerous situation for kids. Ask council to look at street and possibly make one side of college no parking.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Williams. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – committee has not met and therefore has nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report. Possibly a meeting before next council meeting.

PARK BOARD LIAISON: Justin Meier – no comments – Board met early this month.

MAYOR’S REPORT – Mike Wright. Brief report on weekly events.

INTERIM CITY ADMINISTRATOR REPORT: Report included in the packet.

UNFINISHED BUSINESS: None.

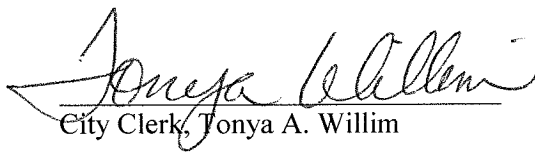
NEW BUSINESS:

- A. Street Lights on Stonner Loop – Motion to approve purchase of lights/pole from KCPL no to exceed 12,251.69 by Councilor Williams, second Councilor Peterson. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

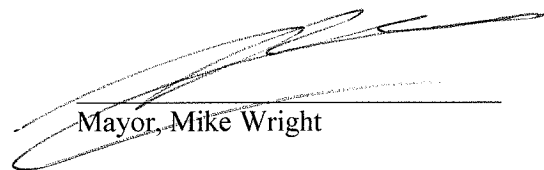
ADJOURN OPEN/ENTER CLOSE: Motion to adjourn at 6:51 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn at 7:11 p.m. by Councilor Meier, second Councilor Peterson. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:11 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Kinnard, Meier, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 13, 2017

PRAYER: Councilor Justin Meier

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, June 13, 2017 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Justin Meier, Rob Kinnard.

COUNCIL ABSENT: Ron Peterson, absent

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief–Chad Burnine, Finance Director-Rebecca Hoeflicker Wastewater Superintendent-Dale Shipp, Recreation Director – Haley Williams and City Attorney, Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 23, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Leah Wankum, Editor Richmond News, introduced intern for the summer, Hannah Sumpter who will coving the Council Meeting.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Williams. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – committee has not met. Had a question about what is the percent of variance we are supposed to be at? Rebecca stated 66.67% in month 8. Councilor Williams stated that he would like have a meeting to discuss the overages of variance percent. Councilor Guy stated she had questions as well. Meeting set for June 20 at 4:30.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report. Councilor Guy asked for a meeting June 20 at 4:00 to discuss potential mowing issues.

PUBLIC WORKS: Dave Powell – committee has not met and therefore has nothing to report. Would like to set a meeting on Monday, June 19, 2017 at 4:00 p.m.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report.

PARK BOARD LIAISON: Justin Meier –Park Board met on June 5 and minutes are provided in your packet. On a side a note, Barb Hardwick and I attended the MML Conference for Newly Elected Officials and had a good time.

MAYOR’S REPORT – Mike Wright. The City Administator Search Committee met again June 6 and will be meeting again Thursday June 15. The Committee did do some phone interviews with some

candidates. Did meet with Chris and some staff members. Attended the AXS Ribbon Cutting. I would like to compliment all of our staff on the water station they put together for the Big Bam Bike Ride. They did a good job.

INTERIM CITY ADMINISTRATOR REPORT: Report included in the packet.

DEPARTMENT REPORTS – No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Blower Building – Dale Shipp, this has been discussed previously, due to the noise that the blower units put out and complaints from neighbors regarding the noise, we are ready to cover the blower motors at the WWTP. Sho-Me Construction has placed a bid and will construct a building around the blowers for \$9,800 which will be insulated to reduce sound. Motion to approve bid not to exceed \$9,800 by Councilor Powell, second Councilor Williams. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

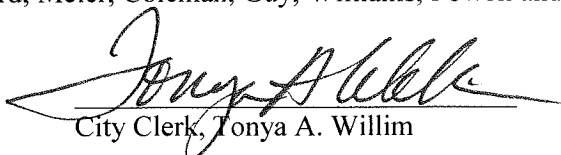
- B. Ridgeway Drainage Issue – Tonya stated as a continued effort to find options for the citizens that live on Ridgeway Street, we would like to have Mike Milius of Olsson Associates, be able to assist in engineering possible options to draining the standing water off the street after a heavy rainfall. We will be able to use funds from the half cent sales tax to pay for engineering in the amount of \$7,390. Discussion amount council members regarding responsibilities of engineers when designing projects. Motion to approve Work Order No. 11 in the amount of \$7,390 by Councilor Meier, second Councilor Hardwick. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

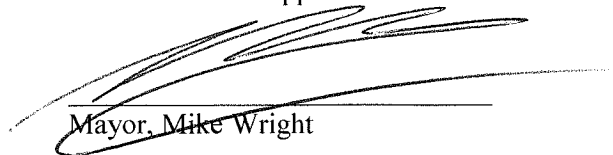
- C. Richmond Recreation Dolphin Swim Meet Agreement – Haley Williams. Richmond Recreation’s Dolphin Swim Team is hosting the 2017 North Suburban Swim Team Conference Meeting. Even though Richmond is hosting, we are having it at the Gladstone Community Center Pool. The Aquatic Agreement Application and Swimming Pool Use Agreement is their standard Agreement. Motion to approve agreement by Councilor Powell, second Councilor Meier. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal and (12) Contract motion to adjourn at 7:07 p.m. by Councilor Guy, second Councilor Powell. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn at 7:22 p.m. by Councilor Williams, second Councilor Hardwick. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:23 p.m. by Councilor Williams, second Councilor Powell. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0..


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 27, 2017

PRAYER:

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, June 27, 2017 at 06:33 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Justin Meier, Rob Kinnard.

COUNCIL ABSENT: Ron Peterson, absent

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker Wastewater Superintendent-Dale Shipp, and City Attorney, Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: June 13, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – had meeting to discuss the budget and any financial concerns. Rebecca explained them all and we are good. Mayor Wright stated the budget is in very good shape and should end the year as project. Tonya asked to have a combined Finance/PW meeting in the next few weeks or after the 4th of July.

ORDINANCE COMMITTEE: Deanna Guy – we also met and discussed mowing issues and tabled them. Would like to call a meeting for July 11 at 6:00 p.m.

PUBLIC WORKS: Dave Powell – Public Works met on June 19 and discussed options after the demo of the polley funeral home, will start smoke testing on July 25; discussed options of water line replacements; street project at South/Thornton street and curb former and some discussion on CIPP; received updates on STP/TAP program; Investment Grade Audit and potential Henkel turn lane and sidewalk replacement projects.

