

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
JANUARY 9, 2018**

PRAYER: Councilman Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief, Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, January 9, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Sam Coleman, Justin Meier, Barb Hardwick, Deanna Guy, Ron Peterson, Rob Kinnard and Tom Williams.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: Mark Rounds, Tonya Willim, Chad Burnine, Lonnie Quick, Rebecca Hoeflicker, Dale Shipp and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: December 12, 2017 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Meier. AYES: Williams, Coleman, Powell, Meier, Guy, Peterson, Kinnard and Hardwick. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met before the council meeting and a number of items we discussed are on the agenda.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Deanna Guy – Park Board met last night with the new board member. They are getting ready to install the pavers; shelters to be sponsored by our local clubs and granted the mowing bid for spring.

MAYOR'S REPORT – Mike Wright. 12\14 attended Ribbon cutting; 12/19 attended employee breakfast; On the website listed "Only in your State" City of Richmond was listed as one Ten Small Towns that are Downright Delightful. Bill Dooley from the Planning & Zoning has resigned and wanted to thank the Council. There will be a program at the Farris Theater "Amazing Constitution".

CITY ADMINISTRATOR'S REPORT – Mark Rounds. Addition to my written report, the blower building is complete at the WWTP and is now enclosed. As of January 29 the Fire Department will be fully staffed. Addition the wheel loader CCU's will be replaced for \$2150.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:


- a. Bill No: 18-01 Ordinance Amending The Fiscal Year 2018 Operating Budget Of The City Of Richmond, Missouri, By Amending Ordinance Number 2443 To Reflect Changes In Expenses In The Amount Of \$14,275. Motion for first and second reading by Councilor Meier; second Councilor Peterson. AYES: Hardwick, Guy, Coleman, Williams, Peterson, Kinnard, Meier and Powell. NAYS: None. Motion carried 8-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 18-01. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 18-01 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Bill 18-01 approved 8-0.
- b. Agreement to participate in the KCPL Demand Response Incentive Program – Rebecca Hoeflicker stated We received a rebate of \$23,817.88 (\$7,971.44 related to Water Fund and \$15,846.44 related to WW Fund) for participating in two energy saving events (each event was 4 hours long). This year our associated rebate would be closer to \$8,000. Motion to approve and Mayor to sign by Councilor Powell, second Councilor Meier. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Approved 8-0.
- c. Sand & Gravel Purchase for Southview Pool. Councilor Guy showed the council the valve with the spider gasket. The gasket has been replaced that was letting the sand through the filter and it was not a broken lateral. We will need to replace all the sand and gravel in the filter. Staff is asking to purchase sand and gravel by transferring budgeted expenditures for the laterals to the sand and gravel expense line for \$3,416.80. Motion to approve by Councilor Meier, second Councilor Guy. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Approved 8-0.
- d. Purchase of Mini Excavator. Councilor Powell explained this budgeted item that will be used in Public Works. They have gone out for bids and will use the cooperative purchasing. The PW committee recommends the purchase of the mini excavator. Motion to approve Councilor Powell, second Councilor Williams. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Approved 8-0.
- e. Purchase of 6" Trash Pump – Councilor Powell stated this is a budget item to be used on water leaks, is came in under budget and the committee recommends purchase. Motion by Councilor Meier, second Councilor Williams. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Approved 8-0.
- f. K Lift Station Pump Rehab - Councilor Powell, again this is a budgeted item, we had \$10,000 budgeted in FY2018 to rehab the K Lift Station pump and it came in for \$9800. Motion by

Councilor Peterson, second Councilor Hardwick to purchase. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 6:52 p.m. by Councilor Williams, second Councilor Powell. AYES: Williams, Hardwick, Guy, Coleman, Meier, Kinnard, Peterson and Powell. NAYS: None. Approved 8-0.



City Clerk, Tonya Willim



Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
FEBRUARY 13, 2018**

PRAYER: Councilman Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief, Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 13, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Deanna Guy, Ron Peterson, Rob Kinnard and Tom Williams.

COUNCIL ABSENT: Justin Meier, Barb Hardwick and Sam Coleman

ROLL CALL – STAFF PRESENT: Mark Rounds, Tonya Willim, Lonnie Quick, Rebecca Hoeflicker, Dale Shipp, Haley Williams and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: January 9, 2018 minutes of the regular meeting approved as printed; noted the January 23, 2018 meeting was cancelled due to a lack of quorum.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Guy. AYES: Williams, Powell, Guy, Peterson and Kinnard. NAYS: None. Approved 5-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report; Lisa Hastings has requested a meeting to discuss some ordinances.

PUBLIC WORKS: Dave Powell – the committee met before the council meeting and a number of items we discussed are on the agenda.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Deanna Guy – Park Board met granted the mowing bid contract for next year and working on more amenities, like swings, benches, picnic tables, etc. before spring. They would still like to see more pavers sold and the ones sold are installed.

MAYOR'S REPORT – Mike Wright. Attending a meeting with the residents of Ridgeway the other night had Mike Milius with Olsson Associates and several members of the council here. Went over the plans of the project we will have over there. Attend a staff meeting and HARPS ribbon cutting. Met with Mark and Tonya several times. Also attended a meeting with Schneider Electric. Had a police officer

interview a few weeks ago. We have two new officers to appointment. Brandon Bines will be a detective moving here from Florida next week. The other office is John Schachtele both veteran police officers and John will start pretty quick. At this time, I would like to appoint them.

Appointment of Brandon Bines and John Schachtele; roll called: AYES: Williams, Powell, Guy, Peterson and Kinnard. NAYS: None. Approved 5-0.

CITY ADMINISTRATOR'S REPORT – Mark Rounds. In addition to my printed report. Rebecca has sent out all the 5 year plans to help prepare for the budget. The Fire Department and Police Department are now fully staffed. Councilor Guy asked from your report what are the ongoing concerns of living next the WWTP? We fixed that building... CA stated that there is a gentleman next door who still has issues and I speak with on a regular basis, I believe he is in Dave's ward. Mayor stated he is not; he is actually outside City limits. CA stated I have had good civil relationship him and we are talking about the possibly of getting some cheap trees or State issued trees, I say cheap but not cheap in quality, that wind break type or items you can get for almost nothing, but, he and I have a good relationship and its more time consuming than anything else. I understand from reading notes in the past he was unhappy about somethings. Councilor Guy stated, I am aware of that and I thought it was taken care of. CA stated we did, you did take care of things when you closed that building. I don't think he has anything to complain about. He is talking to me about the possibility of some trees we can do together. I am not opposed to talking about that. Mayor stated we already planted some trees. CA stated you did and some big ones. These are really small sprouts you can order for virtually nothing from the State and they will come up pretty quickly and they will fill in, have a little bit of fragrance and flower in the spring, which may not hurt out there, but, I am not the one to say. One more thing, I want to hand out some good news. This is Rebecca's work. It's the tax and use tax information. It is up as well as the other. If you look through there you will see some colored charts that are helpful. (CA passed out information). If you have any questions, the colors will show you where it's at. We have done well. Rebecca has done a great job. Councilor Guy asked why it went up to \$147,000 in December and then down in February. Rebecca stated why there is sometimes a flux, that you can see if follows a trend every year the same way. During certain months, it may depend on people who submit monthly, quarterly, annually vs. monthly remitters. The State has recently issued a supplemental that none of the Cities really understand at this point, but, will be discussed at the GFOA conference I will be attending to explain it. They issued some supplemental backpacks about six months ago on their new system.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- a. FY2017 Audit Presentation –Rita Russell, Westbrook & Co. Rita presented results of the fiscal year 2017 audit. She stated that the city's financial records are materially correct. The City has made good decisions and the numbers were accurate and it gets a clean opinion. She said you can feel good and positive when you look at the numbers as they are correct when you make your decisions. The only material weakness found was in cash, receipts, saying that the accounting duties are not properly segregated which could allow errors or fraud to occur and go undetected. She said she strongly recommends that procedures be put in place to correct the deficiencies, noting this is a past concern we have had for several years. She gave high praise to

Rebecca Hoeflicker, stating have a CPA is a strong plus and strength that the City has. We did not find any discrepancies or have to make any adjustments.

B. Wheel Loader Lease Purchase Option. In April 2015, the City signed a three year lease with John Deere Financial for a 2015 John Deere 324KXT Wheel Loader that is used by Public Works. The lease required three annual payments of \$16,940.75 and included a purchase option of \$41,114.61 at the end of the third year (April 2018). The FY18 budget includes this amount to purchase the wheel loader (¼ Streets, ¼ Solid Waste, ¼ Water Distribution, and ¼ Wastewater). Motion to approve the purchase of the 2015 John Deere 324KXT Wheel Loader in the amount of \$41,114.61 by Councilor Powell, second Councilor Peterson. AYES: Williams, Powell, Guy, Peterson and Kinnard. NAYS: None. Approved 5-0.

C. Contracted Sports Officials. Councilor Powell asked what we originally budgeted for this? Councilor Guy stated \$12,043.00. Councilor Powell said I had around \$5,000. Rebecca stated what you are referring to on that list of items I gave you; I just put the amount that it cost over what it was if we were doing it ourselves. So that we decided to cut it out, we would not be cutting the whole amount since we still needed money to pay the officials whether we did it ourselves or not. Councilor Kinnard stated his support of having contracted officials and how it can be difficult at times, but to have the professionals, it's important. Haley stated we will still have local officials working, but, if they cannot the contract services will be able to get officials. By contracting they will be getting trained, know the mechanics of the games and hopefully less concern by the coaches and parents. Much discussion. Councilor Guy asked Haley if she addressed the issues we talked about. Haley stated yes, that he said he accidentally put yes in the boxes as he was going through it were they were actually no answers. Motion to approve by Councilor Kinnard, second Councilor Powell. AYES: Williams, Powell, Peterson and Kinnard. NAYS: Guy. Approved 4-1.

D. Highway 210 Lift Station Flow Evaluation Testing Dale Shipp stated the City has been aggressively working on the wastewater system to reduce and eliminate discharges and bypassing of the sewer system.

- 2014 completed the new Wastewater Treatment Plant, thus, eliminating the bypass from the peak flow clarifier;
- 2015 purchased a jet vac sewer truck to better maintain the collection system and lift stations;
- 2016 rebuilt and rerouted the 10-13 lift station and greatly reduced the amount of discharges from this location; and
- 2017 purchased a sewer inspection camera to identify defects in the collection system.

All of these efforts are continuously reducing the number of overflows and bypasses. The EPA and MDNR are still pushing for elimination of all bypasses and Sanitary Sewer Overflows (SSO) from the sewer systems. 210 Lift station is the second largest lift station that the city owns. At this time, it is the biggest SSO violator for the City. We will begin to address this issue by obtaining a flow evaluation for the basin area that collects into the 210 and Hill Street Lift Stations (orange and green areas on the map). The agreement will have Olsson Associates begin the collection of the flow monitoring by subcontracting with TREKK to install electronic depth/velocity flow meters and tip-bucket rainfall recorders. Within a 60 day base monitoring period, anticipated to begin in April, Olsson will be able to deliver to the City a developed plan

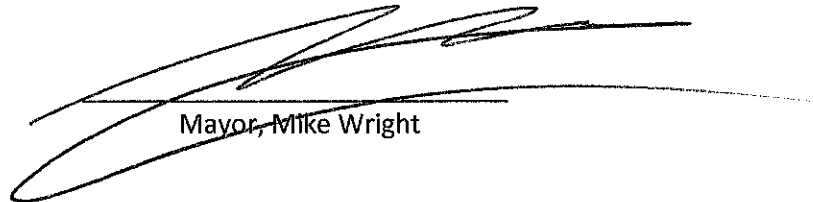
from this assessment of data. The report of findings will help the City to define the best way to improve and/or eliminate the SSO issues at this lift station. This proposal for flow/rain monitoring and the assessment study is \$53,671. We budgeted \$250,000 in FY18 to address the 210 Lift Station. Motion to approve Work Order No. 13 with Olsson Associates for the flow evaluation of 210 Lift Station in the amount of \$53,671 by Councilor Powell, second Councilor Peterson. AYES: Williams, Powell, Guy, Peterson and Kinnard. NAYS: None. Approved 5-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, (9) Labor, motion to adjourn at 7:17 p.m. by Councilor Guy, second Councilor Peterson. AYES: Guy, Peterson, Kinnard, Williams and Powell. NAYS: None. Approved 5-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:44 p.m. with no action taken by Councilor Guy, second Councilor Peterson. AYES: Guy, Peterson, Kinnard, Williams and Powell. NAYS: None. Approved 5-0.