PUBLIC SAFETY: Rob Kinnard – committee has not met and therefore has nothing to report. Would like to call a meeting on July 11 at 5:30.

PARK BOARD LIAISON: Justin Meier –

MAYOR'S REPORT – Mike Wright. 6/15 C/A committee meet and conference calls with three potential candidates. Attended committee meetings. Attended the 911 Board Meeting – they are considering running a sales tax issue. C/A committee did interview one candidate yesterday.

Appointment to Park Board Joe Thompson. Call Roll: AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

INTERIM CITY ADMINISTRATOR REPORT: Report included in the packet. Asked for a meeting with the PW/Finance Committee meeting to discuss the investment grade audit and the laterals at the pool.

UNFINISHED BUSINESS: None.


NEW BUSINESS:

- A. Annual Liquor License Renewals. Tonya stated this is the annual renewal but before you make a motion, I would ask that you vote on all but Hometown, so Tom Williams could vote. Council approved request. Motion to approve licenses as presented by Councilor Powell, second Councilor Hardwick. AYES: Kinnard, Meier, Coleman, Williams, Powell and Hardwick. NAYS: Guy. Approved 6-1
- B. Motion to approve Hometown Pizza for a liquor license by Councilor Powell, second Councilor Hardwick. Ayes: Kinnard, Meier, Coleman, Powell and Hardwick. NAYS: Guy. Abstain: Williams. Approved 5-1.
- C. Olsson Associates Work Order No. 12- Wastewater Regulatory Items. Motion by Councilor Meier, second Councilor Williams. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.
- D. Bill No. 17-24: Ordinance Amending Section 505.070 Regarding the Appointment of a Building Commissioner. Motion for first and second reading by Councilor Meier - second Councilor Williams. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-24. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 17-24 as ordinance. Roll called. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-24 approved 7-0


ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, (12) Contract, Personnel Records (13) and Critical Incident Response Plan (18) motion to adjourn at 6:48 p.m. by Councilor Guy, second Councilor Powell. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn at 7:29 p.m. by Councilor Guy, second Councilor Coleman. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:30 p.m. by Councilor Guy, second Councilor Coleman. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 11, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 11, 2017 at 06:33 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Ron Peterson, Justin Meier, Rob Kinnard.

COUNCIL ABSENT: None

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker Wastewater Superintendent-Dale Shipp, and City Attorney, Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: June 27, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. AYES: Kinnard, Meier, Coleman, Guy, Peterson, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore, nothing to report. Asked for a joint committee with Public Works meeting on July 13 at 1:30.

ORDINANCE COMMITTEE: Deanna Guy – has meeting prior to Council meeting discussed mowing options on right of ways.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore, nothing to report. Asked for a joint committee with Finance meeting on July 13 at 1:30.

PUBLIC SAFETY: Rob Kinnard – met prior to council meeting. Covered many items in your council packet and will discuss on agenda.

PARK BOARD LIAISON: Justin Meier – committee met last night and very appreciative of Terry Dickey and all he does. Hamman Park is going very well and Terry got larger grills donated for the Park by Rick Julian.

MAYOR'S REPORT – Mike Wright. Appointment of Police Officer. He will be at the next council meeting. Appointment of Romulus Davis Fauntleroy. Roll call: Coleman, Kinnard, Williams, Powell, Guy, Meier, Hardwick and Peterson. Nays: none. Appointed 8-0.

INTERIM CITY ADMINISTRATOR REPORT: Verbal report given. Had a prebid meeting on STP/TAP project on June 29, very well attended, project closes Thursday. American Celebration was great and thanks to all who participated. We received the F550 Truck ordered back in February. Started budget meetings last week.

DEPARTMENT REPORTS: No comments

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Public Hearing on Redevelopment Project 1(e) and 1(f). The Mayor opened the Public Hearing 6:41 p.m. and open for comments. Tonya stated this has been out in the public domain for since the 22nd of June and have not received any questions, comments or concerns. Mayor Wright stated Chris Williams has exhibits. Chris Williams stated for the Public Hearing record we enter 5 exhibits.

1. Notices to the taxing districts of the public hearing for the Second Amendment to the Richmond Downtown Redevelopment Plan for Redevelopment Project 1(e) and Project 1(f) and the tax impact analysis sent certified mail on June 22, 2017 and return receipt cards.
2. First Amendment to Richmond Downtown Redevelopment Plan approved January 10, 2017
3. Second Amendment to Richmond Downtown Redevelopment Plan for Redevelopment Project 1(e) and Project 1(f) including the tax impact analysis for the projects.
4. Richmond Downtown Redevelopment Program Applications submitted by Tammy Williams and Atalie Williams.
5. Richmond Downtown Redevelopment Plan approved July 12, 2016.

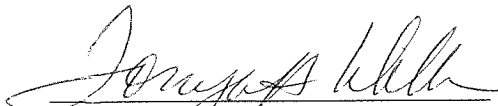
Mayor Wright closed Public Hearing at 6:44 p.m.

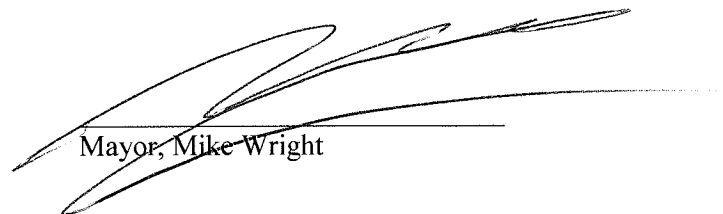
- B. **Bill No.: 17-25** Approving the Second Amendment to the Richmond Downtown Redevelopment Plan to Approve Redevelopment Project 1(e) and 1(f). Motion for first and second reading by Councilor Peterson - second Councilor Powell. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-25. Motion to adopt by Councilor Peterson, second Councilor Meier to approve Bill 17-25 as ordinance. Roll called. AYES: Kinnard, Peterson, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-25 approved 8-0.
- C. **Bill No.: 17-26** SRO Contract Renewal. Motion for first and second reading by Councilor Powell - second Councilor Peterson. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-26. Motion to adopt by Councilor Guy, second Councilor Peterson to approve Bill 17-26 as ordinance. Roll called.

AYES: Kinnard, Peterson, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-26 approved 8-0.