ADJOURN Open enter closed: Motion to adjourn at 7:45 p.m. by Councilor Guy, second Councilor Powell. AYES: Guy, Peterson, Kinnard, Williams and Powell. NAYS: None. Approved 5-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
FEBRUARY 27, 2018**

PRAYER: Mike Bliss

PLEDGE OF ALLEGIANCE: Councilman Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 27, 2018 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Deanna Guy, Rob Kinnard Justin Meier, Barb Hardwick and Tom Williams.

COUNCIL ABSENT: Ron Peterson and Sam Coleman

ROLL CALL – STAFF PRESENT: Mark Rounds, Tonya Willim, Chad Burnine, Rebecca Hoeflicker, Dale Shipp and City Attorney-Chris Williams.

Mayor reported that Charlie Norris was here to critique the Council for a college class.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 13, 2018 minutes of the regular meeting approved as printed;

COMMENTS FROM AUDIENCE: Kim Davis, Ray County 911 Director and Brian Bush, board member briefed the Council on the Ray County 911 Sales Tax.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Guy. AYES: Williams, Powell, Guy, Peterson and Kinnard. NAYS: None. Approved 5-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee met last night and discussed items on the agenda and other items.

ORDINANCE COMMITTEE: Deanna Guy – the committee met tonight to discuss other items and the policy on the agenda tonight.

PUBLIC WORKS: Dave Powell – the committee met with the finance committee last night.

PUBLIC SAFETY: Rob Kinnard – the committee had a joint meeting with Ordinance and discussed the policy and other items.

PARK BOARD LIAISON: Deanna Guy – Park Board has not met since the last council meeting.

MAYOR'S REPORT – Mike Wright. Attended the Chamber After Hours. Yesterday I read to Sunrise School for "Read Across America." Myself, Mark, Tonya and Dale met with Bob Bromberg with Olsson

Associates, he is Client Services Rep. and asked questions about how OA was doing, questions, concerns, on our projects.

Appointment of Ethan Perkinson to Planning & Zoning; roll called: AYES: Williams, Powell, Guy, Meier, Hardwick and Kinnard. NAYS: None. Approved 6-0.

CITY ADMINISTRATOR'S REPORT – Mark Rounds. Report included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Solid Waste Grinding of Compost. Councilor Powell stated this was discussed in the committee meeting and due to the excessive amount of compost from last year, twice the volume of brush. These are the same folks that did it before. Motion to approve Eharas Services & Solutions bid for \$25,000 by Councilor Powell, second Councilor Williams. AYES: Williams, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Approved 6-0.
- B. Replacement Air Compressor – Councilor Powell stated this is a budgeted item and came in under budget. The compressor operates on demand 24 hours a day. This compressor operators the air valves that control the plant. Motion to approve by Councilor Powell, second Councilor Williams. AYES: Williams, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Approved 6-0.
- C. Equipment Uniform Policy – Councilor Kinnard stated this was discussed in the committee meeting tonight. Chief Burnine is looking ot place this policy into effect for the FY19 Budget. This will give him the opportunity to be able to outfit new officers with the equipment they need with out the employee having to buy it. The employee will return the items when they leave the city. Motion to approve policy by Councilor Kinnard, second Councilor Hardwick. AYES: Williams, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Approved 6-0.
- D. Household Hazardous Waste – Scheduled for May 19. Mayor let everyone know the date is set for May 19, 2018.
- E. **Bill No.: 18-02:** Ordinance Allowing Show Me Green Sales Tax Holiday for 2018; Motion for first and second reading by Councilor Williams; second Councilor Meier. AYES: Hardwick, Guy, Williams, Kinnard, Meier and Powell. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 18-02. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 18-02 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Meier, Kinnard and Powell. NAYS: None. Bill 18-02 approved 6-0.

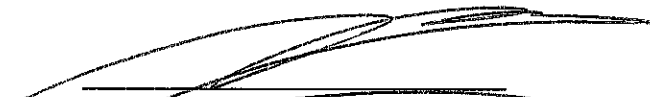
ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, motion to adjourn at 7:15 p.m. by Councilor Guy, second Councilor Powell. AYES: Guy, Meier, Hardwick, Kinnard, Williams and Powell. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:19 p.m. with no action taken by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Williams and Powell. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:28 p.m. AYES: Guy, Meier, Hardwick, Kinnard, Williams and Powell. NAYS: None. Approved 6-0.



City Clerk, Tonya Willim



Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
MARCH 13, 2018**

PRAYER: Pastor Brian Guy

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, March 13, 2018 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Deanna Guy, Rob Kinnard Justin Meier, Barb Hardwick, Sam Coleman and Tom Williams.

COUNCIL ABSENT: Ron Peterson

ROLL CALL – STAFF PRESENT: Mark Rounds, Tonya Willim, Chad Burnine, Lonnie Quick, Rebecca Hoeflicker, Dale Shipp, Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 27, 2018 minutes of the regular meeting approved as printed;

COMMENTS FROM AUDIENCE:

- Jon Thompson 311 E. Dauxville Dr. – stated his displeasure with the chip seal on his street, gravel still on road and very noisy
- Cletus Burnine – 903 E. Dauxville – chip seal street is rough and still has gravel on it. Unacceptable to us, we have always had an overlay street; we were here last summer and it has turned out like you thought and they have sweep it but, it has a lot of gravel.
- Vicky McKinley – 908 E. Dauxville - chip seal street, please reconsider the street. It is not smooth, has gravel on it, noisy. We just moved here before you redid the street. Its on our cars, gravel is everywhere.
- Jackie and Jeff Sattler – 199 E. Dauxville – my husband and I do a lot of walking, the gravel is in our driveways, garages, its noisy, it is not smooth and needs to be overlaid.
- Jesse Jackson – 311 E. Lexington regarding trash and debris all over street behind us.
- Sherrie Davis E Lexington regarding trash and debris all over street behind us, cars in and out a lot next door..

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Hardwick, second by Councilor Guy. AYES: Williams, Powell, Guy, Meier, Hardwick, Coleman and Kinnard. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Deanna Guy – Park Board met and you have the minutes in your packet that details the discussions. You see tonight we have on the agenda details of line item adjustments so we will be able to complete the park and the Park Board recommends those adjustments. They are also hoping to obtain a grant to help with the tree trimming in the parks.

MAYOR'S REPORT – Mike Wright. Attended the KC Area Mayor's Prayer Breakfast along with Mark and Sargent Flovarick. The speaker was Lamar Hunt, Jr. Met with Mark and some of the staff several times. I would like to remind everyone to look at your streets and get a list together.

CITY ADMINISTRATOR'S REPORT – Mark Rounds. Report included in the packet.

UNFINISHED BUSINESS: None.

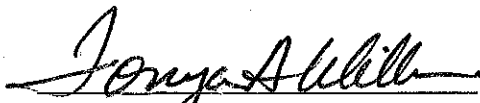
NEW BUSINESS:

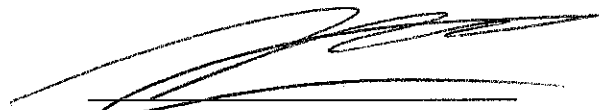
- A. **Bill No.: 18-03:** Ordinance Amending the Economic Development agreement for a Project for HARP's Food Store Inc. and Authorizing Certain Other actions in Connection Therewith; Motion for first and second reading by Councilor Williams; second Councilor Meier. AYES: Hardwick, Guy, Williams, Kinnard, Meier, Coleman and Powell. NAYS: None. Motion carried 7-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 18-03. Motion to adopt by Councilor Williams, second Councilor Meier to approve Bill 18-03 as ordinance. Roll called. AYES: Williams, Hardwick, Guy, Meier, Kinnard, Coleman and Powell. NAYS: None. Bill 18-03 approved 7-0.
- B. Park Department Budget Line Adjustments. Deanna Guy stated this was discussed at the park board meeting. Terry Dickey preceded to go through the adjustments. Motion to approve Councilor Meier, second Councilor Williams. AYES: Guy, Meier, Hardwick, Kinnard, Williams, Coleman and Powell. NAYS: None. Approved 7-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, (9) Labor, motion to adjourn at 7:04 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Williams, Coleman and Powell. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:28 p.m. with no action taken by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Williams, Coleman and Powell. NAYS: None. Approved 7-0.

ADJOURN Open enter closed: Motion to adjourn at 7:28 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Williams, Coleman and Powell. NAYS: None. Approved 7-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
MARCH 27, 2018**

PRAYER: Pastor Brian Guy

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, March 27, 2018 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Deanna Guy, Rob Kinnard, Justin Meier, Barb Hardwick, Ron Peterson, Sam Coleman and Tom Williams.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Fire Chief-Lonnie Quick, Finance Director-Rebecca Hoeflicker, Public Works Director-Dale Shipp, and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 13, 2018 minutes of the regular meeting approved as printed, correct of name Jon Thoreson.

COMMENTS FROM AUDIENCE:

- Jackie Staler, 199 E. Dauxville Drive, thanked the council for hearing us last council meeting. I wanted to give an update on our street since then and what has been done. We have had a street sweeper come down the street twice and a lot of rock has been removed from the street. However, there are still some drainage issues, and we have had some rain. (handed to council pictures she had taken) some of the sweeping has gotten down to the original asphalt. There are still rocks on the curb of street. What is left is uneven and some of the rock did stick. There is still water sitting on the road. The road is still uneven. I do appreciate you looking on it. Mayor stated we are waiting options on the street. Councilor Guy asked these drainage issue were there prior? Ms. Staler stated yes, but, did not just sit there. Councilor Hardwick stated down by the Williams' there were drainage issues prior. Ms. Staler stated yes, I think there were, but didn't hold water.
- Morris Salter, 1502 Garner Street. I am here to discuss the drainage problem on Garner Street. There are no ditches and the brush is overgrown. When it rains it crosses the street in many places. Garner has become an eye sore for the City. I have lived at the address for the last 40 years and I used too, except for the last couple of years, picked up all the trash on Garner. People are dumping things on the side and it's becoming a trash dump. It a major thoroughfare to the Ray County Lake. It looks terrible. Has the City contracted with the Road District? How did this happen. Mayor Wright stated that the Road District has gone through there and cut the brush on occasion. Mr. Salter stated that I do not think they should be allowed to do that because they have left a mess (Salter handed out pictures and described what the pictures are) I don't think the city has the equipment do that and I think you should hire Macey to do it. Councilor Hardwick asked, who are the property owners along each stretch of this road. Mr. Salter stated different owners. Councilor Hardwick asked so the property owners do not do

anything to their property? I assume the limbs come off of their own property. Mr. Salter stated they came off the banks, I assume that belongs to the City. Councilor Hardwick stated the City owns the banks? I don't think the city owns the banks. Mayor Wright confirmed the City does not own the banks. Mr. Salter stated I assume it's the City responsibility to keep the ditch clean for the water to pass through and it's filled up. Mayor Wright asked Councilor Powell to put this on the next PW meeting.

- Vicky McKinley, 908 E Dauxville. In an effort to let you know it is not just a few of us that are unhappy with the road, we distributed a petition and out of the 18 homes, we got 17 signatures (document distributed to the council) the vast majority is not happy with the condition of the road. We do appreciate that you have come out and look at it. You have swept it, but it has been described as a country road and it is not a country road. It's uneven. Councilor Powell stated, we will bring this up at the next PW Committee Meeting. Mayor Wright stated it will probably be set tonight.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Williams. AYES: Williams, Powell, Guy, Meier, Hardwick, Coleman, Peterson and Kinnard. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee met earlier tonight along with Public Works and discussed the Ridgeway Project and will be voting on it later.

ORDINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met earlier tonight and will discuss on the agenda. I would like to set a PW Meeting for Thursday at 5:30, March 29.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK BOARD LIAISON: Deanna Guy – Park Board has not met and therefore nothing to report.

MAYOR'S REPORT – Mike Wright. Mark did resign and Tonya is our Interim City Administrator, again. I had a staff meeting on the 19th and met with the road district rep yesterday and had several meetings with Tonya and staff.

INTERIM CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. In addition to report, I wanted to remind everyone that the Household Hazardous Waste will be on May 19; Compost opens April 7th, 7:00 to 3:00; the compost grinding will be complete this week. If you haven't seen the mulch that has been ground, it's a mountain. The Mushroom Festival is on its way and will be May 3-5, 2018. Councilor Guy asked it the compost small in consistency. Tonya stated, EHaras the grinding company will be removing all the mulch left over from last year. The new mulch will have a smaller grind. The compost will be open on Saturday for drop offs, only not during the week, and you can pick mulch up at the time. We will have a mini out there to load up your truck beds with mulch. If you want free mulch, please be sure to pick that up at that time. It is not treated mulch.

UNFINISHED BUSINESS: None.

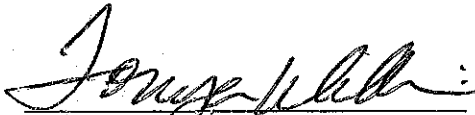
NEW BUSINESS:

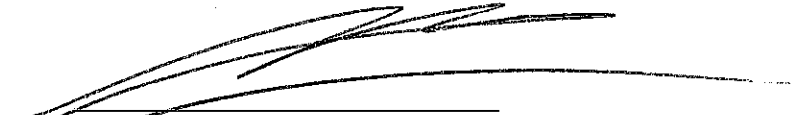
- A. Selection of Contractor for Ridgeway Project. Mike Milius of Olsson Associates presented the bid tab selection sheet to Council discussing the different bidders from the bid opening. There were 9 bidders for this project. OA called the references and has worked with VF Anderson, the lowest most responsible bidder, and their recommendation to council it VF Anderson Builders LLC for a contract amount of \$267,133. Engineers estimated cost of \$381.423. Mr. Milius also discussed with council additional observation for this high visible project. Staff recommends additional observation due to potential impact on the residents in keeping construction to the contractor's timeline. A pre-construction meeting will be set up and a defined timeline will be set. OA will bring back to the Council what potential observation costs will be. Motion to approve VF Anderson by Councilor Williams, second Councilor Meier. AYES: Guy, Meier, Hardwick, Peterson, Kinnard, Williams, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (3) Personnel, (13) Personnel Records, motion to adjourn at 6:55 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Williams, Peterson, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:24 p.m. with one action taken by Councilor Guy, second Councilor Coleman. AYES: Guy, Meier, Peterson, Hardwick, Kinnard, Williams, Coleman and Powell. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:25 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Peterson, Williams, Coleman and Powell. NAYS: None. Approved 8-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
APRIL 10, 2018**

PRAYER: Pastor Willie Issacson

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, April 10, 2018 at 06:35 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Rob Kinnard, Barb Hardwick, Ron Peterson and Tom Williams.

COUNCIL ABSENT: Deanna Guy, Justin Meier, Sam Coleman.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Public Works Director-Dale Shipp, and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 27, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Peterson. AYES: Williams, Powell, Hardwick, Peterson and Kinnard. NAYS: None. Approved 5-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Tom Williams – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Deanna Guy – absent but the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met since the last council meeting. March 29 discussed ditch on Garner St and will be on the agenda; street issue on E. Deauville. On April 6 we were given updates on a few ongoing projects including the HSP #1 and list of streets for the overlay. Tonight we met regarding the overlay project streets, Garner Street and HSP #1.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report, but would like to call a Public Safety meeting at 5:30 or 6 prior to next council meeting.

MAYOR'S REPORT – Mike Wright. Met with Tonya numerous times to discuss different times.

INTERIM CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Other items include: HHW on May 19, DARE Graduation on April 25 at 2:00p.m. Sunrise School. Compost opened over the weekend and all went well.

DEPARTMENT REPORTS: No questions.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No 18-04.: Ordinance Declaring the Official Results of the Election on April 3, 2018. Motion for first and second reading by Powell, second Hardwick. AYES: Kinnard, Williams, Hardwick, Peterson and Powell. NAYS: None. Motion carried 5-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of Bill 18-04. Motion to adopt by Councilor Williams, second Councilor Hardwick to approve Bill 18-04 as ordinance. Roll called. AYES: Kinnard, Williams, Peterson, Powell and Hardwick. NAYS: None. Bill 18-04 approved 5-0.
- B. Garner Clearing of Road Side – Dave Powell stated Tonya has the particulars on the arrangements with Macey Excavating, this is a motion to do the mulching and clearing for one time approximately 1200 feet of ditch of Garner Street, both sides and accept the bid from Macey's for no more than \$5,000. I make a motion to accept Macey's bid up to \$5,000 for mulch of small brush, remove debris and expose the ditch for the one time occurrence by Councilor Powell, second Councilor Peterson. AYES: Kinnard, Williams, Peterson, Powell and Hardwick. NAYS: None. Approved 5-0

Mayor Wright expressed this thanks to Councilman Tom Williams with a Certificate of Appreciation for his 14 years of service from 2005-2018 the City of Richmond.

ADJOURN: Motion to adjourn at 6:43 p.m. by Councilor Williams, second Councilor Peterson. AYES: Powell, Kinnard, Peterson, Hardwick and Williams. NAYS: None. Motion carried 5-0.

SWEARING IN OF NEW COUNCIL MEMBERS: At this time Tonya Willim, City Clerk, swore in Councilmembers: Bob Bond, Dave Powell, Barb Hardwick and Ron Peterson.

SEATING OF NEW COUNCIL MEMBERS: Mayor reseated the Council.

Mayor Wright called to order the second part of the regular meeting of the City Council of the City of Richmond, Missouri on April 10, 2018 at 6:49 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Rob Kinnard, Barb Hardwick, Ron Peterson and Bob Bond.

COUNCIL ABSENT: Deanna Guy, Justin Meier, Sam Coleman.

VOTE OF MAYOR PRO TEM: The Mayor explained the blank pieces of paper and asked each Councilmember to write down their selection for Mayor Pro Tem, fold the piece of paper and hand back to him. Once all the pieces were handed in he read the names off of each piece. Dave Powell had the most votes and was elected as Mayor Pro Tem.

MAYOR APPOINTED COMMITTEES/COMMITTEE CHAIRS:

Finance Committee: Deanna Guy – Chairperson, Dave Powell, Ron Peterson

Public Works Committee: Dave Powell – Chairperson, Ron Peterson, Barb Hardwick

Ordinance Committee: Barb Hardwick- Chairperson, Deanna Guy, Sam Coleman

Public Safety Committee: Rob Kinnard– Chairperson, Justin Meier, Bob Bond

ADOPTION OF AGENDA: Motion to approve second part of the agenda as printed by Councilor Peterson, second Councilor Bond. AYES: Hardwick, Kinnard, Peterson, Powell and Williams. NAYS: None. Motion approved 5-0.

NEW BUSINESS:

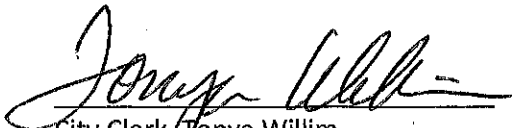
A. HSP#1 – Public Works Director, Dale Shipp stated we have 3 High Service Pumps (HSP) that push water to town. Currently HSP1 is not dripping water with lubricates the pump and the internal packing is deteriorating and will cause pump failure. We did receive two bids, FTC is will do everything in house without removing the pump for \$5,530.74 and Alliance Pump will have to remove the HSP for \$2,125. We would like the Council to approve FTC for \$5,530.74 for repair and not removal of pump and we will be charge for only the parts that are used. Motion to approve by Councilor Powell, second Councilor Peterson. AYES: Kinnard, Bond, Peterson, Powell and Hardwick. NAYS: None. Approved 5-0.

B. Mushroom Festival Street Closure – Tonya explained the Mushroom Committee has asked for the street closures for the annual Mushroom Festival event on May 3 closing streets at 4:00 and reopening by 8:00 a.m. on Sunday May 8. Motion to approve Councilor Peterson, second Councilor Hardwick. AYES: Kinnard, Bond, Peterson, Powell and Hardwick. NAYS: None. Approved 5-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, motion to adjourn at 6:54 p.m. by Councilor Kinnard, second Councilor Hardwick. AYES: Hardwick, Kinnard, Peterson, Bond and Powell. NAYS: None. Approved 5-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:01 p.m. with no action taken by Councilor Kinnard, second Councilor Hardwick. AYES: Peterson, Hardwick, Kinnard, Bond and Powell. NAYS: None. Approved 5-0.

ADJOURN: Motion to adjourn at 7:01 p.m. Motion to adjourn by Councilor Peterson, second Councilor Powell. AYES: Hardwick, Kinnard, Peterson, Bond and Powell. NAYS: None. Approved 5-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
APRIL 24, 2018**

PRAYER: Justin Meier

PLEDGE OF ALLEGIANCE: Councilor Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, April 24, 2018 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Barb Hardwick, Ron Peterson, Justin Meier, Sam Coleman and Bob Bond.

COUNCIL ABSENT: Deanna Guy and Rob Kinnard, excused.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoefficker, Public Works Director-Dale Shipp, Fire Chief-Lonnie Quick, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 10, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Peterson. AYES: Bond, Peterson, Meier, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy– absent, but have not met.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – absent. Councilor Meier stated the committee met tonight and had two issues and one is on the agenda. Tonya and the Chief came to us tonight to discuss the wreck that happened. The officer is doing well, the insurance company has returned that the vehicle will be totaled out and the number they are returning to us is \$15,501.75 and we have \$1,000 deductible. Both Tonya and Chief have talked to Swafford's about purchasing a replacement vehicle, a 2018 Ford Explorer and will not be here until after July. My motion would be that we allow Tonya to begin the process of ordering and purchasing that vehicle so we can get the ball rolling. Second by Hardwick. Councilor Powell asked that we have purchased vehicles in the past from the Kansas Highway Patrol, is this a competitive bid; and have you gone out for bid? Mayor stated we have not, Tonya addressed we did contact Kansas Highway Patrol (state contract bid with LF Ford is \$29,243), the amount is close. We stay

local and the therefore, equipment will be interchangeable by staying with same make and model. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

MAYOR'S REPORT – Mike Wright. Tonya and I met with Bob Nance of Ideal Industries regarding some of the services they offer and may be useful to us. Hamann Park Grand Opening was very well attended. Ridgeway work has started. DARE Graduation is tomorrow at Sunrise Elementary.