- D. Bill No.: 17-27: Prisoner Boarding Contract Renewal. Motion for first and second reading by Councilor Meier - second Councilor Powell. AYES: Kinnard, Meier, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-27. Motion to adopt by Councilor Meier, second Councilor Peterson to approve Bill 17-27 as ordinance. Roll called. AYES: Kinnard, Peterson, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-27 approved 8-0.
- E. Purchase of Ford Explorer from Kansas Highway Patrol. Councilor Kinnard referenced the memo in the packet. This was discussed in the Public Safety meeting earlier tonight and the committee recommends the purchase of the used Ford Explorer, a currently budgeted item, from the Kansas Highway Patrol. Motion to approve the purchase not to exceed \$21,250 by Councilor Kinnard, second Councilor Hardwick. AYES: Kinnard, Peterson, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.
- F. Street Closure for "Meet the Spartans" Event. Annual meet the Spartan event will happen on August 17th from 6:30-8:30 on the west side of the downtown square. Approval of street closures by Councilor Kinnard, second Councilor Hardwick. AYES: Kinnard, Peterson, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 6:58 p.m. by Councilor Guy, second Councilor Powell. AYES: Kinnard, Meier, Coleman, Guy, Williams, Peterson, Powell and Hardwick. NAYS: None. Approved 8-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 25, 2017

PRAYER: Bill Purcell

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 25, 2017 at 06:35 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Justin Meier, excused.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief–Chad Burnine, Finance Director-Rebecca Hoeflicker Wastewater Superintendent-Dale Shipp, and City Attorney, Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 11, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Williams. **AYES:** Kinnard, Coleman, Guy, Peterson, Williams, Powell and Hardwick. **NAYS:** None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee met on July 17 with Schneider Electric to discuss getting a bid on overlooking our water meters and testing them. They do a lot of different things, but, those are the items we were interested in. We will be talking about it later in the meeting and it was very informative.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore, nothing to report.

PUBLIC WORKS: Dave Powell – the committee met with Finance on the July 17.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore, nothing to report. We would like to have a committee meeting prior to next council meeting.

PARK BOARD LIAISON: Justin Meier – Absent.

MAYOR’S REPORT – Mike Wright. 8/2 at 2:00 p.m. the Secretary of State will be here regarding Voter ID regulations. 8/18 attended Kiwanis Meeting.

INTERIM CITY ADMINISTRATOR REPORT: Report included in the packet. Today we stated the smoke testing on Morningside Terrace.

Mayor wanted to discuss Chip and Seal areas. We have received a lot of complaints. We have not done this application before. Hopefully, when the surfaced is cured they will be better. It will take some time for the road to settle down and we will run the street sweeper to pick up the loose gravel. Dale said this was only to extend the life of the road. It is cheaper than a complete overlay. Much discussion and Council agreed this is not something we will probably do in the future.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Chapter 100 Dollar Tree Project – Toni Stegeman, Gilmore & Bell, P.C. Toni explained the Ordinance and documents attached thereto.
 - A. **Bill No.: 17-28:** Ordinance authorizing the City to issue its Taxable Industrial Revenue Bonds (Dollar Tree Store Project), Series 2017, for the purpose of providing funds to pay the costs of an industrial development project in the City; approving a Lease Agreement for the Project; and authorizing the City to enter into certain agreements and take certain other actions in connection therewith. Motion for first and second reading by Councilor Williams - second Councilor Peterson. AYES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-28. Motion to adopt by Councilor Williams, second Councilor Peterson to approve Bill 17-28 as ordinance. Roll called. AYES: Kinnard, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Bill 17-28 approved 7-0.
2. Policy No.: 2017-02 Fraud and Whistleblower Protection Policy. Finance Director, Rebecca Hoeflicker, explained that this policy is based on GFOA Standards and is implemented to show the change of command to report fraud. This will serve as practical basis for identifying fraud or abuse and reporting it. Motion to approve Policy No.: 2017-02 by Councilor Williams, second Councilor Peterson. AYES: Kinnard, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.
3. Investment Grade Audit – Schneider Electric. Tonya Willim stated on June 13, 2017 the City received one response from Schneider Electric on the RFQ for a City-Wide Energy Conservation Program. This program looks to address energy and capital needs through a guaranteed energy cost savings program. Although this program highlights many different avenues, the City's focus was on a city-wide meter replacement program. The variance in meter brand and age has caused various issues with meter reading and has limited the ability to provide high quality service to the City of Richmond residents and businesses. As meters age, especially larger ones, mechanical parts begin to malfunction, resulting in accuracy issues and lost revenue. Staff has discussed over the past year and half the best way to enhance the City's meter infrastructure, as well as possible ways to determine the cause of the continued unaccountable water loss. The City would like to replace the over 2,700 meters currently in service, but a substantial capital improvement project has been cost prohibitive through the annual budget process. Therefore, the meter system has been piecemealed for many years. The Energy Conservation Program could finance a city-wide meter replacement project by capturing the revenue of current water loss on existing meters and provide a written guarantee from the Energy Services Companies (ESCO) of utility reductions and revenue savings. The first step to determine if a city-wide meter project is financially feasible is for the ESCO to perform an Investment Grade Audit by physically testing a sample of all the different types of meters in the system. On July 17, 2017 Schneider Electric presented the attached power point presentation to the Finance and Public Works Committees. It is the recommendation of these committees to proceed with Investment Grade Audit. If the testing commences and it is determined that the meter replacement program is not financially

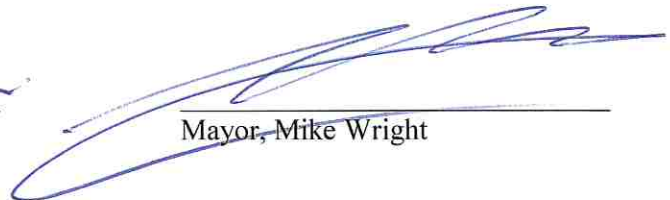
feasible, the City will not hold any financial liability for the program. If Schneider Electric determines the project is financially feasible and the City decides to move forward with the program, the amount of \$24,500 will be rolled into project financing. The attached agreement is for the performance of the energy efficiency analysis; meter testing, meter analysis, measuring actual energy use, taking equipment inventory and identifying operational deficiencies. Councilors Guy asked for clarification on the total amount of replacing all meters and if the city could truly pay for it. Rebecca Hoeflicker stated that the city can finance the project and pay it off over a period of time with the money the city will save after replacing faulty meters. Council Powell stated we will not have to build as big of a water plant or major rehab if we don't have to produce as much water. Councilor Williams added that another town went through this and it found that the meters had failed to read tens of thousands of dollars worth of water that the residents were getting free of charge. Councilor Hardwick stated that we need to figure out if or why we have water loss before talking about building a plant in the future. Motion to enter into an agreement with Schneider Electric for \$24,500 by Councilor Williams, second Councilor Peterson. AYES: Kinnard, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (3) Personnel, (13) Personnel motion to adjourn at 7:26 p.m. by Councilor Guy, second Councilor Powell. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:40 p.m. with one action taken by Councilor Peterson, second Councilor Guy. AYES: Kinnard, Meier, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:40 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Kinnard, Peterson, Coleman, Guy, Williams, Powell and Hardwick. NAYS: None. Approved 7-0.