Mayor called for Appointment of Tom Williams to Planning and Zoning. Roll called: Bond, Peterson, Hardwick, Coleman, Powell and Meier. Approved 6-0.

INTERIM CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Would only like to add that the Garner ditch clean up project did start today and is well on its way.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Ridgeway Drive Project

Contract with VF Anderson – Standard contract OA provides between the contractor and the City of Richmond for the Ridgeway Project. City Attorney has reviewed and all the legal requirements have been met. Motion for approval of contract and authorize the Mayor to sign by Councilor Powell, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

Work Order No. 11 – Amendment #2 – This is the work order that Mike Milius would provide regarding additional observation for the Ridgeway Project. The Ridgeway project is a high profile project in the subdivision of Ridgeway. Staff believes that additional onsite observation will be needed that they cannot provide. An additional cost of \$19,466, would be added to the scope of services. Brett Rignell has been on site since the project started yesterday and this has been advantageous to the city already. Motion to approve Work Order 11 #2 by Councilor Peterson, second Councilor Meier. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

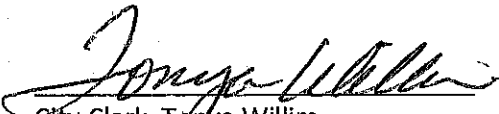
B. Update to Capitalization Policy. Finance Director Rebecca Hoeflicker stated this is just an update to our Capitalization Policy that was originally passed in 2012. This will update the threshold to \$5,000 from \$1,500. GFOA recommends this threshold and I did discuss this with auditors and they agree. Basically, this will reduce the paperwork at year end. Motion to approve by Councilor Meier, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

C. Request to Purchase Metal Target – Councilor Meier stated the Chief of Police is asking for 4 metal targets for \$875.00. This is a result of a change in firearms training. These will be able to utilize more range time as metal targets last longer. Motion to approve purchase of metal targets for \$875 by Councilor Meier, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

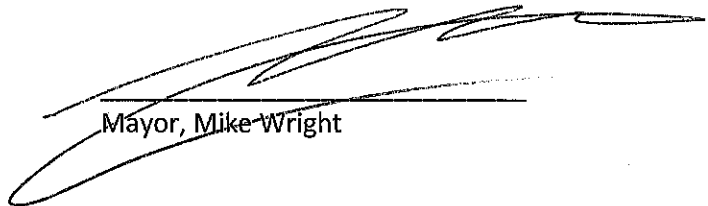
ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, motion to adjourn at 6:48 p.m. by Councilor Peterson, second Councilor Powell. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:05 p.m. with no action taken by Councilor Meier, second Councilor Hardwick. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:05 p.m. Motion to adjourn by Councilor Meier, second Councilor Hardwick. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.



City Clerk, Tanya Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MAY 08, 2018

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 8, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Sam Coleman, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy, excused.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Public Works Director-Dale Shipp, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 24, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Peterson. AYES: Bond, Peterson, Meier, Hardwick, Kinnard, Coleman and Powell. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy– absent, but have not met.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met prior to council meeting tonight and discussed the bid for Mill/Overlay which will be discussed later and 2 other minor issues.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

MAYOR'S REPORT – Mike Wright. Attended the DARE Graduation at Sunrise Elementary and Bikes for Books; Mushroom Festival was well attended; and spoke with Tonya often.

Mayor called for Appointment of Tonya Willim as City Administrator. Roll called: Bond, Peterson, Hardwick, Coleman, Kinnard, Powell and Meier. Approved 7-0.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Reminder HHW is May 19. Brief update on Ridgeway with all the connections have been mostly been made and will finish

tomorrow. We will wait until May 21 to start demo on street, curbs and approaches until school had ended.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

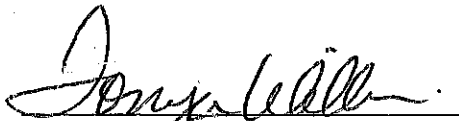
NEW BUSINESS:

A. Bid Tab – Mill and Overlay Project FY18. Councilor Powell. As discussed in the PW Committee tonight, we received 3 bids for Mill/Overlay. Advanced Asphalt Paving & Concrete appears to be the lowest bidder. We have had experience in the past with these contractors and have done well in the past. Motion to accept the bid of \$330,822.92 for Advanced by Councilor Powell, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 7-0.

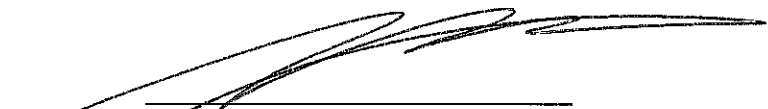
ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (3) Personnel and (13) Personnel Records, motion to adjourn at 6:43 p.m. by Councilor Peterson, second Councilor Hardwick. AYES: Meier, Hardwick, Peterson, Powell, Kinnard, Bond and Coleman. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:05 p.m. with one action taken by Councilor Meier, second Councilor Peterson. AYES: Meier, Hardwick, Kinnard, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:05 p.m. Motion to adjourn by Councilor Hardwick, second Councilor Powell. AYES: Meier, Kinnard, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 7-0.



City Clerk, Tonya Willim



Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MAY 22, 2018

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, May 8, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Dave Powell, Sam Coleman, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Deanna Guy and Justin Meier, excused.

ROLL CALL – STAFF PRESENT: City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Public Works Director-Dale Shipp, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 8, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Bond, second by Councilor Hardwick. AYES: Bond, Peterson, Hardwick, Kinnard, Coleman and Powell. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy– absent, but have not met.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

MAYOR'S REPORT – Mike Wright. Appointment of Ray Smith to the Richmond Redevelopment Corporation Board, call roll: AYES: Bond, Peterson, Hardwick, Kinnard, Coleman and Powell. NAYS: None. Approved 6-0.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

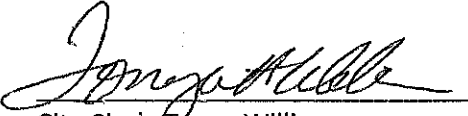
A. Henkel Relay for Life - Denise Stottlemyre. Asked council if the Henkel Team could collect money on June 2, 2018 between 11 -2 at the intersections of Walton Way/13 Highway/Spartan Drive and South Street, Main and Spartan. Motion to approve by Councilor Kinnard, second Councilor Peterson. AYES: Hardwick, Peterson, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 6-0.

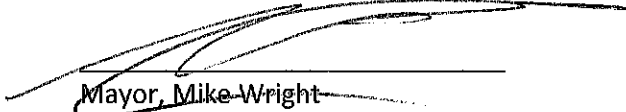
B. Resolution 428: Building Safety Month – Lisa Hasting stated this is Building Safety Month and we are currently getting the word all residents regarding Building Safety. We have flyers, brochures and pamphlets we have been handing out. This resolution would be posted for the month. Motion to approve by Councilor Powell, second Councilor Peterson. AYES: Hardwick, Peterson, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 6-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal motion to adjourn at 6:39 p.m. by Councilor Peterson, second Councilor Hardwick. AYES: Hardwick, Peterson, Powell, Kinnard, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:02 p.m. with no action taken by Councilor Peterson, second Councilor Hardwick. AYES: Hardwick, Kinnard, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:02 p.m. Motion to adjourn by Councilor Peterson, second Councilor Hardwick. AYES: Kinnard, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.


City Clerk, Tonya Willim


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
JUNE 12, 2018**

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, June 12, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Dave Powell, Sam Coleman, Barb Hardwick, Deanna Guy, Justin Meier and Rob Kinnard.

COUNCIL ABSENT: Ron Peterson, excused.

ROLL CALL – STAFF PRESENT: City Administrator -Tonya Willim, Interim City Clerk-Susan Brunworth, Police Chief-Chad Burnine, Public Works Director-Dale Shipp, and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 22, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Councilor Meier advised that the Candidate Forum will be held tomorrow with a free lunch. State representative, county officials will be there. All are invited.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Bond, second by Councilor Hardwick. AYES: Bond, Meier, Hardwick, Guy, Kinnard, Coleman and Powell. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy– the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met twice and discussed different items. One was the demo of the funeral home and that is complete. I appreciate the efforts of Randy Huffman and crew did a super job and Tonya for the negotiation. We discussed the freightliner and it will be coming up under new business and the 16” waterline replacement this summer sometime. Heartland Waste contract will be discussed later on as well.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

MAYOR’S REPORT – Mike Wright. I agree with Dave on the demo and thank you Tonya for all you did on the contract, permits, and negotiations everything that goes along with it. Attended meeting with staff and Midwest Mo Contractors regarding the demo. Attended the Public Works meeting and many conversations with Tonya. She is great at keeping me informed and there is a lot going on.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. The only thing to add is Ridgeway did start to demo the street yesterday and by Thursday or Friday the contractors are wanting to lay curb. Overall, project is going good. Mike Milius and Brett Rignall met with 2 residents regarding the inlet and extension of pipe into the ditch behind their houses. Harris Milling will start June 18 in Ward 4, 3, 2 then 1. Harris will start on South Street and Advanced Asphalt will follow mid-week.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

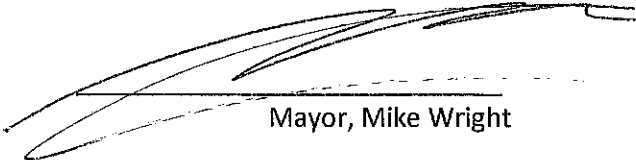
- A. HARP's Chapter 100 Bond Transaction Closure –Haden Compton. Gilmore & Bell, P.C.
Bill No.: 18-06 Authorizing The City Of Richmond, Missouri, To Issue Its Taxable Industrial Development Revenue Bonds (Harp's Food Store Project), Series 2018, In A Principal Amount Not To Exceed \$4,000,000 For The Purpose Of Providing Funds To Pay The Costs Of An Industrial Development Project In The City; Approving A Lease Agreement For The Project; And Authorizing The City To Enter Into Certain Agreements And Take Certain Other Actions In Connection Therewith. Motion for first and second reading by Meier, second Hardwick. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Motion carried 7-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-06. Motion to adopt by Councilor Meier, second Councilor Hardwick to approve Bill 18-06 as ordinance. Roll called. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Bill 18-06 approved 7-0.
- B. Resolution No.: 429 Appointing Susan Brunworth as Interim (Temporary) City Clerk. Motion to appoint by Councilor Powell, second Councilor Meier. Roll called: AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 7-0.
- C. Bill No.: 18-07 Authorizing Mayor to Execute Cooperative Agreement between the City of Richmond and the Richmond Special Road District for overlay of Valley Drive. CA stated this shows in the agreement that Special Roads will maintain this road as it their responsibility. The city will only be paying for half of the overlay. All prep work will be done by Special Roads. City limits is in the east side of the ditch. Motion for first and second reading by Powell, second Bond. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Motion carried 7-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-07. Motion to adopt by Councilor Meier, second Councilor Guy to approve Bill 18-07 as ordinance. Roll called. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Bill 18-07 approved 7-0.
- D. Bill No.: 18-08 Ordinance Approving the Superseding Addendum To The Contract For Residential Solid Waste Between The City Of Richmond, Missouri And Heartland Waste And Authorizing The Mayor To Sign The Contract On Behalf Of The City. CA stated this will extend the contract for 3 years and at this time Heartland is not raising rates but reserve the right as in paragraph 5 of the contract. Motion for first and second reading by Powell, second Guy. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Motion carried 7-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-08. Motion to adopt by Councilor Meier, second Councilor Bond to approve Bill 18-08 as ordinance. Roll called. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Bill 18-08 approved 7-0.