City Clerk, Tonya A. Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, AUGUST 8, 2017

PRAYER: Pastor Willie Isaacson

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, August 8, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy and Ron Peterson, excused.

ROLL CALL – STAFF PRESENT: Susan Brunworth, Police Chief–Chad Burnine, Finance Director-Rebecca Hoefflicker Wastewater Superintendent-Dale Shipp, Marilyn O'Dell and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 25, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Morris Salter – 1502 N. Garner, expressed concern over the Chip Seal of Garner. Gravel in gutters and ditches by the street sweeper. It was stated in the newspaper that chip seal was cheaper and better than overlay. Mayor Wright and Councilman Williams expressed that it is cheaper than overlay but not better. Councilman Williams explained that this method is used to make the street last longer and provide a few more years than to overlay it.

Cleatus Burnine – 907 E Dauxville – expressed his dislike of the chip and seal. The City has overlaid streets multiple times and has not overlay Dauxville since 2000 or longer. We are in a residential area with 18 homes in a nice residential area with gravel street now. Garner Street and Dauxville streets are in shambles.

Chad Rogers - 206 E. Dauxville Dr.- Agree with the statements made so far. My question is whenever the chip and seal start to chip up what is the process of fixing it. Dale Shipp stated after talking to Vance Brothers, Overland Park and Higginsville has done some. It is to expand the life of the street 3-5 years before you have to go in a mill the entire street and then overlay. Chad Rogers stated it is his understanding that water gets underneath it and makes bigger pot holes and it already coming up in front of my house. Dale said he would come look at it. Mayor Wright stated we are going to wait it out until we see how it works.

Peter Castilleja – 201 E Dauxville – The others have pretty much said everything. My wife and I are not happy with it. I have gravel in my driveway and it's from dragging in on my tires. It's extremely loud. What is going to happen when they have to plow these roads. Mayor Wright said the granite is supposed to hold up to the plows.

Morris Salter along Garner Street a road grader peeled off the top of the road and it filled up the ditches. The City came along and cut the tree and limbs back. Both sides of the ditches are plugged up and if we get a big rain but will erode the area.

Tracey Hewlett – 501 N. Institute. I would like to ask if the Council would consider waiving the fees for a Fall Garage Sale like you do for the Spring Garage Sale. It brings in a lot of people . There are about 43 for the Spring. Councilor Powell stated he would be in favor of a Fall City Wide Garage Sale. Motion to approve waiving the fees for a Fall Garage Sale by Councilor Meier, second Councilor Powell. Discussion on who will be reasonable to get individuals to take down garage sale signs. Tracey asked who policed the signs in the Spring? Motion withdrawn. Mayor Wright stated we will need to talk to Lisa regarding sign removal.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. AYES: Coleman, Kinnard, Williams, Powell, Meier and Hardwick. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy (absent) – the committee has not met.

PUBLIC WORKS: Dave Powell – the committee met has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – the committee has not met but will meet before next council meeting..

PARK BOARD LIAISON: Justin Meier –report in the packet nothing to highlight at this time.

MAYOR'S REPORT – Mike Wright. City received another Worker's Compensation Plaque 2013-2016. It shows how safe our employees are with minimal claim. Deanna Guy completed the Municipal Governance Certificate. As you know, Tonya is on vacation this week. I have been keeping in touch with Mark Rounds and he will start on August 15.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

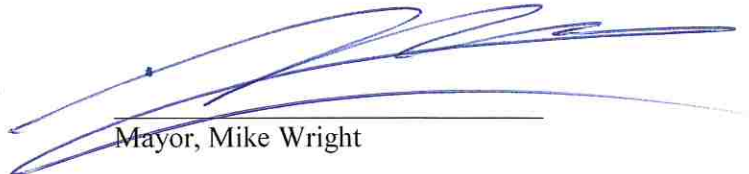
NEW BUSINESS:

- A. Outlaw Days Street Closure – Jim Carter, Chairman, Richmond Outlaw Days. Same thing we always have done. Same streets. Asking to block off the downtown starting at 4 pm. Sept. 8 to Saturday, Sept 9; also any areas between the east sides of College St to the barricades to the west, including the city parking lots on Main Street and College St be left vacant. Motion to approve street closures by Councilor Williams, second Councilor Meier. AYES: Williams, Hardwick, Coleman, Kinnard, Powell and Meier. NAYS: None. Approved 6-0.
- B. Richmond Downtown - First Thursdays Farmers Market – Ray Smith, Vice President of the Richmond Downtown District. We are asking Council to allow the Farmer's Market be able to operate on the "First Thursday's Event" besides just on Saturdays. Chris Williams stated an ordinance revision is not necessary Council can vote to approve. Motion to approve Councilor Meier, second Councilor Kinnard. AYES: Meier, Williams, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

- C. Waterline Replacement – Gillis Street from Hines to Lydia. Dale Shipp advised that staff put this project out for bid on July 11, 2017 and closed August 1. Received one bid from Macey Excavating for \$17,875; which was significantly under budget. Motion to approve by Councilor Powell, second Councilor Williams. AYES: Meier, Williams, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.
- D. TAP Sidewalk –Approval of Contractor. Rebecca Hoeflicker advised that bids were opened on July 13 by Olsson Associates. Kenney-Hall Construction Company was the lowest bidder at \$375,370. We would need a motion to give the Notice of Award to Kenney-Hall Construction. Councilor Powell asked how does the bid compare to Olsson engineering estimates. Rebecca stated engineering estimate is \$360,000 and contingencies. With the MoDOT Tap, STP and our match we had \$586,000 total. This bid and the engineering will come in at \$542,000. As long as there are no major contingencies that come up, we should end around \$40,000 under. This all comes out of the half cent transportation fund. Councilor Powell asked if there was enough since the Park is not putting anything in. There is more than enough in this fund. Rebecca stated the original amount from the parks was \$60,000. The City's portion if not additional things come up will put in approximately \$113,000 total for the entire project and we originally budgeted \$156,000. Motion to approve by Councilor Hardwick, second Councilor Coleman. AYES: Meier, Williams, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:10 p.m. by Councilor Williams, second Councilor Hardwick. AYES: Meier, Williams, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.