E. Freightliner Purchase – CA stated that in the FY18 budget, council approved \$45,000 to purchase a used dump truck to replace 1987 Freightliner. As we have begun actively seeking purchasing a dump truck, we find ourselves in a bind, as some sellers do not wish to hold the vehicle until staff can get approval to purchase. We are seeking approval in advance up to \$45,000 to purchase a dump truck to our specifications. Motion to approve up \$45,000 in advance to purchase dump truck by Powell, second Meier. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 7-0.

Well No. 6. Repair and Report- CA stated as discussed with the PW Committee, it has been determine by the Brotcke report that Well #6 is more server than initially thought. It has been found that the line shaft, couplings, bearings, tubing is worse than anticipated. Currently, Brotcke has completed pulling pump setting, teardown inspection and report for \$6,310; materials, shop labor and installation and testing will not exceed \$19,735. Two additional options at this time would be to rebuild the pump for \$3,420, and inspect the motor for \$750. These items are not in dire shape. While the Well is inoperable, now would be the time to do both options, thus, not having to pay mobilization again in the future. Currently, \$15,000 has been budgeted for rehab of the pump, \$10,000 for a backwash assembly (which is not needed at the time and \$5,000 for a lime silo indicator (which this issue has been resolved). Staff believes that applying both options as this time would be most beneficial. Therefore, \$30,215 for a total cost not to exceed to repair Well 6 including both options. Council Powell stated that the Public Works Committee agrees. Brief discussion. Motion to approve \$30,215 for repair of Well 6 by Councilor Powell, second Councilor Bond. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:11 p.m. by Councilor Guy, second Councilor Powell. AYES: Kinnard, Hardwick, Powell, Bond, Guy, Meier and Coleman. NAYS: None. Approved 7-0.


Interim City Clerk, Susan Brunworth


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
June 26, 2018**

PRAYER: Councilor Deanna Guy

PLEDGE OF ALLEGIANCE: Boy Scout Troup 324

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, June 26, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, and Ron Peterson.

COUNCIL ABSENT: Rob Kinnard excused.

ROLL CALL – STAFF PRESENT: City Administrator-Tonya Willim, Interim City Clerk-Susan Brunworth, Police Lieutenant-Todd Herdman, Public Works Director-Dale Shipp, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: June 12, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Cheryl Arbogast, 311 East Main, addressed the council on behalf of herself and area residents concerning the alley located behind their property and parking by CVS Pharmacy employees in their yards. Their concern is to understand the existing plan and whether changes have come about with new ownership of Red Cross by CVS. CA Willim explained that the City needs to re-educate the new owners of CVS with the ordinances and that is the goal. The City will continue to monitor the situation and hopefully existing and future issues can be resolved quickly.

Councilor Meier spoke on behalf of Ray County Board of Services and presented a Compassion Award to Officer Josh Brooks in honor of his outstanding performance and excellence in service concerning a recent incident at property managed by Ray County Board of Services. A resident was involved in the altercation and Officer Brooks made sure the individuals with disabilities received compassion.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Coleman. AYES: Meier, Coleman, Peterson, Guy, Bond, Hardwick, and Powell. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy – the committee has not met. A meeting was scheduled for Monday, July 9, 2018, at 4:00 p.m.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee met prior to tonight’s meeting to discuss the purchase of a utility vehicle and an update will be given under new business.

PUBLIC SAFETY: Rob Kinnard – was absent and therefore nothing to report.

PUBLIC SAFETY: Deanna Guy - the committee has not met and therefore nothing to report.

MAYOR'S REPORT – Mike Wright. City's lot where building was recently demolished is looking good and we will need to begin thinking about what to do there. Mill and overlay projects are going well. Ridgeway project is looking good also and hopefully will be finished by end of the week. Attended a Planning and Zoning meeting last Tuesday. American Celebration is this Friday. Next Tuesday Congressman Cleaver will be at the Ray County Public Library for a reading program. Several meetings with Tonya.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Updated council on mill and overlay projects.

UNFINISHED BUSINESS: None.


NEW BUSINESS:

A. Purchase of Utility Vehicle for Sewer Camera. Dale went through the information contained in the packet on each of the quotes, appropriation of funds for the purchase and recommended the council approve to purchase the Kawasaki Mule FX-Pro from LCC Power Sports for \$14,231.84. Motion to approve by Councilor Meier, second Councilor Peterson. Roll called. AYES: Coleman, Bond, Powell, Guy, Meier, Hardwick, and Peterson. NAYS: None. Approved 7-0.

B. Bill No.: 18-09 An Ordinance Approving the Final Plat Humbard Minor Subdivision; Directing the Mayor and City Clerk to Execute the Subdivision Plat; Setting an Effective Date for This Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. Motion for first and second reading by Peterson, second Powell. Lisa Hastings provided a brief history of the property. Roll called. AYES: Meier, Hardwick, Guy, Powell, Bond, Peterson and Coleman. NAYS: None. Motion carried 7-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-09. Motion to adopt by Councilor Meier, second Councilor Peterson to approve Bill 18-06 as ordinance. Roll called. AYES: Meier, Hardwick, Guy, Powell, Bond, Peterson and Coleman. NAYS: None. Bill 18-09 approved 7-0.

C. Ridgeway Approaches. CA Willim expresses that she hopes she has kept the council advised as to 405 and 408 Ridgeway and driveway approaches. Asking that the council approve the additional purchase of concrete in the amount of \$1,500 for the two approaches on each side of the concreted driveways at each location. Motion to approve by Councilor Powell, second Councilor Peterson. AYES: Hardwick, Peterson, Powell, Bond, Guy, Meier and Coleman. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 6:50 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Coleman, Bond, Powell, Meier and Peterson. NAYS: None. Approved 7-0.


Interim City Clerk, Susan Brunworth


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 10, 2018

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 10, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Sam Coleman, Barb Hardwick, Rob Kinnard and Deanna Guy.

COUNCIL ABSENT: Ron Peterson, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Tonya Willim, Temporary City Clerk-Susan Brunworth, Police Chief-Chad Burnine, Public Works Director-Dale Shipp, and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: June 26, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Francessica Rock expressed concerns regarding the length of days citizens are allowed to shoot fireworks. She believes the number of days allowed is excessive and the noise is very disruptive. Jeff Brenton expressed his concerns regarding the loudness of fireworks that can cause audio trauma to individuals. Mayor Wright indicated these concerns would be referred to the Ordinance Committee.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Guy, second by Councilor Meier. AYES: Coleman, Kinnard, Bond, Powell, Guy, Meier, and Hardwick. NAYS: None. Approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy. The committee met yesterday and will discuss later in this meeting the Mediacom contract for Hamann Park. Discussed the 911 contract and release of Schneider Electric and these issues will be addressed at a future council meeting. Discussed a work-session retreat that Tonya sent an email out on and have received very favorable responses back.

ORDINANCE COMMITTEE: Barb Hardwick. The committee has not met and will be scheduling a meeting in the future.

PUBLIC WORKS: Dave Powell: The committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard: The committee has not met and therefore nothing to report.

PARK DEPARTMENT LIAISON: Deanna Guy. The committee met on July 2 but due to lack of a quorum could not make any decisions.

MAYOR'S REPORT – Mike Wright. Street projects look great and have received many compliments; attended American Celebration; met with Kirk Davis of SGR with C/A and Chris Williams; routine matters.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Contract – Mediacom for Hamann Park. Councilor Guy. As discussed in the Finance Committee yesterday, internet service is necessary at Hamann Park to install security equipment. Mediacom is the only internet provider that can provide a static IP address. The contract would be for three years at a cost of \$135.90/mo. Current FY18 budget is sufficient for the next three months. Motion authorizing the Mayor to enter into and sign a three-year contract with Mediacom for internet at Hamann Park by Councilor Guy, second Councilor Hardwick. AYES: Meier, Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:00 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Meier, Kinnard, Hardwick, Guy, Powell, Bond and Coleman. NAYS: None. Approved 7-0.


Interim City Clerk, Susan Brunworth


Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
July 24, 2018**

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 24, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, and Rob Kinnard.

COUNCIL ABSENT: Justin Meier and Ron Peterson excused.

ROLL CALL – STAFF PRESENT: City Administrator-Tonya Willim, Interim City Clerk-Susan Brunworth, Police Chief-Todd Herdman, Public Works Director-Dale Shipp, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 10, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Bond, second by Councilor Guy. AYES: Bond, Guy, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Barb Hardwick – the committee met at 6:00 tonight. No changes are recommended at this time.

PUBLIC WORKS: Dave Powell – the committee met on Thursday, July 19, to discuss the 16” waterline rehabilitation bid tab. This will be discussed under New Business.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Deanna Guy - the committee has not met and therefore nothing to report.

MAYOR’S REPORT – Mike Wright. Met with Governor Parsons and several other small town mayors. Discussed issues that affect all small-sized towns (infrastructure concerns (big and little), prevailing wage, etc.) Attended P&Z meeting, Calvert’s 40th Anniversary ribbon-cutting ceremony, County Fair Farmer’s Appreciation Dinner and Livestock Auction; 10 cent fuel tax increase on November ballot spread over four years; if passes, Richmond could gain approximately \$91,000/year on fuel tax from the State; Mayor encouraged everyone to do their own research on this matter.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Working to clear the board in the next several weeks as fiscal year comes to a close; last big project this budget year will be the 16" waterline replacement. Regarding East Dauxville, rock has been left at the barn and an email was sent advising them that we need at least 48 hours advance notice to let citizens know. As of today, company is still in Warrensburg. Regarding the sidewalk project and potential liquidated damages: currently we are at 45 days that they could potentially owe us, working to shrink what that number might be, still holding contingency money and have not paid them out the final amount. We are still holding about \$90,000 so there is still room to negotiate with them. MoDOT is not ready to close out because of unresolved issues; hoping within the next two weeks all issues will be resolved. Need to make sure all of MoDOT's expectations are satisfied so we get reimbursed.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Bill No.: 18-10 An Ordinance Approving the Final Plat Town and Country Subdivision; Directing the Mayor and City Clerk to Execute the Subdivision Plat; Setting an Effective Date for this Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. Motion for first and second reading by Councilor Bond, second Councilor Hardwick. Lisa Hastings provided a brief history of the property. Roll called. AYES: Hardwick, Guy, Powell, Bond, Powell and Coleman. NAYS: None. Motion carried 6-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-10. Motion to adopt by Councilor Guy, second Councilor Coleman to approve Bill 18-10 as Ordinance. Roll called. AYES: Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Bill 18-10 approved 6-0.

B. Street Closure for "Meet the Spartan" Event. Mayor referred council to Memorandum from Police Chief regarding this annual event. Motion to approve by Councilor Powell, second Councilor Bond. AYES: Hardwick, Powell, Bond, Guy, Kinnard and Coleman. NAYS: None. Approved 6-0.

C. 16" Waterline Rehabilitation Bid Tab. Councilor Powell highlighted information contained in the council packet with Engage Services, LLC being the low bidder. Motion to accept Engage Services, LLC as the low bidder for a price of \$117,875 and direct the Mayor to execute the contract by Councilor Powell, second Councilor Bond. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

D. Goal Setting Agreement with Kirk Davis. CA explained that this would be part of the work session with Kirk Davis. Chris Williams drafted the Professional Services Agreement which includes one-time fee of \$5,000. We are working on securing a location and catered lunch. CA recommends the Council approve the Agreement and authorize the Mayor to execute the contract for a one-day goal setting work session. Motion Councilor Kinnard, second Councilor Hardwick. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

E. Approval of correspondence to Ray County 911 Board. CA explained that she and Chris Williams drafted this letter proving 60-day written notice pursuant to Section 2 that the City does not intend to renew the contract; that once the City's final monthly payment is made for September, 2018, no further payments will be forthcoming. The Finance Committee has already met to discuss and obtain the full Council's consent and it would be the recommendation to send out the letter with

the Council's agreement. Motion for the Mayor to sign and send the letter, second by Councilor Powell, second by Councilor Guy. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

F. Approval of correspondence to Schneider Electric. As discussed with the Public Works and Finance Committees, CA advised that this is the letter to terminate services with Schneider Electric regarding the IGA and contract initially signed a year ago stating that if we elected not to move forward we would pay \$24,500 for the IGA services. Motion to send letter and \$24,500 payment by Councilor Hardwick, second by Councilor Guy. Councilor Guy asked to confirm that we retained all the information received in the audit and that we have possession of it. CA confirmed that all the readings that RTS gave them, data, charts, know what meters are where – we have all of it; just not moving forward with them. We received a lot of good information. Roll called. Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 6:50 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. Roll called. Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.



Interim City Clerk, Susan Brunworth



Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
August 28, 2018**

PRAYER: Eddie Birdsong

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, August 28, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, Ron Peterson, and Rob Kinnard.

COUNCIL ABSENT: None.

ROLL CALL – STAFF PRESENT: City Administrator-Tonya Willim, Interim City Clerk-Susan Brunworth, Finance Director Rebecca Hoeflicker and City Attorney Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 24, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

STATE REPRESENTATIVE PEGGY McGAUGH: Representative McGaugh thanked the Mayor and Councilors for the opportunity of updating them on what bills were signed and went into effect today. She highlighted only a few of the 140 that became effective: prevailing wage change and what that means to small cities, individual income tax rate reduced from 5.9% to 5.5%, corporate income tax reduced from 6.25% to 4%, lower utility bill rates (5% is the most it can go up at one time and among the provisions is a rate hike cap of 2.85 % or 3% per year, measure calls on companies to reduce rates by roughly 5% following large federal corporate tax cut they received in 2017). Hopefully people will begin seeing a tax cut in their pockets and a lower utility bill enabling them to spend more in the community keeping small cities alive. Industrial hemp is something we will be hearing about. It's not medicinal, cbd oil or recreational. It's a crop that has many uses. She has initiated a "live" website where people can reach out to her with their opinions while issues are on the floor. This will enable her to vote as her people want her to vote.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Peterson. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 8-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy – the committee has not met but a meeting has been scheduled for Thursday, September 6, at 11:00 a.m.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Deanna Guy - the committee has not met and therefore nothing to report, but Park Board minutes from August 6 meeting are included in packet.

MAYOR'S REPORT – Mike Wright. Acknowledged Jim Rippey who received civic leadership award from MML, attended employee pool party, MDNR meeting with staff at Wastewater Plant, council retreat and several other miscellaneous events.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Thanked everyone for their cards, calls, and support during the death of her father. Working diligently on budget and first round of meetings will begin next week. Currently we are working on a 16" water main break. Saved the water in Hill Street and about 12-14 ft. in Valley Drive. Area impacted is at corner of South and Whitmer between Olive and South. Crew from company working on the 16" water line replacement had materials available to use and is lending assistance to our people to get this break repaired. Water Plant personnel are maintaining the clear wells and we are topped off there. The damages caused by storm that just came through are covered. Deanna inquired into the work comp increase included in the financials and CA explained.

UNFINISHED BUSINESS: None.


NEW BUSINESS:

A. Mayor Wright opened Public Hearing Tax Levy at 6:55 p.m. Mayor Wright asked for any comments. There being none. Mayor Wright closed Public Hearing Tax Levy at 6:58 p.m.

Bill No.: 18-11 An Ordinance in Relation to the Setting of the Tax Levy for General Revenue, Park Purposes, and General Obligation Bonds of the City of Richmond, Missouri for the Year 2018 in Accordance to the Laws and Statutes and Providing an Effective Date for this Ordinance. Motion for first and second reading by Councilor Guy, second Councilor Hardwick. There was no discussion. Roll called. AYES: Coleman, Kinnard, Bond, Powell, Guy, Meier, Hardwick and Peterson. NAYS: None. Motion carried 8-0. Interim City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-11. Motion to adopt by Councilor Peterson, second by Councilor Meier to approve Bill 18-11 as Ordinance. Roll called. AYES: Coleman, Kinnard, Bond, Powell, Guy, Meier, Hardwick and Peterson. NAYS: None. Bill 18-11 approved 8-0.

B. Ridgeway Drive – Change Order No. 1. Mike Millius, Olsson Associates, explained the differences contained in the worksheet; CA Willim noted that \$15,000 was already approved and included. Motion to approve Change Order No. 1 by Councilor Peterson, second Councilor Meier. Roll called. AYES: Coleman, Kinnard, Bond, Powell, Guy, Meier, Hardwick and Peterson. NAYS: None. Approved 8-0.

ADJOURN: Motion to adjourn at 7:15 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, Peterson and Coleman. NAYS: None. Approved 8-0.



Interim City Clerk, Susan Brunworth



Mayor, Mike Wright

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
SEPTEMBER 11, 2018**

PRAYER: Bill Purcell.

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, September 11, 2018 at 06:33 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Barb Hardwick.

ROLL CALL – STAFF PRESENT: City Administrator Tonya Willim, Interim City Clerk Susan Brunworth, Sgt. Jerry Folvarcik, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, Community Development Lisa Hastings and City Attorney Padraic Corcoran.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: August 28, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Peterson. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy – the committee has met twice since last council meeting. September 6 discussed the budget. Tonight we met and discussed: replacement of two roof-top/HVAC units, goals established at work session and the budget. These items will be discussed later in the meeting.

ORDINANCE COMMITTEE: Barb Hardwick – absent but the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PARK DEPARTMENT LIAISON: Deanna Guy – Park Board met last night. Items discussed included the budget, cameras at Hamann Park are working great and they hope to get them into other parks as budget allows, election of new officers was held and there remains one opening to fill.

MAYOR'S REPORT – Mike Wright. Appointment of Barb Hardwick to the Board of Zoning and Adjustments. Ayes: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. Nays: None. Approved 7-0. Attended event at Oak Ridge Assisted Living to present a Proclamation for National Assisted Living Week which is September 9-15. Representative McGaugh was also there to present a Proclamation from the State of Missouri. Attended Finance Committee meeting, met with public works employees and am still getting compliments on how our employees handled the 16" water leak.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Other items include: Well #5 is completed with its cleaning and Well #6 completed with its testing. We purchased the 1998 Mac dump truck that will replace the Freightliner, as well as the Police Explorer that was involved in the crash. We are diligently working on the budget and have presented it to the Finance Committee twice. It will be presented to the entire Council at our next regular meeting.

DEPARTMENT REPORTS: No questions.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Bill No 18-12: Ordinance Approving a Missouri Highways and Transportation Commission Road Relinquishment Agreement and Authorizing the Mayor to Sign. Motion for first and second reading by Councilor Meier, second Councilor Powell. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Motion carried 7-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-12. Motion to adopt by Councilor Meier, second Councilor Peterson to approve Bill 18-12 as ordinance. Roll called. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Bill 18-12 approved 7-0.
2. Bill No 18-13: Ordinance to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials. Motion for first and second reading by Councilor Peterson, second Councilor Guy. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Motion carried 7-0. Interim City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-13. Motion to adopt by Councilor Meier, second Councilor Peterson to approve Bill 18-13 as ordinance. Roll called. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Bill 18-13 approved 7-0.
3. Bill No 18-14: Ordinance Approving the Final Plat Duhamel Lot Split Plat Subdivision; Directing the Mayor and City Clerk to Execute the Subdivision Plat; Setting an Effective Date for This Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. Motion for first and second reading by Councilor Meier, second Councilor Powell. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Motion carried 7-0. Lisa Hasting, Community Development, provided explanation of the Plat. Interim City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-12. Motion to adopt by Councilor Meier, second Councilor Peterson to approve Bill 18-12


as ordinance. Roll called. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None. Bill 18-12 approved 7-0.

4. Replacement of Roof-Top HVAC Units: CA referred council to the Memo contained in packet, explained why these units need to be replaced and this is an unbudgeted item. Motion to approve the purchase of two roof-top HVAC units in an amount not to exceed \$10,670 by Councilor Peterson, second Councilor Meier. AYES: Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Sam Coleman, Ron Peterson and Rob Kinnard. NAYS: None.


ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (3) Personnel, motion to adjourn at 6:50 p.m. by Councilor Guy, second Councilor Peterson. AYES: Bond, Meier, Powell, Guy, Coleman, Peterson and Kinnard. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:07 p.m. with no action taken by Councilor Guy, second Councilor Meier. AYES: Bond, Meier, Powell, Guy, Coleman, Peterson, and Kinnard. NAYS: None. Approved 7-0.


ADJOURN: Motion to adjourn at 7:07 p.m. Motion to adjourn by Councilor Guy, second Councilor Coleman. AYES: Bond, Meier, Powell, Guy, Coleman, Peterson and Kinnard. NAYS: None. Approved 7-0.



Interim City Clerk, Susan M. Brunworth



Mayor, Mike Wright



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 25, 2018

PRAYER: Bill Purcell

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, September 25, 2018 at 06:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Sam Coleman

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, Interim City Clerk Susan Brunworth, Police Chief Chad Burnine, Fire Chief Lonnie Quick, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, Collector Marilyn O'Dell, HR Director Sandra Williams, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: September 11, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Hardwick. **AYES:** Bond, Meier, Powell, Guy, Hardwick, Peterson and Kinnard. **NAYS:** None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee has not met; budget has been out for review and comment and will be discussed later in this meeting.
- B. Ordinance:** Barb Hardwick. The Committee has not met and therefore nothing to report, but a meeting is scheduled for October 2 with Planning and Zoning.
- C. Public Works:** Dave Powell. The Committee has not met and therefore nothing to report
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. We have not met since last meeting and therefore nothing to report.

MAYOR'S REPORT: Mike Wright. Business as usual with many telephone conferences with CA to keep updated on what is going on. Appointment of Susan Brunworth as City Clerk and Executive Assistant. Roll called. AYES: Kinnard, Bond, Powell, Guy, Meier, Hardwick, and Peterson. Appointment approved 7-0.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. Highlighted GIS training conducted with 12 department heads and was well received. Smoke testing in Ward 1 as part of the 210 Lift station area is scheduled to begin Thursday, September 27. All residents received an orange flyer explaining process. Looked at the 16" transmission line replacement that is completed with clean up and roadwork in final stages. Showed pictures of pipe that was removed and it's condition. Attention brought to pipe in the ground now and opportunity we have now to clear the area from the actual 210 lift station to the plant. The operators are there now with their equipment and would like to allow them to go ahead now and clear approximately a mile of brush so we will not pay for mobilization again; would require a change order in the amount of \$16,820. Concern is that a leak similar to Whitmer could happen and it would be very difficult to locate it and have access to fix. This is an excellent opportunity that has presented itself and need permission to have contractor proceed. Motion to approve a change order in the amount of \$16,820 with Macey Excavating for brush clearing for approximately one mile along the water line easement as described by the CA and authorize the Mayor to sign the change order by Councilor Guy, second by Councilor Peterson. AYES: Bond, Meier, Powell, Guy, Hardwick, Peterson and Kinnard. NAYS: None. Motion approved 7-0.

UNFINISHED BUSINESS: None.