Court Clerk, Susan Brunworth


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, AUGUST 22, 2017

PRAYER: Pastor Willie Isaacson

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, August 22, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Tom Williams, excused.

ROLL CALL – STAFF PRESENT:, City Administrator-Mark Rounds, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 25, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Peterson, second by Councilor Meier. AYES: Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – (absent) the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met, but, do plan to meet regarding the mowing ordinance.

PUBLIC WORKS: Dave Powell – the committee met has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – the committee to discuss children at play signs and stop signs. Mayor Wright asked Chris Williams if stop signs need to be added by ordinance. Yes they do.

PARK BOARD LIAISON: Justin Meier –report in the packet nothing to highlight at this time. Work at the new park is going well, most of all the electricity has been ran, shelter is up and all we need left is to get the playground equipment up. Terry is working on rounding up volunteers.

MAYOR’S REPORT – Mike Wright. Mark stated on the 15th and had reception with all the employees. Met with Mark and staff. Had an Eclipse party - thank you Justin for cooking. I want to thank Tonya for her service as Interim City Administrator for the past five months.

CITY ADMINISTRATOR’S REPORT – You have my written report, but, I would like to address the Mayor and Council and say thank you very much for having the faith in hiring me. I feel very

comfortable here, this is nothing short of an honor to be here and actually be in this position. I will do my best for you and the community.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill 17-29 Annual Ordinance Conflicts Of Interest. Motion for first and second reading by Councilor Peterson- second Councilor Powell. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-29. Motion to adopt by Councilor Peterson, second Councilor Hardwick to approve Bill 17-29 as ordinance. Roll called. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-29 approved 7-0.

Public Hearing Tax Levy: Public hearing opened at 6:46 p.m. Tonya Willim explained the new tax rate to be set this year. No questions or comments. Public hearing closed 6:48 p.m.

- B. Bill 17-30 Ordinance Setting of the 2017 Tax Levy for General Revenue, Park Purposes and General Obligation Bonds Motion for first and second reading by Councilor Guy- second Councilor Hardwick. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-30. Motion to adopt by Councilor Guy, second Councilor Hardwick to approve Bill 17-30 as ordinance. Roll called. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-30 approved 7-0.

- C. Swafford Chapter 100 Tax Abatement – Toni Stegeman explained the amendment to the agreement for the project. Swafford needed an extension and this brings the project up to date.

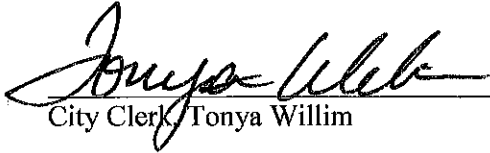
Bill 17-31 Consider a Bill for an Ordinance approving an Amendment to the Economic Development Agreement for a Project for Swafford Trustmark, LLC, ratifying and confirming approval for the issuance of Chapter 100 Bonds. Motion for first and second reading by Councilor Meier, second Councilor Peterson. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-31. Motion to adopt by Councilor Meier, second Councilor Peterson to approve Bill 17-31 as ordinance. Roll called. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-31 approved 7-0.

- D. Outlaw Days Street Closure (additional streets) – Jim Carter stated the need to close additional street of Franklin and Thornton for car show. Motion to approve by Councilor Peterson, second Councilor Powell. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Approved 7-0.

- E. First Baptist Church Street Closure– Willie Isaacson presented to the Council the Dare 2 Share program they are hosting as a national student event. They are needed to close the street behind the church (West North Main from N Garner to N Camden) for a few hours for the event. Motion to approve by Councilor Peterson, second Councilor Powell. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Approved 7-0.

F. Agreement between City of Richmond and Kenney-Hall Construction (TAP Sidewalk). Notice of Award to Kenney-Hall Construction, this is the required agreement from MoDot between the City and the Contractor. Motion to approve and allow Mayor to sign by Councilor Powell, second Councilor Meier. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None.

ADJOURN: Motion to adjourn at 7:02 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Meier, Guy, Peterson, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 7-0.



City Clerk, Tonya Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 26, 2017

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, September 26, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy, Tom Williams, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT:, City Administrator-Mark Rounds, City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Finance Director-Rebecca Hoeflicker, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: August 22, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE:

Jewel Holloway – 109 W Black Diamond, Richmond.

- He stated concern over how long the lights were at Main/Spartan Drive by Sonic wanting a study of the lights at the intersection. Mayor stated they are controlled by MoDOT.
- Mr. Holloway expressed concerns with fireworks displays in the city limits. He proposed that he city make a five-year ban on buying or selling fireworks, and instead have a jubilee or three-day carnival with music shows and laser light show outdoors. He said it would cost about \$800. The five year ban would be trial period. He cited concerns with fireworks because fireworks alarm the handicap residents in town, including his daughter.
- Holloway is concerned with a plumbing issue in his house. City staff went to his house to tell him that his sewer system had collapsed and is causing a leak in his yard and street. He stated he had problem with his sewer and it is not backing up in his house. He said the city wanted him to dig up his pipe and fix the problem. He stated the City has not proved it is on his line and he cannot afford to fix it or get it checked. Mayor stated that the City Staff will look into the issue.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

Sandy Burns – 801 Valley Drive, Richmond. She is concerned with the road condition on Valley Drive. They pay City taxes, so they want the city to take care of it. We want someone to look at and take care of it. Mayor stated the city boundaries are in the west side of ditch. Sandy said she is afraid somebody is going to get killed and there is too much traffic. Mayor Wright stated he did drive the road and it is bad. Sandy stated the ditches are full, it doesn't drain at all, pot holes everywhere, and it's horrible. Mayor Wright said the Special Road District owns the road and Sandy said, they told her they did not. Mayor Wright said the City has maps that show where the city limit signs are and it is not a city street. Sandy

said when we moved out there one side was the city side and the other was the road district, but either way, someone has to fix this. Councilor Meier suggested that the Valley Drive residents hire an attorney if the special road district continues not to fix the road. Councilor Peterson suggested the City and Special Road District sit down and discuss the issue. Sandy said winter time is really bad and I don't want anyone to get hurt, and is surely don't want it to be my family.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams –the committee has met and went over the final budget and it will be voted on later.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met has not met and therefore nothing to report. It's my understanding we need to have a meeting.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Justin Meier – the playground equipment has been installed and the people are excited about the sidewalk going in. The grills have been installed. Coming along well.

MAYOR'S REPORT – Mike Wright. Meet and talk with Mark every day. Had the HHW on Saturday, about 80 vehicles. We will get a report on the poundage later. Attended the Planning and Zoning meetings. The Outlaw Days went over well.