NEW BUSINESS:

- A. Bill No. 18-15. An Ordinance Amending the Fiscal Year 2018 Operating Budget of the City of Richmond, Missouri, by Amending Ordinance Number 2443 to Reflect Changes in Expenses in the Amount of Three Hundred Fifteen Thousand, Nine Hundred Twenty Dollars (\$315,920). CA explained the three budget amendments this year; all are preapproved but this being year-end are needed to adjust the financials. Motion for first and second reading by Councilor Meier, second by Councilor Powell. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-15. Motion to adopt Bill 18-15 as ordinance by Councilor Peterson, second by Councilor Guy. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-15 approved 7-0.
- B. Resolution 430. A Resolution Adopting Goals for the City of Richmond, Missouri for FY 2019-2020 Budget Year. CA explained that this reflects the goals and objectives reached by the council and are reflected in the proposed budget. Motion to adopt by Resolution No.430 Goals and Objectives for the FY19 Budget Year by Councilor Peterson, second by Councilor Meier. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick, and Powell. NAYS: None. Motion approved 7-0.
- C. Bill No. 18-16. An Ordinance Adopting the Annual Operating Budget of the City of Richmond, Missouri, for Fiscal Year Beginning October 1, 2018 and Ending September 30, 2019, Establishing Financial Needs and Resources for the City of Richmond, Missouri. CA and staff

are happy to present the FY19 budget. Goals and objectives are highlighted in orange showing the goals and objectives council has set for the City. Staff and CA have met and gone over extensively and are excited to start the process we will take to reach these goals with CA presenting quarterly updates on progress. Motion for first and second reading by Councilor Meier, second by Councilor Powell. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-15. Motion to adopt Bill 18-15 as ordinance by Councilor Peterson, second by Councilor Guy. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-15 approved 7-0.

- D. Liability Insurance Renewal. CA explained that this is the annual renewal and increase is due to purchases made this year. Motion to approve Trident for City of Richmond's liability insurance provided for 10.01.2018 – 09.30.2019, waiving optional terrorism insurance by Councilor Powell, second by Councilor Meier. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick and Powell. NAYS: None. Motion approved 7-0.
- E. Contract with Macey Excavating for demolition of 507 Jabez. CA explained that this structure is what has been discussed past year and has gone through Administrative Hearing; funds are available through Community Development and we have an opportunity to get structure demolished this budget year. Bid was received in December, 2017 when project was bid out. Macey would remove the existing structure and debris from the site. The owner does not want to sell the house, so this amount will be added as a lien to the property. Owner believes it will be easier to sell a vacant lot and it will remain his responsibility to maintain it. Motion to approve Macey Excavating for demolition of 507 Jabez not to exceed \$8,350 and authorize the Mayor to sign Agreement by Councilor Powell, second by Councilor Peterson. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick and Powell. NAYS: None. Motion approved 7-0.
- F. TAP/Kenney-Hall Construction. CA explained that this is the final payout for TAP sidewalk and the \$12,284.25 deduction makes final payout \$98,776. Six days of liquidated damages were allocated. This was a good project and looks good. Motion to approve Kenney-Hall's final payment with the Change Order in the amount of \$98,776 by Councilor Meier, second by Councilor Peterson. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick and Powell. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn at 6:55 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 9, 2018

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on October 9, 2018 at 06:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, Sam Coleman and Rob Kinnard.

COUNCIL ABSENT: Ron Peterson

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Susan Brunworth, Police Chief Chad Burnine, Fire Chief Lonnie Quick, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, and City Attorney Padraic Corcoran

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: September 25, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Kinnard. AYES: Bond, Meier, Powell, Guy, Coleman, Hardwick, and Kinnard. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee has not met and therefore nothing to report.
- B. Ordinance:** Barb Hardwick. The Committee met with Planning and Zoning on October 2 to review new revisions to the codes and will meet again on October 16.
- C. Public Works:** Dave Powell. The Committee has not met and therefore nothing to report.
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. Minutes from October 1 meeting are included in packet. Board is currently short one member.

MAYOR'S REPORT: Mike Wright. Appointment of Sam Wright as Patrol Officer. Roll called. AYES: Kinnard, Bond, Powell, Guy, Meier, Hardwick, and Coleman. Appointment approved 7-0. Business as usual with many telephone conferences with CA to keep updated on what is going on. Mayor's Prayer Breakfast will be on Thursday, October 18, at the Baptist Church. Serving will begin at 6:45 and speaker Dr. Paul at 7:00.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. Audit is scheduled to begin in December. Heavy rains recently have kept the Public Works people very busy and they have handled it extremely well. Water Plant reported that we have had approximately 7.75 inches of rain.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 18-17. An Ordinance Approving the Final Plat; Replat of Lots 1 and 2 Meadow Valley Directing the Mayor and City Clerk to Execute the Subdivision Plat; Setting an Effective Date for This Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. Lisa gave brief history regarding this Ordinance. Motion for first and second reading by Councilor Meier, second by Councilor Hardwick. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, Coleman and Meier. NAYS: None. Motion approved 7-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-17. Motion to adopt Bill 18-17 as Ordinance by Councilor Meier, second by Councilor Kinnard. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-17 approved 7-0.

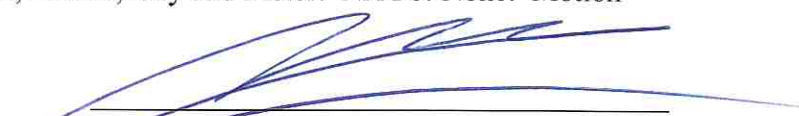
- B. FY 2019 Job Classifications/Pay Scales. CA explained that this is usually approved when the budget is adopted. It represents the 2% COLA approved in the budget and difference this year is that it includes 1% increment steps, twice as many steps, to allow supervisors more flexibility when merit raises are considered. In the past they were 0%, 2% and 4%. Motion to approve Councilor Meier, second by Councilor Hardwick. AYES: Coleman, Guy, Meier, Bond, Kinnard, Hardwick, and Powell. NAYS: None. Motion approved 7-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (3) Personnel and (13) Personnel Records, motion to adjourn at 6:42 p.m. by Councilor Guy, second Councilor Meier. AYES: Guy, Meier, Hardwick, Kinnard, Bond, Coleman, and Powell. NAYS: None. Approved 7-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:07 p.m. with no action taken by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Bond, Hardwick, Kinnard, Coleman and Powell. NAYS: None. Approved 7-0.

ADJOURN: Motion to adjourn at 7:08 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 23, 2018

PRAYER: Eddie Birdsong

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, October 23, 2018 at 06:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Sam Coleman

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Susan Brunworth, Police Chief Chad Burnine, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 9, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Scott and Dorothy Burch, 508 Sunset: Addressed Council regarding drainage issues in and around their neighborhood. They showed pictures of the ditch that is filled and not allowing water to flow properly.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Hardwick. AYES: Bond, Meier, Powell, Guy, Hardwick, Peterson and Kinnard. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee has not met and therefore nothing to report.
- B. Ordinance:** Barb Hardwick. The Committee met in conjunction with Planning and Zoning on October 16 to again review the updates to the Codes. A public meeting is scheduled for November 5, but would like to schedule an Ordinance Committee meeting prior to that so council members will have an additional opportunity to review again and be prepared to vote at November 13 meeting. Want to make sure all questions are answered before presentation to the public. Members were encouraged to read through the updates and bring all questions to the meeting scheduled for Tuesday, October 31, at 5:00.

- C. **Public Works:** Dave Powell. The Committee has not met and therefore nothing to report.
- D. **Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. **Park Department Liaison:** Deanna Guy. We have not met since last meeting and therefore nothing to report.

MAYOR'S REPORT: Mike Wright. Mayor presented for approval by Council two reappointments to the Planning and Zoning Committee, two reappointments to the Building Code Board of Appeals, and three reappointments to the Board of Zoning Adjustments. There being no opposition to any reappointment, motion was made to approve collectively all reappointments by Councilor Meier, second by Councilor Kinnard. Roll called. AYES: Kinnard, Bond, Powell, Guy, Meier, Hardwick, and Peterson. Appointment approved 7-0. Mayor attended the Highway 13 Corridor Coalition meeting with Tonya at which Proposition D was the main topic discussed and encouraged all to educate themselves with this issue. Also attended the joint Planning and Zoning/Ordinance Committee work session. Attended the Mayor's Prayer Breakfast and thanked all who attended and who made it possible.

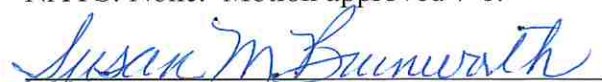
CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report is included in the packet and it speaks for itself to how busy the past couple of weeks has been. Reminded everyone of Trick or Treat Street on October 31 in the City Gym beginning at 5:00. Mayor will present the winner of the Pumpkin Carving Contest at 6:00. Councilor Guy expressed concern with the Gym floor.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Purchase of 2018 Ford Explorer Police Vehicle. CA Willim explained that after meeting with Swafford's Ford to discuss possible purchase of a Ford Explorer, learned that dealerships can no longer order 2019 models. After looking into different options, a new 2018 Ford Explorer (Police Interceptor model) was located in Chesterfield, Missouri for \$31,250. Motion to approve purchase of 2018 Ford Explorer for \$31,250 by Councilor Meier, second by Councilor Peterson. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved.

ADJOURN: Motion to adjourn at 6:50 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 13, 2018

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on November 13, 2018 at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, and Rob Kinnard. **COUNCIL ABSENT:** Sam Coleman and Ron Peterson

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Susan Brunworth, Police Chief Chad Burnine, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, Recreation Director Haley Williams and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 23, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Ray Smith, acting President of the Richmond Downtown District, addressed council on parking around/surrounding the square. He has spoken with county, city and business owners concerning an issue that has been a problem for years. His goal is to see if the City and County can work together to find a way to mitigate these problems; could the City mark more clearly where available parking is located around the square; and thanked the council for hearing his concerns about this ongoing matter.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Guy. **AYES:** Bond, Meier, Powell, Guy, Hardwick, and Kinnard. **NAYS:** None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee met tonight at 6:00 to discuss a number of issues that will be presented later in the meeting.
- B. Ordinance:** Barb Hardwick. The Committee met on October 30 to review all the codes and held a public hearing on November 5 to further review the new revisions to the codes that will be presented later tonight.
- C. Public Works:** Dave Powell. The Committee has not met and therefore nothing to report, but a meeting will be scheduled in the near future.
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. Minutes from November 5 meeting are included in packet.

MAYOR'S REPORT: Mike Wright. Attended another very successful Trick or Treat Street and thanked all who were responsible for its success. Attended Planning and Zoning meeting and Public Hearing regarding the codes being presented tonight for approval. Sat in on court clerk interviews. Telephone conversations and meetings with CA.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. Highlighted an email received from Chief Burnine stating since April, 2018 a total of 306 pounds (12 boxes) of prescription drugs were collected and have been turned over to the DEA. Boosters for wi-fi are now installed.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 18-18. An Ordinance Amending Title IV Land Use of the Municipal Code of the City of Richmond, Missouri, to Adopt New Chapters 400, 401, 402, 405, 406, 407, 410, 412, and 420. Community Development Director Lisa Hastings briefly explained the history surrounding these new chapters and the benefits to Richmond citizens. Motion for first and second reading by Councilor Guy, second by Councilor Meier. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-18. Motion to adopt Bill 18-18 as Ordinance by Councilor Powell, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-18 approved 6-0.
- B. Resolution No. 431. A Resolution Adopting an Application Fee Schedule for Residential and Commercial Building and Construction Activities Pursuant to the Municipal Code of the City of Richmond, Missouri. Community Development Director Lisa Hastings explained that this Resolution represents the fees previously included in the zoning ordinances and now as a resolution can be reviewed more easily and necessary changes made as a resolution and not as an ordinance. Motion to approve Councilor Powell, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Resolution 431 approved 6-0.
- C. Bill 18-19. An Ordinance Amending Chapter 605: Business Licenses and Business Regulations, by Amending Article IX, Section 605.390. Garage Sales. Community Development Director Lisa Hastings explained that this ordinance is being updated to reflect the updated sign ordinances so the City is in compliance with state statutes and highlighted what some of the changes are. Motion for first and second reading by Councilor Meier, second by Councilor Powell. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-19. Motion to adopt Bill 18-19 as Ordinance by Councilor Powell, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-19 approved 6-0.
- D. Resolution No. 432. A Resolution Adopting a Permit Fee for a Person Conducting a Garage Sale or Other Sale Involving the Offering for Sale of Multiple Items of Personal Property or Property Zoned and/or Occupied as Resident Pursuant to the Municipal Code of the City of Richmond, Missouri. Community Development Director Lisa Hastings explained reasoning for increased fee. Motion to approve Councilor Powell, second by councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Resolution 432 approved 6-0.

- E. Bill No. 18-20. An Ordinance Changing the Zoning Classifications of Districts or Certain Lands Located in the City of Richmond, Missouri, under the Authority Granted by the code of Ordinances of the City of Richmond, Missouri; Setting an Effective Date for this Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith. Community Development Director Lisa Hastings explained that this is a zoning change to allow building of a garage structure on property for storage of property, not as a residence. Motion for first and second reading by Councilor Meier, second by Councilor Guy. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-20. Motion to adopt Bill 18-20 as Ordinance by Councilor Meier, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-20 approved 6-0.
- F. Bill No. 18-21. An Ordinance Granting an Easement Through the Following Described Track of Land situated in the Richmond Memory Gardens Cemetery; Directing the Mayor to Execute the Easement Agreement; Setting an effective Date for this Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. CA Willim and Community Development Director Lisa Hastings explained that this Ordinance is doing exactly what was done in 2002 but is now giving the current property owner the easement that went with the property on a five-year limit off Matt Waller Drive allowing access to their property. Current owner is not asking for any modifications as to the time limit constraint included in the first ordinance or for a permanent easement at this time. Motion for first and second reading by Councilor Powell, second by Councilor Meier. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-21. Motion to adopt Bill 18-21 as Ordinance by Councilor Meier, second by Councilor Hardwick. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-21 approved 6-0.
- G. Bid Selection: Volleyball Net Systems. Motion to authorize the City Administrator to enter into a contract with Home Court Athletics as lowest most responsible bidder to purchase two volleyball net systems and install four volleyball pole holes, with sleeves in the amount of \$6,112.50 by Councilor Meier, second by Councilor Powell. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.
- H. Bid Selection: City Gymnasium North Entrance. Motion to authorize the City Administrator to enter into a contract with Lafayette County Glass as the lowest most responsible bidder to update the (exterior) North Entrance of the Richmond City Gymnasium; with the overall goal of installing two pairs of exterior doors, frames, and hardware, as well as updating transom around doors in the amount of \$9,535.00 by Councilor Meier, second by Councilor Hardwick. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.
- I. Bid Selection: Youth Sports Officiating Services. Motion to authorize the City Administrator to enter into a contract with Liberty Sports Officials as the lowest most responsible bidder for Richmond Recreation's basketball, baseball/softball and soccer (4th grade through 8th grade divisions) in the amount of \$16,837.00 by Councilor Bond, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.
- J. Establish Candidate Filing Dates. Motion to set the first date for candidate filing in the general municipal election as December 11, 2018 and the last date as January 15, 2019, election date as April

2, 2019, all as established by the State by Councilor Meier, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.


K. Freightliner Sale. CA Willim explained that since the City purchased the Mack dump truck in August, 2018 to replace the 1987 Freightliner dump truck, the City would now like to sell the Freightliner and pursuant to the City's Surplus Property Disposal Policy it requires Council approval to do so. The recommendation is to attempt the sale on www.govdeals.com which is an online public auction. Motion to approve the sale of the 1987 Freightliner dump truck on www.govdeals.com by councilor Powell, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.


L. Street Closure for Christmas Parade and Extravaganza. Representatives of the Richmond Downtown District Committee and the Chamber of Commerce requested approval of street closures on December 6, 2018 from 5:00 p.m. to 8:00 p.m. for the Christmas Extravaganza and for one parking space for Santa's House from December 4, 2018 to December 6, 2018. Motion to approve requested street closures and parking space by Councilor Powell, second by Councilor Hardwick. AYES: Bond, Hardwick, Kinnard, Powell, and Guy. NAYS: None. Abstain: Meier. Motion approved 5-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (2) Real Estate, and (12) Contract, motion to adjourn at 7:15 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:30 p.m. with no action taken by Councilor Meier, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-17 approved 6-0.

ADJOURN: Motion to adjourn at 7:31 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 27, 2018

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, November 27, 2018 at 06:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, and Rob Kinnard.

COUNCIL ABSENT: Rob Peterson and Sam Coleman

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Susan Brunworth, Police Chief Chad Burnine, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: Minutes of the regular November 13, 2018 regular meeting were approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Bond, second by Councilor Hardwick. **AYES:** Bond, Meier, Powell, Guy, Hardwick and Kinnard. **NAYS:** None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee has not met and therefore nothing to report.
- B. Ordinance:** Barb Hardwick. The Committee has not met and therefore nothing to report.
- C. Public Works:** Dave Powell. The Committee met tonight and will be discussing items later in tonight's meeting and at future meetings..
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. We have not met since last meeting and therefore nothing to report.

MAYOR'S REPORT: Mike Wright. There have been numerous conversations with CA Willim and the City Clerk; attended the 2nd Annual City Chili Cookoff; met with the new Municipal Division Court Clerk, Carol Coats; attended Public Works Committee meeting tonight; complimented the Public Works crew for their excellent snow removal despite how difficult this snow was to remove because of rain preceding it, equipment breakdowns and employee shortage.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report is included in the packet and it speaks for itself to how busy the past couple of weeks has been.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

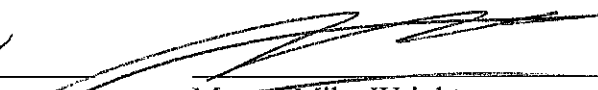
- A. Flow Testing Results – Mike Milius and Marshall Davis of Olsson. Presented information on the flow study of the 210 Lift Station basin area and their recommendations to address the identified problems and reduce the amount of SSO from this location. This is part of the continued effort to identify, resolve and maintain the City's infrastructure. No action was taken at this time; presentation was for consideration at this time and discussion on which alternative would be best.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal and (12) Contract, motion to adjourn at 7:35 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Hardwick, Kinnard, Bond, and Powell. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:43 p.m. with one action taken by Councilor Guy, second Councilor Hardwick. AYES: Guy, Meier, Bond, Hardwick, Kinnard and Powell. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:45 p.m. Motion to adjourn by Councilor Guy, second Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 6-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, DECEMBER 11, 2018

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on December 11, 2018 at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Dave Powell, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard. **COUNCIL ABSENT:** Sam Coleman and Justin Meier.

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Susan Brunworth, Police Chief Chad Burnine, Finance Director Rebecca Hoefflicker, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, Fire Chief Lonnie Quick and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: November 27, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Bond, second by Councilor Guy. **AYES:** Bond, Powell, Guy, Hardwick, Peterson and Kinnard. **NAYS:** None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee met tonight at 6:00 to discuss a number of issues that will be presented later in the meeting.
- B. Ordinance:** Barb Hardwick. The Committee met on December 6 to review all the codes and revisions to be presented at the December 11, 2018 council meeting and again tonight at 6:00 before presentation later tonight.
- C. Public Works:** Dave Powell. The Committee met tonight at 6:00 to discuss a number of issues that will be presented later in the meeting.
- D. Public Safety:** Rob Kinnard. The Committee met tonight at 6:00 to discuss a number of issues that will be presented later in the meeting.
- E. Park Department Liaison:** Deanna Guy. Minutes from December 3 meeting are included in packet.

MAYOR'S REPORT: Mike Wright. Attended the Ordinance Committee meeting on December 6; enjoyed a great turn out for this year's Christmas Extravaganza on December 6; enjoyed shaking a lot of hands at the DARE Graduation ceremony today at Dear Elementary; and reminded council members to be at City Hall early next Tuesday, December 18, to cook breakfast for City employees. Motion to cancel Tuesday,

December 25, 2018, Council meeting by Councilor Powell, second by Councilor Peterson. AYES: Bond, Powell, Guy, Hardwick, Peterson and Kinnard. NAYS: None. Motion approved 6-0.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 18-22. An Ordinance Amending Chapter 500, Buildings and Building Regulations of the Municipal Code of the City of Richmond, Missouri, and Adopting Certain Building Codes. Community Development Director Lisa Hastings highlighted the new changes involved in this Chapter and benefits to Richmond citizens. Motion for first and second reading by Councilor Peterson, second by Councilor Hardwick. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Powell and Guy. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-22. Motion to adopt Bill 18-22 as Ordinance by Councilor Peterson, second by Councilor Kinnard. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Powell and Guy. NAYS: None. Bill 18-22 approved 6-0.
- B. Resolution No. 433. A Resolution Adopting an Application Permit Fee Schedule for Residential and Commercial Building and Construction Activities Pursuant to the Municipal Code of the City of Richmond, Missouri. Community Development Director Lisa Hastings explained that this Resolution represents the fees previously included in the zoning ordinances and now as a resolution can be reviewed more easily and necessary changes made as a resolution and not as an ordinance. Motion to approve by Councilor Peterson, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Peterson. NAYS: None. Resolution 433 approved 6-0.
- C. Self-Contained Breathing Apparatus (SCBA). Public Safety Committee Chairperson Rob Kinnard explained that FY19 budget includes the purchase of new SCBA and moved to approve the purchase of 6 SCBA, 6 facepieces and 12 spare cylinders as provided in the quote from Conrad Fire Equipment the amount of \$35,276.70, second by Councilor Peterson. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Peterson. NAYS: None. Motion approved 6-0.
- D. TowerCo Agreement. Motion by Finance Committee Chairperson Deanna Guy to approve the expense in the amount of \$1,750 for the weight study and to authorize the City Administrator to sign the TowerCo Site License Agreement, second by Councilor Hardwick. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Peterson. NAYS: None. Motion approved 6-0.
- E. NueSynergy Contract (HSA, FSA and DCFSA). Finance Committee Chairperson Deanna Guy explained these additional benefits help meet the Council's goal to attract and retain good employees, specifically the objective to enhance the employee benefit package. Motion to approve the City Administrator to sign the Employer Administrative Services Agreement for the HSA and FSA, second by Councilor Hardwick. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Peterson. NAYS: None. Motion approved 6-0.
- F. 2006 GMC 3500 for sale. Public Works Chairman Dave Powell explained the reasoning for selling this vehicle and makes the motion to sell the 2006 GMC 3500 pickup truck on www.govdeals.com,

second by Councilor Peterson. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Peterson. NAYS: None. Motion approved 6-0.

G. 2019 F250 Purchase. Public Works Chairman Dave Powell explained that the FY19 budget includes the purchase of a ¾ ton pickup to replace the City's current 2006 GMC 3500 truck that is used in Public Works. Councilor Powell makes the motion to purchase the 2019 F250 pickup in the amount of \$28,358.36. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy and Peterson. NAYS: None. Motion approved 6-0.

ADJOURN: Motion to adjourn at 6:50 p.m. Motion to adjourn by Councilor Guy, second Councilor Kinnard. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.



City Clerk, Susan M. Brunworth



Mayor, Mike Wright