CITY ADMINISTRATOR'S REPORT – Mark Rounds. I will brief you on my last couple of weeks. Met with the medical insurance rep Bill Griffey and discussed how we are doing there and what to look forward to this next year. Had a good meeting with the police officers before the Municipal Court was in session the other night. I hadn't had a chance to meet with all of them yet, so, that was a good opportunity. Also, met the Judge. Attended a Public Works Superintendents meeting with Dale and getting to know more the staff. I met with our City Attorney and got acquainted and discussed more things in detail. Attended an interview for a wastewater operator position last week and it looks very favorable there. Of course, attended the Finance Committee Meeting and discussed the 2017-2018 budget that we will talk about tonight. On the 25th, Tonya and I met with a potential manufacturer to discuss some development options, which could be a positive. As you mentioned, I did attend the HHW on Saturday and that was quite an experience and learned a lot.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No.: 17-32** Ordinance Amending the FY17 Budget for Fiscal Year End Adjustments. Rebecca Hoeflicker explained all the adjustments. Motion for first and second reading by Councilor Peterson- second Councilor Meier. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-32. Motion to adopt by Councilor Peterson, second Councilor Meier to approve Bill 17-32 as ordinance. Roll

called. AYES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-32 approved 8-0.


- B. City Administrator Mark Rounds presented the PowerPoint presentation of the FY18 Budget. **Bill No.:17-33** Ordinance Adopting the Annual Operating Budget for 2017-2018. Motion for first and second reading by Councilor Williams - second Councilor Peterson. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-33. Motion to adopt by Councilor Williams, second Councilor Peterson to approve Bill 17-33 as ordinance. Roll called. AYES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-33 approved 8-0.
- C. FY18 Job Classifications/Pay Scales. City Clerk/Assistant to City Administrator presented the FY18 Pay Scales based on the approved FY18 budget, this pay represents the 2% COLA approved. Step A was removed and T was replaced giving those that are topped out of the pay grade room for the 2% COLA for every employee. Motion to approve by Councilor Powell, second Councilor Meiers. YES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Approved 8-0
- D. Bill No. 17-34 Ordinance to add Stop Signs at Certain Locations: Morningside Terrace and new Harvest Hill additions. Motion for first and second reading by Councilor Peterson - second Councilor Guy. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-34. Motion to adopt by Councilor Peterson, second Councilor Williams to approve Bill 17-34 as ordinance. Roll called. AYES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-34 approved 8-0.
- E. Bill No.: 17-35 Ordinance Approving Replat of Harvest Hills Villas. Lisa Hastings stated P&Z did approve and this is to just clean up the plat now that is it complete. Motion for first and second reading by Councilor Williams - second Councilor Powell. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-35. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 17-35 as ordinance. Roll called. AYES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-35 approved 8-0.
- F. Bill No.: 17-36 Ordinance Approving Rezoning from R-1 Single Family Dwelling to R-A Agricultural for property located on Oak Ridge Drive. Lisa Hastings state that this a strip of land up on top at the west end of Oakridge. John Dorton is here to answer any questions. Mayor stated all we are approving tonight is the rezoning. Motion for first and second reading by Councilor Peterson - second Councilor Kinnard. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-36. Motion to adopt by Councilor Peterson, second Councilor Meier to approve Bill 17-36 as ordinance. Discussion: Councilor Guy expressed questions and considerations that she received from individuals, as well as questions she posed from a neighbor standpoint, legal standpoint and considered Mr. Dorton's position. I have spoken with about 3 people that are against it and people that are for it; but I do not have sense as of really the people, I know we had notify everyone in 185 feet but that is not many people and there are a lot more people. I think we need to be a little more transparent than that. Mayor Wright stated he wanted to make

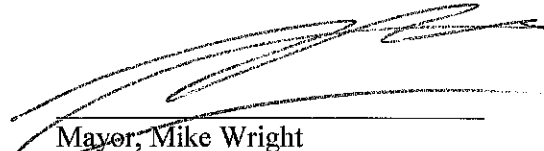
clear that this is a zoning change and not the conditional use permit. Councilor Guy stated she understood that and PZ voted unanimously and if we do this, it will be unanimous there too. More discussion was had by Council, Mr. Dorton and City Attorney Chris Williams. Roll called. AYES: Kinnard, Williams, Hardwick, Coleman, Peterson, Meier and Powell. NAYS: Guy. Bill 17-36 approved 7-1.

G. Liability Insurance Renewal. CA Rounds stated we have a standard bid from the same company. It is about a \$9,000 increase but, everything is covered as required, it is a good liability coverage. Councilor Powell brought up the optional terrorism coverage that we reject. R. Hoeflicker said it needs to be waived in the motion. Motion to accept the bid and waive terrorism coverage by Councilor Williams - second Councilor Peterson. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion approved 8-0.

H. Items to be replaced at Cemetery due to theft. CA Rounds stated this was something that came up in the budget process and in any event, I was not here when it happened and Dale provided a list of replacement items that were stolen from the cemetery shed. Motion to approve purchase by Councilor Guy, second Councilor Coleman. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:41 p.m. by Councilor Peterson, second Councilor Powell. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 10, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, October 10, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy, Tom Williams, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT:, City Administrator-Mark Rounds, Asst. to Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Public Works Superintendent-Dale Shipp and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: September 26, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met tonight at 6, we discussed a number of issues and several are on the agenda.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Justin Meier – the Board met on October 2 and discussed mowing bids which they have tabled until they can check insurance. They are working on getting 2 lights down at Hamann Park on the suggestion of Chief Burnine.

MAYOR’S REPORT – Mike Wright. Routine. Appointment of Bev Phipps to Park Board. Roll called: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

CITY ADMINISTRATOR’S REPORT – Mark Rounds. Report included in the packet. CA stated he has been asked to participate in monthly economic development meetings in Kansas City with Stacy

Sedler, Sterling Consulting Group and I have brought information on Richmond to the meeting and look forward to promoting the city and getting new business in town.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Gillis Waterline Replacement- Change Order \$1,500. Dale Shipp stated as part of the city's Owner Supervised Water Replacement Program Gillis St. was selected to be done and completed by the end of September 2017. The bid was awarded and approved by Council on August 8, 2017 to Macey Excavating to replace 510 feet of ¾" line with a new 4" line for \$17,875. The original plan was to parallel the ¾" line with the 4" line on the south side of the road. After exposing the line we found that the location of the existing tap to the main would not allow for the connection to be possible without shutting down the ¾" line servicing the home owners. This would mean they could be without water for a couple of days. We chose to move the new line to the North side of the Street. This will allow the residents to have water during the new line installed. This means that the service lines to the meters would cross under the road to the south to the meters and then cross back across the road to the homes on the north. We had Macey's crew relocate the meters for the homes on the north to the north side of the road to keep them as close to the main as possible and not have the services looping back north and south. Motion to approve change order for \$1,500 for total of \$19,375 by Councilor Powell, second Councilor Peterson. Councilor Williams asked for clarification that the homeowners know they are responsible for the line from the meter to their home. Dale state yes they are. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

- B. Purchase of C-900 Pipe for 16" Main Waterline Replacement. Dale explained the City has budgeted to replace 2100 feet of the 16" water main in FY18. We have an opportunity to purchase 1000 feet of C905 DR18 pipe at \$26.60 per foot. This is \$3.36 more than it was in December of 2016. This is due to the increase in oil pricing. I have called on current pricing on the same C905 pipe and it is currently at \$39.71 per foot. The reason for the cheaper price is it was ordered for a project and the project was canceled and the pipe is setting in distributor's lot. If we purchased the pipe at \$26.60 per foot the cost is \$26,600. At \$39.71 per foot the cost is \$39,710. This is a savings of \$13,110. Mayor Wright asked Chris Williams how we to buy per policy. Motion to approve pipe purchase for \$26,600 contingent of compliance with purchasing policy by Councilor Peterson, second Councilor Meier. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

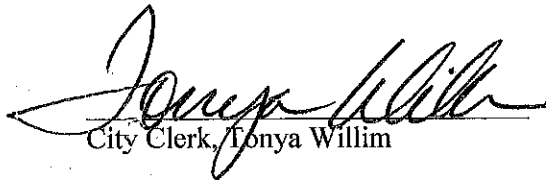
- C. Ridgeway Drive Road Options – Mike Milius. Mike went through the PowerPoint presentation regarding the options for the Ridgeway project drainage issues. Rain fall makes a lot of water down the road and after leaving duck ponds on the roads. Mike explained all the options. Much discussion by Council. Council would like option 3 where new paving and curb would be laid to defer water to appropriate place. Motion to approve Option 3 for by Councilor Peterson, second Councilor Guy. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (2) Real Estate, (3) Personnel, (13) Personnel Records motion to adjourn at 7:01 p.m. by Councilor Guy, second

Councilor Peterson. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:45 p.m. with no action taken by Councilor Guy, second Councilor Hardwick. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:47 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.



City Clerk, Tonya Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 24, 2017

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, October 24, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy, Tom Williams, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT:, City Administrator-Mark Rounds, Asst. to Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Community Development Director- Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 11, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda with removal of Item D: Bill No.: 17-37 Changing Zoning Classification from R-3 to B-3at 701 Wollard Blvd as presented by Councilor Peterson, second by Councilor Meier. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – the committee met tonight to discuss police uniforms.

PARK BOARD LIAISON: Justin Meier – no report. Councilor Guy stated the new Hamann Park is getting a lot of use.

MAYOR’S REPORT – Mike Wright. 10/16 went to KC for economic development; 10/18 interview police officer candidate; 10/19 attended the Mayor’s Prayer Breakfast – thank you to all involved; Chamber of Commerce Annual Banquet will be Thursday 10/26; and Trick or Treat Street will be held on 10/31.

Appointment of Dale Shipp as Public Works Director. Roll called: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

Appointment of Police Officer Chad Burns and Jason Owens. Roll called: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

City Clerk/Assistant to the Administrator Tonya Willim sworn in Police Officers Chad Burns and Jason Owens.

CITY ADMINISTRATOR'S REPORT – Mark Rounds. Report included in the packet. Read report. Will be attending the Chamber of Commerce Banquet.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Waterline Replacement on Ridgeway Drive – adding the waterline replacement to the bid process with Olsson Associates. Many leaks have occurred on this line and the City will replace the line with the same size line. Motion to add the water line replacement to the options for Ridgeway and overlay by Councilor Williams, second Councilor Meier. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

JetVac Truck Repair – Councilor Powell explained the Jet Vac Truck has problem we either have a leaking head gasket ,cracked head or bad EGR cooler's and estimated cost up to \$15,000. Motion by Councilor Powell, second Councilor Peterson. Councilor Peterson added we did talk with Donnie Fowler to help diagnosis the problem. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

B. Additional Pipe Purchase for 16" Waterline Replacement. Councilor Powell stated last council meeting we voted on 1000 feet of pipe at a discounted price. This is for the rest of the pipe of 1880 feet for a discounted price saving and for the current price of \$57,452.80. It will be stored and covered. Councilor Peterson stated it is best to buy now, since in the spring you will be dealing with supply and demand. Motion to approve by Councilor Peterson, second Councilor Powell. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

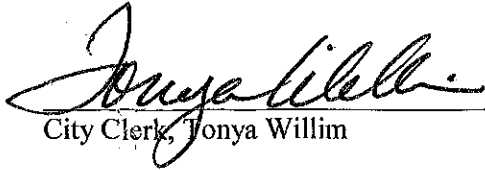
C. Removed

A. Bill No. 17-38 Approving Plat for Cates-Crawford. Lisa Hasting explained this is just correcting a log line. Motion for first and second reading by Councilor Meier; second Councilor Peterson. AYES: Kinnard, Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-38. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 17-38 as ordinance. Roll called. AYES: Kinnard, Williams, Hardwick, Guy, Coleman, Peterson, Meier and Powell. NAYS: None. Bill 17-38 approved 8-0.

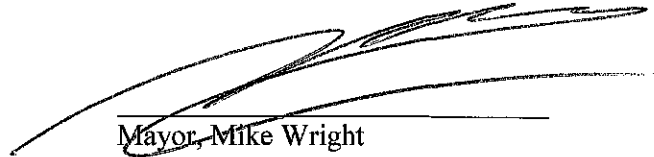
D. Police Department Uniform Change – Councilor Kinnard stated that the as per the memo the current vendor is longer available to supply the uniforms. By partnering with the cooperative other cities that are currently buying from this new vendor. The Police Department will be outfitting in the same uniform. Purchase the total uniforms for the department is \$8,324.28. Motion to approve by Councilor Kinnard, second Councilor Powell. AYES: Kinnard,

Hardwick, Guy, Coleman, Peterson, Williams, Meier and Powell. NAYS: None. Motion carried 8-0.

ADJOURN: Motion to adjourn at 6:54 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.



City Clerk, Jonya Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 14, 2017

PRAYER: Councilor Deanna Guy

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, November 14, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy, Tom Williams, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: Mark Rounds, Tonya Willim, Chad Burnine, Rebecca Hoeflicker, Dale Shipp, Sandra Williams and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 24, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. **AYES:** Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. **NAYS:** None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee had a joint meeting on November 3 with Schneider Electric and presented their findings from the water meter testing. They tested 96 meters. They gave a presentation and we will discuss at a later date.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee had a joint meeting with Finance.

PUBLIC SAFETY: Rob Kinnard – he committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Deanna Guy – the Park Department is starting to winterize the parks; they are pleased with the usage of Hamann Park and planning the grand opening in the spring. Currently looking for one more board member. Park Board Awarded the Beautification Award

MAYOR’S REPORT – Mike Wright. Attended the Chamber Banquet. Attended Financing Meeting. Meet several times with Mark Rounds. Everything else routine.

CITY ADMINISTRATOR’S REPORT – Mark Rounds. Read report included in the packet. I did attend the Chamber Banquet. Meet with the Mayor on many occasions. Received an invitation to Global International Committee in Kansas City, I did invite the guest speaker to Richmond, General Meyers. I

would like to point out, I am ending my 3 months here and getting more acquainted with the operations and trying to reach out a little bit. I will be setting up meetings with the school superintendent, getting on line with him and his staff. I will be attending the next County Commissioners meeting to introduce myself and becoming more streamline in the community, but, I have enjoyed going to the chamber committee meetings. Had an open house for a business downtown last night.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:


A. Establish Candidate Filing Dates – Tonya explained this is set by the state and accepted by Council for Establishing Candidate filings. December 12 will be the first day to file. Motion to accept by Councilor Guy, second Councilor Meier. AYES: Williams, Coleman, Kinnard, Powell, Meier, Peterson, Guy and Hardwick. NAYS: None. Approved 8-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, (9) Labor, (13) Personnel Records motion to adjourn at 7:00 p.m. by Councilor Guy, second Councilor Coleman. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:15 p.m. with no action taken by Councilor Hardwick, second Councilor Guy. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:16 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Meier, Guy, Peterson, Kinnard, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
DECEMBER 12, 2017**

PRAYER: Bill Purcell

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, December 12, 2017 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy and Tom Williams.

COUNCIL ABSENT: Ron Peterson and Rob Kinnard excused.

ROLL CALL – STAFF PRESENT: Mark Rounds, Tonya Willim, Chad Burnine, Lonnie Quick, Rebecca Hoeflicker, Dale Shipp, Lisa Hastings, Sandra Williams and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: November 14, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Hardwick. AYES: Williams, Coleman, Powell, Meier, Guy and Hardwick. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee met tonight and discussed the ordinances that are on the agenda.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – he committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Deanna Guy – the Park Department is looking for more people to buy pavers; we are still looking for donors for the park benches and they are \$600 and will have a plaque with your name. Planning to the lights out at the Park. There will be will four lights and a flag light a dusk to dawn. They have had good donations and a jungle gym donated at the Fire House Park. Mowing bids will be due later on this month.

MAYOR'S REPORT – Mike Wright. Attended the Oak Pointe Open House and the Christmas Extraganza. Attended the Thanksgiving Chili Cook Off. Dec 19 we will be cooking the Christmas breakfast for the employees.

I would like to make an Appointment to the Park Board, Adam Booth. Roll called: AYES: Coleman, Williams, Powel, Guy, Meier and Hardwick. NAYS: None. Approved 6-0.

CITY ADMINISTRATOR'S REPORT – Mark Rounds. You have my printed report, but, my highlight was meeting with the County Commissioners on 12/6 and spent some time visiting and they were very welcoming. Another was attending the Christmas Parade.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:


- A. **Bill No. 17-39** Ordinance Amending the Economic Development Agreement for Project Harps Food Stores, Inc.; and Authorizing Certain Other Actions in Connection Therewith. Motion for first and second reading by Councilor Williams; second Councilor Hardwick. AYES: Hardwick, Guy, Coleman, Williams, Meier and Powell. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-39. Motion to adopt by Councilor Guy, second Councilor Williams to approve Bill 17-39 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Coleman, Meier and Powell. NAYS: None. Bill 17-39 approved 6-0.
- B. **Bill No. 17-40** Ordinance Authorizing the Mayor to execute a Participating Membership Agreement between the City of Richmond and the National Joint Powers Alliance for Cooperative Purchasing. Motion for first and second reading by Councilor Williams; second Councilor Hardwick. AYES: Hardwick, Guy, Coleman, Williams, Meier and Powell. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-40. Motion to adopt by Councilor Williams, second Councilor Coleman to approve Bill 17-40 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Coleman, Meier and Powell. NAYS: None. Bill 17-40 approved 6-0.
- C. **Bill No. 17- 41** Approving the Replat of the Replat of Lot 1 Oak Ridge 3rd Addition. Motion for first and second reading by Councilor Williams; second Councilor Hardwick. AYES: Hardwick, Guy, Coleman, Williams, Meier and Powell. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-41. Motion to adopt by Councilor Williams, second Councilor Guy to approve Bill 17-41 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Coleman, Meier and Powell. NAYS: None. Bill 17-41 approved 6-0.
- D. **Bill No. 17-42** Authorizing The Execution Of An Intergovernmental Agreement Between The Marc Solid Waste Management District And The City Of Richmond, Missouri Relating To The Regional Household Hazardous Waste Collection Program. Motion for first and second reading by Councilor Williams; second Councilor Guy. AYES: Hardwick, Guy, Coleman, Williams, Meier and Powell. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 17-42. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 17-42 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Coleman, Meier and Powell. NAYS: None. Bill 17-42 approved 6-0.

E. Harps Food Store, Inc. Request for Liquor License. On November 14, 2017, Trent Oelschlaeger, representative of Harps Food Stores, Inc., applied for an Original Package Liquor License and Sunday Original Package Liquor. All requested information has been submitted. The application will be accepted upon Council approval and license issued only after the State Liquor License is submitted and received. Motion to approve by Councilor Williams, second Councilor Powell. AYES: Williams, Meier, Hardwick, Coleman and Powell; NAYS: Guy. Approved 5-1.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, (9) Labor, (13) Personnel Records motion to adjourn at 6:52 p.m. by Councilor Guy, second Councilor Coleman. AYES: Meier, Guy, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:40 p.m. with no action taken by Councilor Guy, second Councilor Hardwick. AYES: Meier, Guy, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:40 p.m. by Councilor Williams, second Councilor Guy. AYES: Meier, Guy, Williams, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.



City Clerk, Tonya Willim



Mayor, Mike Wright